



Pelham School Board Meeting Agenda

February 21, 2024

Meeting - 6:30 pm

PES Library

AGENDA

I. PUBLIC SESSION

A. Opening/Call to Order

1. Call to Order
2. Pledge of Allegiance
3. Public Input/Comment - The Board encourages public participation. Our approach is based on Policy BEDH which includes these guidelines:
 - a) Please stay within the allotted three minutes per person;
 - b) Please give your name, address, and the group, if any, that is represented;
 - c) We welcome comments on our school operations and programs. In public session, however, the Board will not hear personal complaints of school personnel nor complaints against any person connected with the school system;
 - d) We appreciate that speakers will conduct themselves in a civil manner.
4. Opening Remarks : Superintendent and Student Representative

B. Presentations (if necessary)

C. Main Issues

1. Donation
 - a) Explanation: The owner/operators of "Andrew and Ava and Friends Charity Lemon-Aid Stand" will be asking the Board to accept a gift of a playground bench. Prepare to be "Shark Tanked" (kids edition).
 - b) Materials:
 - (1) Presentation Slides
 - (2) Policy KCD - Public Gifts/Donations
2. Cross Content PLCs at Pelham High School
 - a) Explanation: Based on staff feedback from last year, Principal Mead has created cross content professional learning communities (PLCs) at Pelham High School. Teachers Nora Detellis, Daniel Jones, Taylor Kudalis, Casey Locke, Kristen Rooney, and

Jeffrey Tobin to share an example of the benefits of this collaboration.

b) Materials:

- (1) To be shared at the meeting.

3. Local Critical Shortage Area

- a) Explanation: Assistant Superintendent Marandos is requesting the School Board designate several teaching credentials as "Critical Shortage Areas." This allows us to hire and retain teachers who have content area knowledge and are in the process of completing their certification.

b) Materials:

- (1) Memo

4. March 12 Voting Day

- a) Explanation: The School Board can address any final topics regarding the upcoming voting day.

b) Materials:

- (1) 2024 Final Warrant (amended)
- (2) 2024 FINAL Voting Guide

5. Solar Energy Update

- a) Explanation: Superintendent McGee will update the Board regarding the progress on a lease agreement for solar panels on roofs of the schools.

b) Materials:

- (1) January Update

6. Pelham Memorial School Project Update

- a) Explanation: Superintendent McGee will update the Board regarding the Pelham Memorial School project.

b) Materials:

- (1) January Update

7. 2024-2025 Draft Pelham School Board Meeting Schedule

- a) Explanation: Superintendent McGee is providing a draft calendar for the upcoming School Board year.

b) Materials

- (1) 2024-2025 Draft Pelham School Board Meeting Schedule

8. Policy Review

- a) Explanation: The Policy Committee is presenting the following policy changes for consideration.

b) Materials:

- (1) First Reading
 - (a) DK - Payments, Checks and Manifests
 - (b) DFH - Student Activities Fund Management
 - (c) JJF - Student Activities Fund

(2) Second Reading

- (a) ACN - Nursing Mothers Accommodations (new policy)
- (b) BEDG - Minutes
- (c) JLCF - Wellness

D. Board Member Reports

E. Housekeeping

- 1. Adoption of Minutes
 - a) 2024.01.03 Draft SB Minutes
 - b) 2024.01.17 Draft SB Minutes
 - c) 2024.02.07 Draft SB Minutes
- 2. Vendor and Payroll Manifests
 - a) 467 \$604,610.54
 - b) PAY467P \$ 24,737.02
 - c) BFPMS59 \$465,881.95
 - d) AP022124 \$360,423.18
- 3. Correspondence and Information
- 4. Enrollment Report
 - a) February 01, 2024 Enrollment Report
- 5. Staffing Updates
 - a) Nominations
 - (1) Jennifer Cheatham PHS LTS-Math Teacher
 - b) Resignations
 - (1) Scott Gloor PHS Business Teacher
 - (2) Irwin Bramson PHS Math Teacher

F. Future Agenda Planning

G. Future Meetings

- 1. March 6, 2024 School Board Meeting PES Library 6:30PM
- 2. March 12, 2024 Voting Day PHS Gymnasium 7AM-8PM
- 3. March 20, 2024 School Board Meeting PES Library 6:30PM

H. Non Public Session 91-A:3 (II) (c)

- 1. Superintendent Evaluation

Rules for a non public session 91-A:3 (II)*

- II. Only the following matters shall be considered or acted upon in nonpublic session:
 - (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.

- (b) The hiring of any person as a public employee.
- (c) Matters which, if discussed in public, would likely adversely affect the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.
- (d) Consideration of the acquisition, sale, or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against the public body or any subdivision thereof, or by or against any member thereof because of his or her membership in such public body, until the claim or litigation has been fully adjudicated or otherwise settled. Any application filed for tax abatement, pursuant to law, with any body or board shall not constitute a threatened or filed litigation against any public body for the purposes of this subparagraph.
- (f) [Repealed.]
- (g) Consideration of security-related issues bearing on the immediate safety of security personnel or inmates at the county or state correctional facilities by county correctional superintendents or the commissioner of the department of corrections, or their designees.
- (h) Consideration of applications by the business finance authority under RSA 162-A:7-10 and 162-A:13, where consideration of an application in public session would cause harm to the applicant or would inhibit full discussion of the application.
- (i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.
- (j) Consideration of confidential, commercial, or financial information that is exempt from public disclosure under RSA 91-A:5, IV in an adjudicative proceeding pursuant to RSA 541 or RSA 541-A.
- (k) Consideration by a school board of entering into a student or pupil tuition contract authorized by RSA 194 or RSA 195-A, which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general public or the school district that is considering a contract, including any meeting between the school boards, or committees thereof, involved in the negotiations. A contract negotiated by a school board shall be made public prior to its consideration for approval by a school district, together with minutes of all meetings held in nonpublic session, any proposals or records related to the contract, and any proposal or records involving a school district that did not become a party to the contract, shall be made public. Approval of a contract by a school district shall occur only at a meeting open to the public at which, or after which, the public has had an opportunity to participate.
- (l) Consideration of legal advice provided by legal counsel, either in writing or orally, to one or more members of the public body, even where legal counsel is not present.
- (m) Consideration of whether to disclose minutes of a nonpublic session due to a change in circumstances under paragraph III. However, any vote on whether to disclose minutes shall take place in public session.

Be a Good Human

Community

Believe

Give Back

LOVE

Results

Work Hard

Be Kind

Value

EMPOWER

Confidence

Together

Inspire

Laugh

Compassion

TEAM WORK

PRIDE

Respect



Let's Go

Fun

Achieve

Heart

PLAY

Commitment

FRIENDS

HERE'S HOW WE'VE MADE A DIFFERENCE SO FAR.

- 2021 -

\$2,962 Raised

100% Donated to The Julia Degnan Fundraiser to purchase toys for children with cancer in the hospital.

- 2022 -

\$2,970 Raised

\$1,000 to The Jimmy Fund Walk/Dana Farber in Memory of Riley Cruz

\$1,000 to Pelham Police "Beards for Bucks" and Child Advocacy Center of Hillsborough County

\$970 to the Pelham Food Pantry

- 2023 -

\$6,896 Raised

\$902 Donated to The Pelham Police Relief Association.

\$1,000 to The Pelham Food Pantry

\$400 Animal Rescue Network of New England (TBD)

**\$1,000 NH Veterans Home
(Clothing items and Donut Social)**

\$594 Homeless Meals (TBD)

\$3,000 PES Custom Bench





PELHAM SCHOOL DISTRICT POLICY KCD – PUBLIC GIFTS/DONATIONS

Category: Recommended

Gifts from organizations, community groups and/or individuals, which will benefit the District, are welcomed and appreciated. A gift shall be defined as money, real or personal property, or personal services provided without financial consideration.

Individuals or groups contemplating presenting a gift to a school or the District shall be encouraged to discuss in advance with the building principal or the Superintendent what gifts are appropriate and needed.

The Board reserves the right to refuse to accept any gift that does not contribute toward the achievement of the goals of the District or the ownership of which would tend to deplete the resources of the District. In determining whether a gift will be accepted, consideration shall be given to district policies, school district goals and objectives (with particular emphasis on the goal of providing equal educational opportunities to all students) and adherence to basic principles outlined in the regulation that accompanies this policy.

Gifts of a value of \$1,000 or less will be accepted by the authority of the appropriate principal, director, or program manager. Gifts of a value in excess of \$1,000 but less than \$2,500 will be accepted by the authority of the Superintendent or designee, and contributions of a value in excess of \$2,500 will be presented to and acted on by the School Board. Pursuant to RSA 198:20-b, III, gifts in the amount of \$20,000 or more shall require the Board to hold a public hearing regarding any action to be taken with the gift. For gifts of more than \$2,500 and less than \$20,000, the Board will post notice of the gift in the agenda of the next regularly scheduled Board meeting and will include notice in the minutes of the meeting in which the gift is discussed. The acceptance of all gifts exceeding \$2,500 will be made in public session.

Any gift accepted shall become the property of the District, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the District. The Board shall be responsible for the maintenance of any gift it accepts.

At the time of acceptance of the gift, there will be a definite understanding with regard to the use of the gift, including whether it is intended for the use of one particular school or all schools in the District. The Board will make every effort to honor the intent of the donor in its use of the gift, but reserves the right to utilize any gift it accepts in the best interest of the educational program of the District. In no case shall acceptance of a gift be considered to be an endorsement by the Board of a commercial product, business enterprise, or institution of learning. The Superintendent will acknowledge all gifts accepted by the Board. Acknowledgement may be displayed on District property in a manner that is noticeable but not intended as a focal point due to placement or volume. Placement in classrooms must be discrete so as not to distract from student learning.

It is the responsibility of the Superintendent or designee to process the appropriate forms to update inventory and to notify the donor of acceptance or rejection of a gift.

Voluntary contributions by District employees of supplies or other minor items of personal property to be used in classrooms or school programs with an aggregate value over the school year of less than \$500 are permitted without further approval or documentation. Receipt of voluntary

PELHAM SCHOOL DISTRICT POLICY KCD – PUBLIC GIFTS/DONATIONS

Category: Recommended

contributions being made by District employees with a value of \$1,000 or more must be approved as required in this policy for gifts from individuals not employed by the District. Active solicitation of gifts to be received by the District, including by any school, classroom, or program in the District, must be approved in advance by the Superintendent where the value of the gift sought is more than \$1,000 and less than \$2,500, and by the Board where the value of the gift sought is \$2,500 or greater.

District Policy History:

Adopted: November 4, 2015

Revised: July 13, 2022

Revised: October 19, 2022

Revised: December 6, 2023

Eric "Chip" McGee, Ed.D.
Superintendent



Sarah Marandos, Ed.D.
Assistant Superintendent

Deb Mahoney
Business Administrator

Toni Barkdoll
Director of Human Resources

Keith Lord
Director of Technology

*59A Marsh Road
Pelham, NH 03076*

*T:(603)-635-1145
F:(603)-635-1283*

Kimberly Noyes
Director of Student Services

To: Pelham School Board
From: Sarah Marandos, Ed.D
Re: Local Critical Shortage
Date: February 21, 2024
Cc: District Leadership Team

Per RSA 189:39a "Notwithstanding a determination of critical staffing shortage made by the department of education, a superintendent, with the approval of the local school board, may determine that a critical staffing shortage exists in one or more specific teaching areas within the school district. The department of education shall be notified of any critical staffing shortages which have been determined in a school district within 30 days of such determination."

Three important credentials were removed from the 23-24 Critical Shortage List. These include K-12 Physical Education, K-12 Family and Consumer Science, and Comprehensive Business Education. We are requesting that the Pelham School Board declare a local critical shortage in these areas for the 23-24, and 24-25 school year. This is essential for Pelham so we can maintain teachers in these positions while they complete their site based learning plans for alternative credentialing.

A vote is requested.

2024 PELHAM SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE

To the inhabitants of the School District of the Town of Pelham in the County of Hillsborough and the State of New Hampshire, qualified to vote upon district affairs:

FIRST SESSION OF ANNUAL MEETING (DELIBERATIVE)

You are hereby notified that the first session of the annual meeting of the School District of the Town of Pelham will be held at Town Hall, 6 Village Green, in said Pelham on Wednesday, February 7, 2024, at 7:00 P.M. for explanation, discussion, and debate of warrant articles number 1 through number 2. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

SECOND SESSION OF ANNUAL MEETING (OFFICIAL BALLOT VOTING)

You are hereby notified that the second session of the annual meeting of the School District of the Town of Pelham will be held at Pelham High School gymnasium, 85 Marsh Road, in said Pelham on Tuesday, March 12, 2024, at 7:00 A.M. for the choice of School District Officers elected by official ballot, to vote on questions required by law to be inserted on the official ballot, and to vote on all Warrant Articles from the first session on official ballot per RSA 40:13, VII. The polls for the election of School District Officers and other action required to be inserted on said ballot will open on said date at 7:00 A.M. and will not close earlier than 8:00 P.M.

ARTICLE A

To elect by ballot the following School District Officers:

- School Board Member 3-Year Term
- School Board Member 3-Year Term
- School District Moderator 3-Year Term

ARTICLE 1 – OPERATING BUDGET

Shall the Pelham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session of the annual school district meeting, for the purposes set forth herein, totaling Forty-One Million, Three Hundred Eighteen Thousand, Two Hundred Eighty-Six Dollars (\$41,318,286)? Should this article be defeated, the default budget shall be Forty-One Million, Five Hundred Three Thousand, Four Hundred Forty-Two Dollars (\$41,503,442), which is the same as last year, with certain adjustments required by previous action of the Pelham School District or by law; or the Pelham School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

*Not Recommended by the School Board (0-5-0)
Recommended by the Budget Committee (5-4-0)*

ARTICLE 2 – PELHAM EDUCATION ASSOCIATION COLLECTIVE BARGAINING AGREEMENT

Shall the Pelham School District vote to approve the cost items included in the collective bargaining agreement reached between the Pelham School District and the Pelham Education Association (PEA) that calls for the following increases in salaries and benefits over the amount paid in the prior fiscal year at current staffing levels:

<u>Year</u>	<u>Estimated Increase</u>
2024-2025	\$ 931,677
2025-2026	\$ 635,257
2026-2027	\$ 689,791

and further to raise and appropriate the sum of Nine Hundred Thirty-One Thousand, Six Hundred Seventy-Seven Dollars (\$ 931,677) for the 2024-2025 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement that would be paid at current staffing levels? (Majority vote required)

*Recommended by the School Board (4-0-0)
Recommended by the Budget Committee (9-0-0)*

Changes to School Warrant made at the School Deliberative Session and Board/Committee meetings on Wednesday, February 7, 2024 found below:

ARTICLE 1 – OPERATING BUDGET

Shall the Pelham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended

by vote of the first session of the annual school district meeting, for the purposes set forth herein, totaling Forty-One Million, Seven Hundred Sixty-Eight Thousand, Four Hundred Fifty-Three Dollars (\$41,768,453)? Should this article be defeated, the default budget shall be Forty-One Million, Five Hundred Three Thousand, Four Hundred Forty-Two Dollars (\$41,503,442), which is the same as last year, with certain adjustments required by previous action of the Pelham School District or by law; or the Pelham School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

Recommended by the School Board (5-0-0)

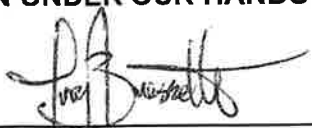
Not Recommended by the Budget Committee (4-5-0)



Danielle Pilato
School District Clerk

2/9/24
Date


GIVEN UNDER OUR HANDS AT SAID PELHAM THIS 17th DAY OF JANUARY 2024.




Troy Bressette, Chair



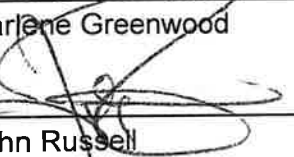
G. David Wilkerson, Vice Chair



Thomas Gellar



Darlene Greenwood



John Russell

Pelham School Board

ARTICLE 2 - TEACHER CONTRACT

Shall the Pelham School District vote to approve the cost items included in the collective bargaining agreement reached between the Pelham School District and the Pelham Education Association (PEA) that calls for the following increases in salaries and benefits over the amount paid in the prior fiscal year at current staffing levels:

Year	Estimated Increase
2024-2025	\$931,677
2025-2026	\$635,257
2026-2027	\$689,791

and further to raise and appropriate the sum of Nine Hundred Thirty-One Thousand, Six Hundred Seventy-Seven Dollars (\$ 931,677) for the 2024-2025 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement that would be paid at current staffing levels? (Majority vote required)

Recommended by the School Board (5-0-0)
Recommended by the Budget Committee (9-0-0)

ARTICLE 2 - EXPLANATION

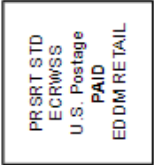
To improve and achieve our goal of making Pelham one of the best places to work, the District needs to recruit and retain great teachers. In the last four years, 117 teachers have left the Pelham School District. That is almost 30 per year.

Key Provisions

- Reduces health insurance costs by \$182,651 in year one and an additional estimated \$29,802 in year 2 and \$29,802 in year 3.
- Closes the gap in pay between Pelham and the average of our surrounding towns by almost half.
- Increases starting salaries for new teachers in Pelham to \$44,371 in 2026-27.



TUESDAY, MARCH 12, 2024
7:00 AM ~ 8:00 PM
PELHAM HIGH SCHOOL
PLEASE ENTER VIA
THE STUDENT ENTRANCE



*****ECRWSS*****

Local
Postal Customer



2024 VOTER GUIDE

To Our Friends and Neighbors, the Residents of Pelham,

We put together this Voter Guide to help you make an informed decision on Election Day. The guide includes each of the two School District Warrant Articles and provides a brief explanation of each one.

Please do not hesitate to reach out to us at psb@pelhamsd.org or visit us at www.pelhamsd.org for additional information. All of the detail from the budget process can be found under *School Board ⇒ Voting & Elections ⇒ Budget Information*. School Board members, school administrators, and SAU staff are happy to answer any questions you may have.

Our hope is that this guide provides you with the information necessary to cast a well-informed vote. Election Day is Tuesday, March 12, 2024, between 7:00 AM and 8:00 PM, at Pelham High School. We appreciate your support and look forward to seeing you at the polls.

Respectfully yours,

Pelham School Board

Troy Bressette, Chair
G. David Wilkerson, Vice Chair
Thomas Gellar
Darlene Greenwood
John Russell

ARTICLE A - ELECTION OF OFFICERS

To elect by ballot the following School District Officers:

- School Board Member 3-Year Term
- School Board Member 3-Year Term
- School District Moderator 3-Year Term

ARTICLE 1 - OPERATING BUDGET

Shall the Pelham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session of the annual school district meeting, for the purposes set forth herein, totaling Forty-one million, seven hundred sixty-eight thousand, four hundred fifty-three dollars (\$41,768,453)? Should this article be defeated, the default budget shall be Forty-One Million, Five Hundred Three Thousand, Four Hundred Forty-Two Dollars (\$41,503,442), which is the same as last year, with certain adjustments required by previous action of the Pelham School District or by law; or the Pelham School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. *(Majority vote required)*

Recommended by the School Board (5-0-0)
Not recommended by the Budget Committee (4-5-0)

ARTICLE 1 - EXPLANATION

This article reflects the operating budget, which is the funding the School Board determined necessary to provide quality educational programming for our students next year. The proposed budget is \$265,011 more than the default budget (0.6%). The Board applied the following commitments and goals as the framework for developing the budget.

Commitments

- Maintain programming and class size guidelines.
- Maintain long-term plans for technology, instructional materials, and capital maintenance.

Goals 2023-24

#1 - Improve Student Performance in Mathematics (Year 3 of 3)

- We met our annual benchmarks at the elementary and high school. Our focus is now at the middle school.

ARTICLE 1 - EXPLANATION (CONTINUED)

#2 - Develop a Culture of Belonging (Year 1 of 3)

- We have identified the key factors that are holding the District back. We have an improved process for collecting, analyzing, reporting, and acting on data.

#3 - Make Pelham one of the Best Places to Work (Year 2 of 3)

- A large step will be passing the PEA contract (Article 2).
- We met our benchmark for retention of hourly employees. Now our focus is for retention of teachers.

Key Budget Increases

The Pelham School District faces key budget increases that are related to legal and contractual obligations. These are outside the control of the Board. The overall budget that the School Board presented increased \$763,788. This is less than the increase of \$775,099 related to Special Education alone. This is because the Board reduced expenses in other areas.

Area	Explanation	Amount
Special Education	Increases are driven primarily by out of district tuition for day programs, extended school year, and related transportation costs.	\$775,099
Overall	Budget increase from FY24 to FY25.	\$763,788

Enrollment as of October 1

Level/Year	19-20	20-21	21-22	22-23	23-24	24-25*
Elementary (PreK–5)	766	723	715	753	752	773
Middle (6–8)	453	438	383	357	339	341
High School (9–12)	603	613	580	580	556	509
Total	1,822	1,774	1,678	1,690	1,647	1,623

*Projected.

ARTICLE 1 - EXPLANATION (CONTINUED)

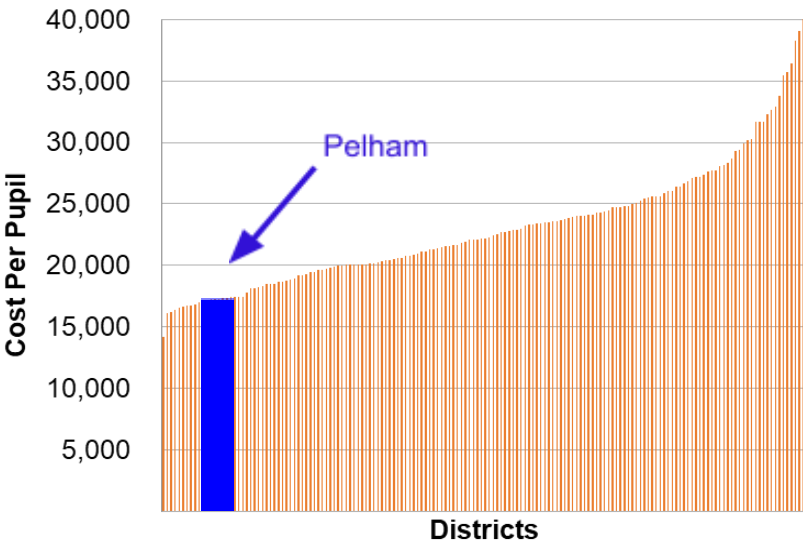
Personnel Adjustments

For the Proposed FY25 Budget, personnel is reduced by **(\$207,566)**.

- Pelham High School - Reduce 1 Special Education Teacher, 1 Science Teacher, and 1 Business Teacher.
- Pelham Memorial School - No change.
- Pelham Elementary School - Add 1 Special Education Nurse, 1 Kindergarten Teacher, 1 Kindergarten IA.
- Districtwide - Reduce 6.5 Special Education IAs.

Cost Per Pupil

The School Board remains committed to fiscal responsibility. As measured by cost per pupil, the Pelham School District is 150th out of 163 districts in New Hampshire for 2022-23. The average cost per pupil in New Hampshire was \$20,323. In contrast, Pelham’s cost per pupil was \$17,256. Pelham was only \$74 more per student compared to the previous year, an increase of less than half a percent.



Note: The New Hampshire Education Department calculates Cost per Pupil based on current expenditures as reported on each school district's Annual Financial Report (DOE-25). Cost per Pupil represents current expenditures less tuition and transportation costs. Any food service revenue is deducted from current expenditures before dividing by Average Daily Membership (ADM) in attendance. Capital and debt service are not current expenditures and are not included.
Source: <https://www.education.nh.gov> ⇒ Who We Are ⇒ Bureau of Education Statistics ⇒ Financial Reports.

Pelham Public Schools Rooftop Solar PV Projects



**Solar Update
2/21/24**

1. Interconnection Update

- Applications were submitted to Liberty Utilities in Oct 2023.
- Liberty Utilities initiated the Impact Studies for Pelham Elementary, Memorial, and High School on January 22, 2024. These studies are expected to be delivered to Kearsarge by late April 2024. Completion of the impact study will define the final size and configuration of the system.
- Once the Impact Studies are received, Kearsarge can then execute Interconnection Service Agreements with Liberty Utilities and commence detailed design and permitting.

2. Design and Permitting

- Current design is for a total of ~ 1.9 MW DC across the 3 schools v. 1.75 MW DC in the RFP response.
- Kearsarge completed the engagement of the civil engineering firm that will assist with permitting – Meridian Associates – and completed the initial structural review of the buildings.
- The structural review analysis was positive, confirming that each building had capacity to carry the arrays. Detailed layout (sizing) and permitting will take place following receipt of the interconnection study results.

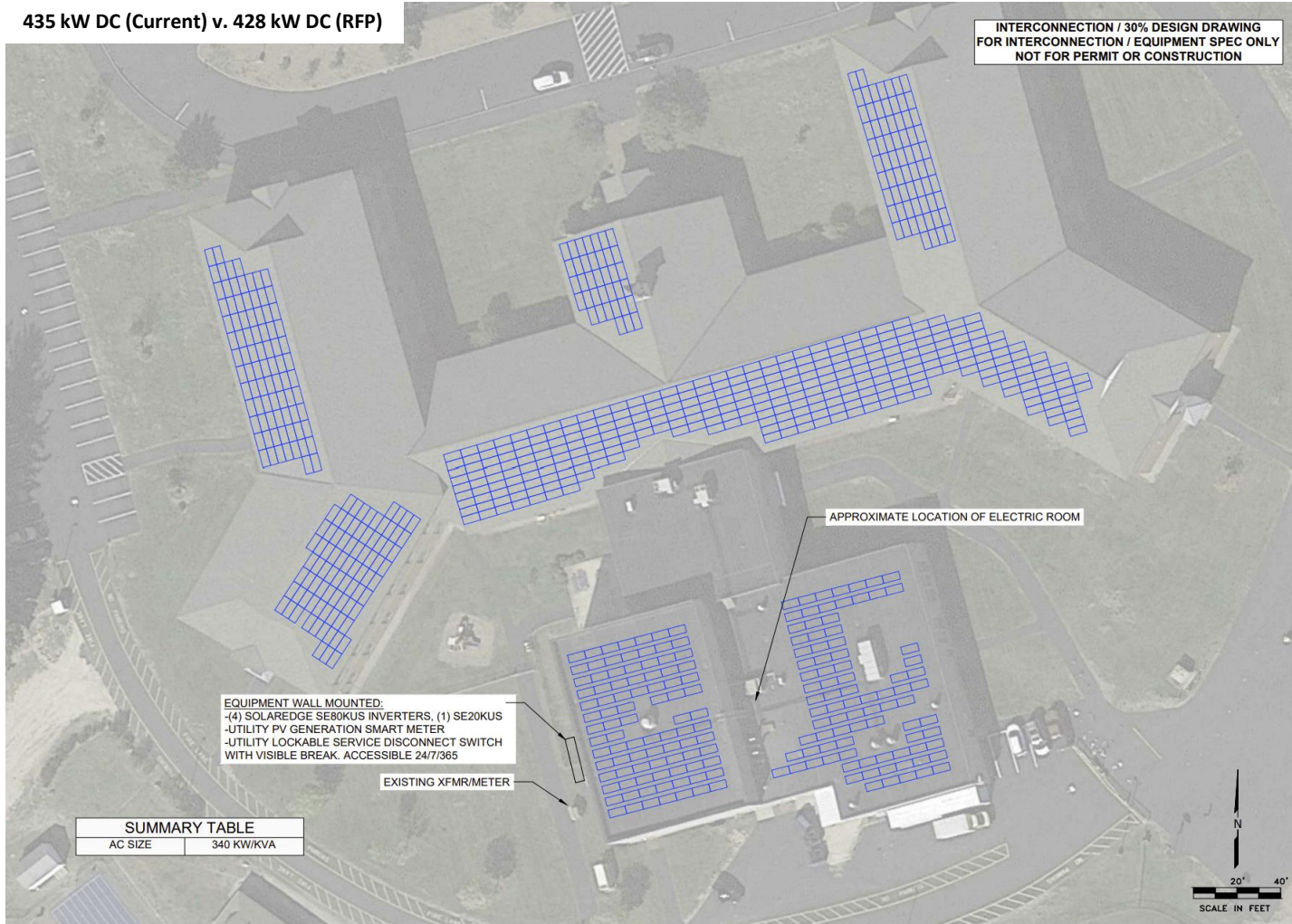
3. Expected Schedule / Next Steps

- Interconnection Study Results – Apr 2024
- Detailed engineering / permitting package – May / Jun 2024
- Complete contracts – May / Jun 2024 (once final design is locked in)
- Site Plan Review – Jun 2024
- Construction Permitting – Jul 2024
- Construction Start – Aug 2024 (dependent on equipment lead times)
- Project Completion – Q1 2025

Pelham Elementary School Array

435 kW DC (Current) v. 428 kW DC (RFP)

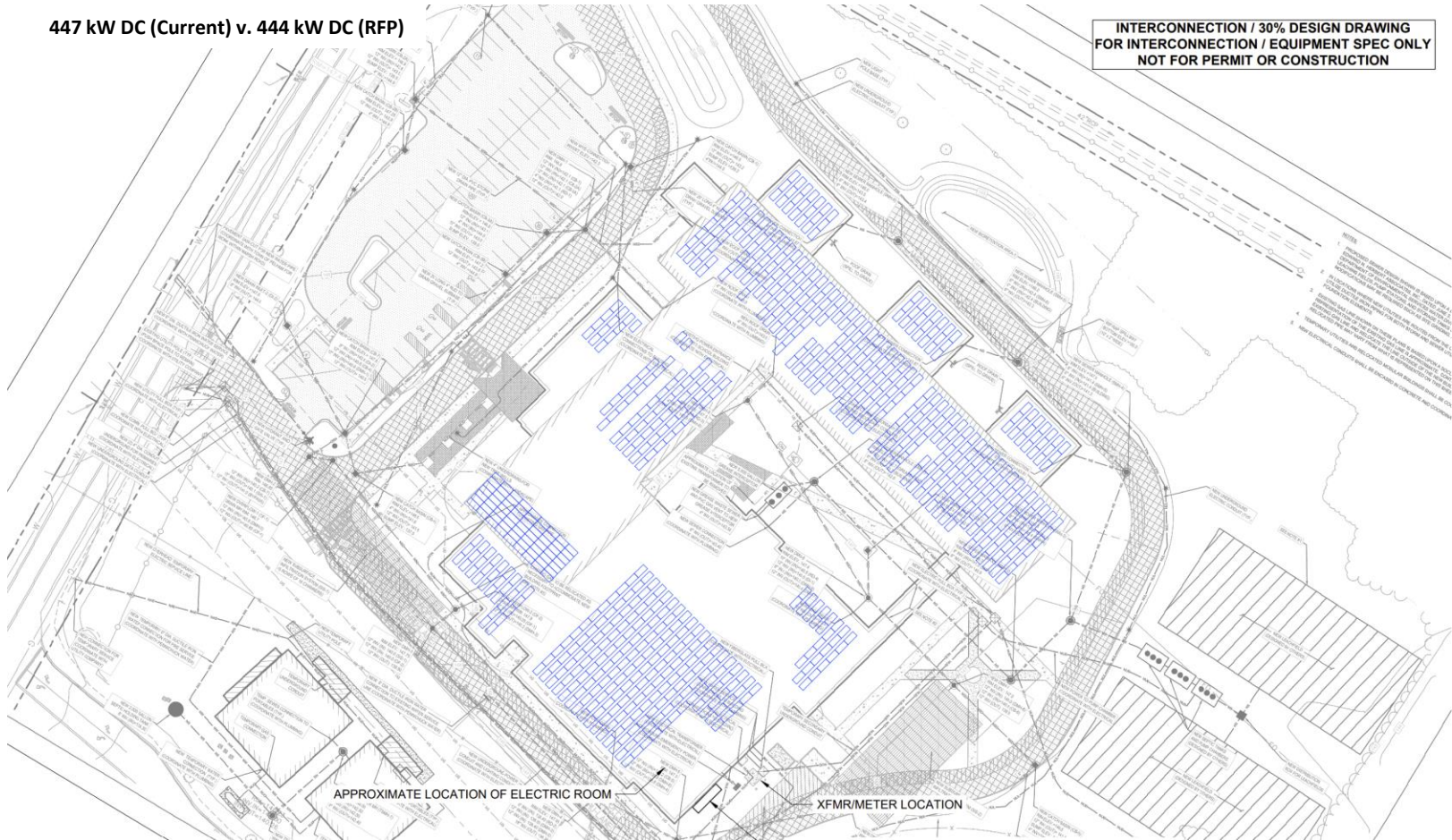
INTERCONNECTION / 30% DESIGN DRAWING
FOR INTERCONNECTION / EQUIPMENT SPEC ONLY
NOT FOR PERMIT OR CONSTRUCTION



Pelham Memorial School Array

447 kW DC (Current) v. 444 kW DC (RFP)

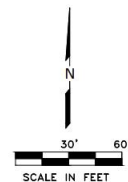
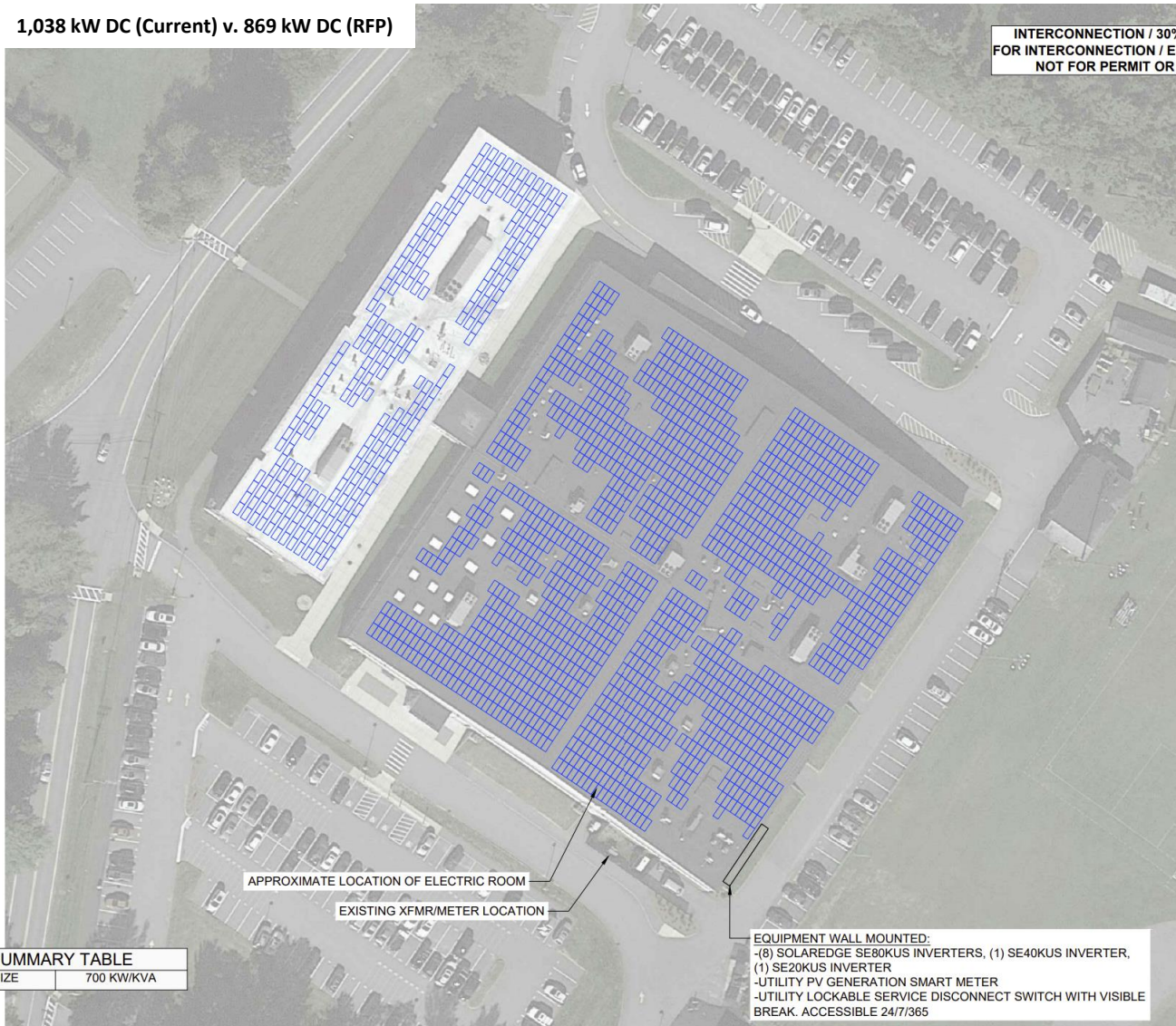
INTERCONNECTION / 30% DESIGN DRAWING
FOR INTERCONNECTION / EQUIPMENT SPEC ONLY
NOT FOR PERMIT OR CONSTRUCTION



Pelham High School Array

1,038 kW DC (Current) v. 869 kW DC (RFP)

INTERCONNECTION / 30% DESIGN DRAWING
FOR INTERCONNECTION / EQUIPMENT SPEC ONLY
NOT FOR PERMIT OR CONSTRUCTION



Pelham Memorial School Construction Update

February 15, 2024

Overall Phase Plan and Schedule (Currently Active Phases Highlighted)

Phase	Start	Completion
1	August 2021	September 2021
2	October 2021	November 2021
3	November 2021	June 2022
4	June 2022	August 2022
5	September 2022	June 2023
6	May 2023	June 2023
7	July 2023	August 2023
8	September 2023	December 2023
9	January 2024	May 2024

Forthcoming phasing revisions will be based on market conditions.

Phase 1 (Complete): Mobilize, perform site enabling work, including relocation of the two modular buildings.

Phase 2 (Complete): Site work (partial build of bus loop, development of new front parking lot, commencement of underground utilities and septic fields).

Phase 3 (Complete): Site work, addition foundations & building structures.

Phase 4 (Complete): Continue work on structural frames of addition, infill former lower level locker rooms, installation of roofing and mep, commence phased renovation of original gym, including new mechanical mezzanine and restrooms.

Phase 5: The school will continue to operate in its current configuration as the 1st floor additions are completed ongoing exterior finish work.

Phase 6: Construction will be ongoing in all additions and will advance into the existing service kitchen & cafeteria. The existing gym will then be utilized as a cafeteria with temporary serving of cold lunches.

Phase 7: The school is unoccupied to prepare for the start of the 2nd floor classroom wing renovation. All 2nd floor classrooms will be redistributed throughout the building as directed by the school administration. Exterior finish work continues. The Earthwork contractor to to construct the softball field and work to finish the last of the site improvements.

Phase 8: The school will occupy the 1st floor classroom wing, and all new additions except for the science towers. Modular classrooms will remain operational. To prepare for the renovation of the existing 1st floor. The areas will be relocated during the December holiday break to the 2nd floor classroom wing, science towers and other areas of the building as directed by the school administration.

Phase 9: The final phase includes the renovation of the balance of the existing 1st floor classroom wing, and miscellaneous exterior work on and around the building.



Above: New first floor opening to elevator lobby



Above: New first floor subsurface plumbing



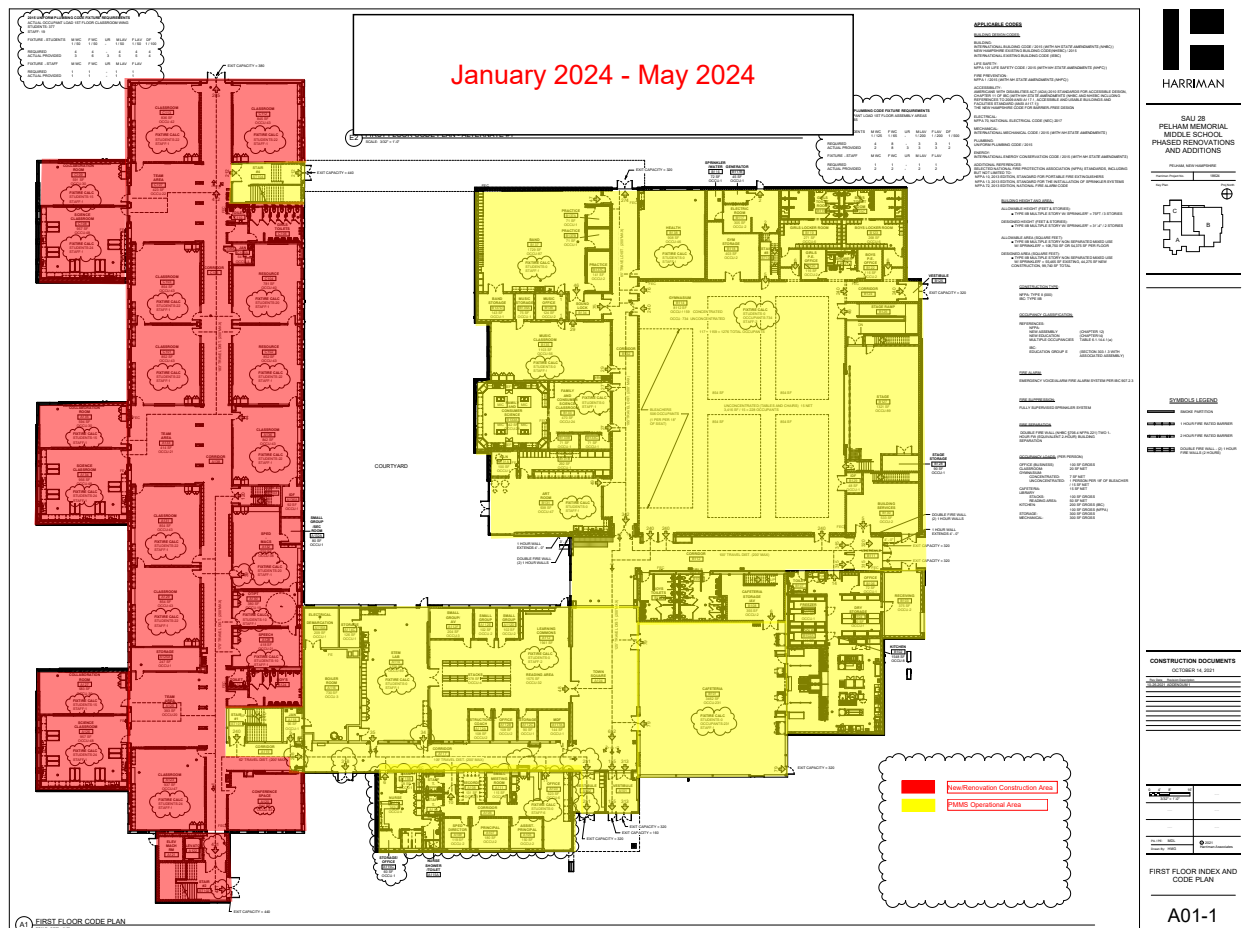
Above: Pre-demolition of first floor



Above: First floor corridor excavation for plumbing

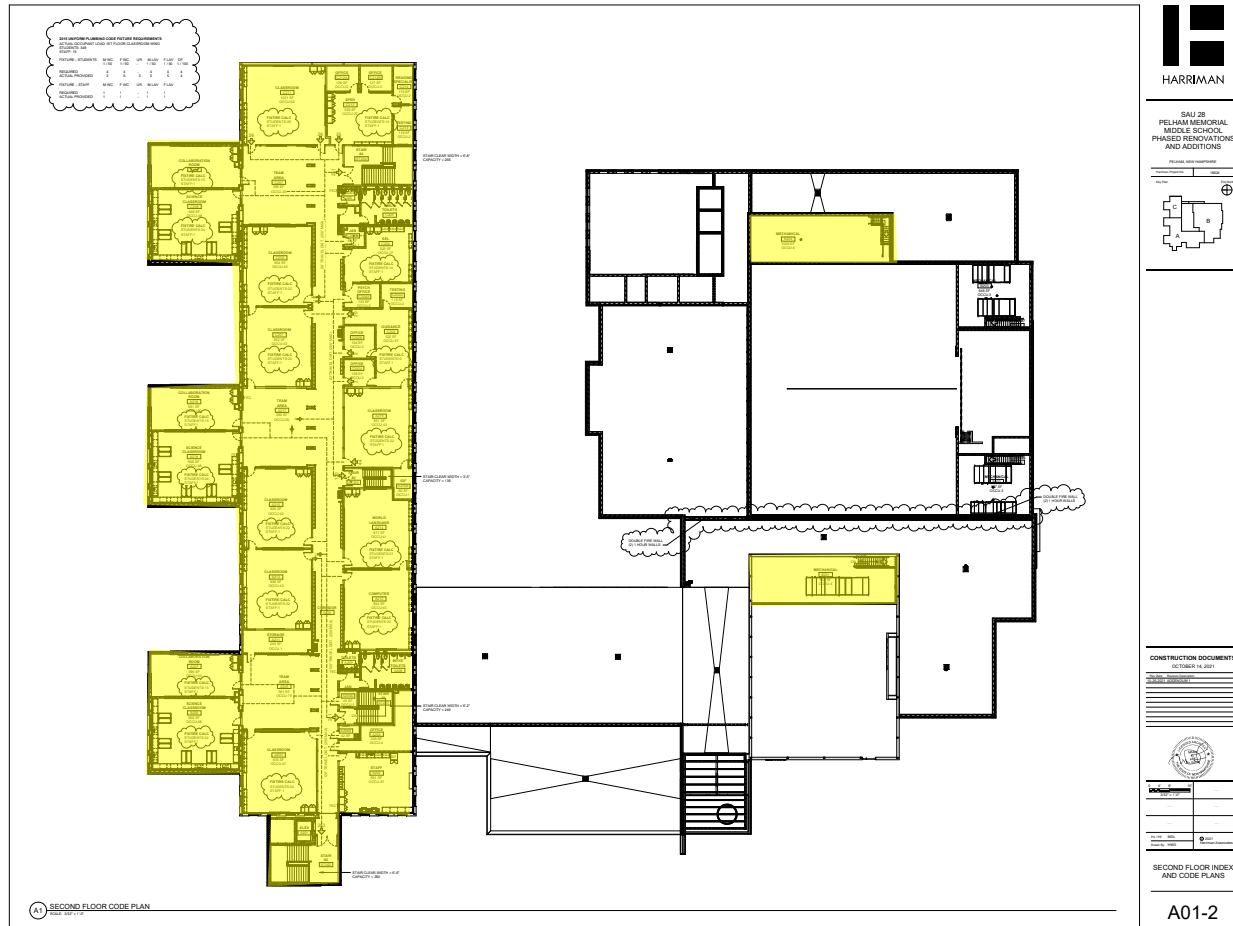
Budget/Contingency

Category	Budget	5-25-22 Budget At Final Guaranteed Max Price	Change Orders	Total Expenses	Balance Available	Notes
Total Hard Cost (Including A Construction Contingency Of \$1,250,000)	\$26,995,000	\$28,495,878	\$545,943	\$(26,268,414)	\$2,773,407	
Total Soft Costs	\$3,485,000	\$3,384,122	\$(543,752)	\$(2,162,825)	\$677,545	Includes A/E & prof fees, FF&E, Tech Equipment, Misc. consultants and permits.
Owner Contingency	\$1,500,000	\$100,000	\$(2,191)	\$(10,141)	\$87,667	\$1.4M Reallocated To Hard Costs
Total Project Budget	\$31,980,000	\$31,980,000	\$0	\$(28,441,381)	\$3,538,619	



Pelham Memorial School Construction Update (continued)

Phase 9 Plan (Cont.)





**PELHAM SCHOOL BOARD
MEETING SCHEDULE
2024-2025**

(all meetings are Wednesdays at 6:30 at Pelham Elementary School unless otherwise specified)

2024

Month	Date	Meeting Type	Note
March	20	Board Meeting	
April	3	Board Meeting	
	17	Board Meeting	
May	1	Board Meeting	
	15	Board Meeting	
June	5	Board Meeting	
	19	Board Meeting	
July	10	Board Meeting	
August	14	Board Retreat	PHS 5PM
	28	Board Meeting	
September	4	Board Meeting	
	11	Board Meeting	
	25	Board Meeting	
October	2	Board Meeting	
	16	Board Meeting	
November	6	Board Meeting	
	20	Board Meeting	
December	4	Board Meeting	
	18	Board Meeting	

2025

January	8	Board Meeting	First Wednesday is 1/1
	22	Board Meeting	
February	5	Deliberative Session	Sherburne Hall @ 7PM
	19	Board Meeting	
March	5	Board Meeting	
	11	School District Vote	Pelham High School 7 am - 8 pm
	19	Board Reorganization	

PELHAM SCHOOL DISTRICT POLICY

DK - PAYMENTS, PROCEDURES-CHECKS & MANIFESTS

Category: ~~Recommended~~ Priority

Related Policies: DAF, DGA, DIH & EHAC

All manifests, supported by original invoices, must be approved and signed by a majority of the Pelham School Board.

All payments or disbursements involving Federal Grant Funds, shall comply with the provisions of Board Policy DAF.

The District's Treasurer (or Deputy Treasurer in the Treasurer's absence) shall sign all checks that are drawn on the District's general fund or any special funds (with the exception of the student activities fund). These payments that will be mailed processed from the central office. Computer generated signatures are authorized for payroll and accounts payable checks.

Electronic signatures, including, e.g. computer generated signatures, may only be used as provided under Board policy EHAC. Electronic or digital payments may be made after approval or pre-approval by the Board and by the Treasurer.

The District Treasurer is authorized to delegate approval authority to the Business Administrator to make payroll related electronic payments to the Business Administrator, provided the payment has been authorized by the Board's prior approval of a manifest authorizing payment.

All purchases for property and services made using federal funds are conducted in accordance with all applicable Federal and State laws and regulations, the Uniform Grant Guidance, and the District's written policies and procedures. (repetitive with policy DAF).

The Board strictly prohibits any person from signing a blank check.

District Policy History:

Adopted: May 07, 2014

Legal References:

RSA 197:23-a, Treasurer's Duties

RSA 294-E, Uniform Electronic Transfers Act

PELHAM SCHOOL DISTRICT POLICY

DFH – STUDENT ACTIVITIES FUND MANAGEMENT

Category: Recommended

This is a note for auditors. Pelham School District policy regarding student activities fund management is addressed under Policy JJF - Student Activities Funds.

~~The Principal of the school shall be responsible for the proper administration of the financial activities of the student activities fund in accordance with state law and appropriate accounting practices and procedures. All monies collected shall be deposited to the student body activities account at the local banks.~~

~~Monies raised by student organizations or class activities must be expended for the benefit of the students.~~

Accounting Standards:

- ~~1. Student activity funds shall utilize a computerized fund accounting system, maintaining separate funds for each activity.~~
- ~~2. Funds shall only be used in accordance with the stated general purposes of the supporting activity.~~
- ~~3. All school sponsored classes or clubs engaging in financial transactions must maintain its account with the student activity fund of the school.~~
- ~~4. Senior class accounts shall be released to the class president or treasurer within six years of the date of class graduation.~~
- ~~5. Scholarship funds shall be held in custody and administered by the Trustees of the Town Trust Funds as required by New Hampshire RSA 31:31.~~
- ~~6. All payments of funds from student activity accounts must be done using bank checks.~~
- ~~7. All checks drawn on a student activity fund require two signatures, one of which must be the building principal or assistant principal. All signatures must be original signatures. Signature stamps are not allowed.~~
- ~~8. Student activity funds shall not be used as a substitute for the School District's normal purchasing process.~~

~~The Pelham School District Business Administrator shall have oversight responsibility of all Pelham School District student activity fund accounts. Student activity accounts are subject to auditing at any time by the Business Administrator or designee, and by the School District external auditors on an annual basis.~~

PELHAM SCHOOL DISTRICT POLICY
DFH – STUDENT ACTIVITIES FUND MANAGEMENT

Category: Recommended

District Policy History:

Adopted: September 03, 2014

Legal References:

RSA 31:31, Trust Funds for Districts

PELHAM SCHOOL DISTRICT POLICY

JJF – STUDENT ACTIVITIES FUND

Category: Recommended

The Principal of the school shall be responsible for the proper administration of the financial activities of the Student activities fund in accordance with state law and appropriate accounting practices and procedures. All monies collected shall be deposited to the Student ~~body~~ activities account at the local banks. All payments made from the student activities account shall have approval of the Principal and his/her designate.

Monies raised by student organizations or class activities must be expended for the benefit of students.

~~Student activity accounts are subject to auditing at any time by the Business Administrator or his/her designate. (referenced at bottom)~~

Accounting Standards:

1. Student activity funds shall utilize a computerized fund accounting system, maintaining separate ~~records~~ funds for each activity.
2. Funds shall only be used in accordance with the stated general purposes of the supporting activity.
3. All school sponsored classes or clubs engaging in financial transactions must maintain its account with the student activity fund of the school.
4. Senior class accounts shall be released to ~~class officers~~ the president or treasurer ~~as soon as administratively possible following graduation.~~ within six years of the date of class graduation.
5. Scholarship funds shall be held in custody and administered by the Trustees of the Town Trust Funds as required by New Hampshire RSA 31:31.
6. All payments of funds from student activity accounts must be done using bank checks.
7. All checks drawn on a student activity fund require two signatures ~~one of which must be of school level administrators or the business administrator~~ the building principal or assistant principal. All signatures must be original signatures. Signature stamps are not allowed.
8. Student activity funds shall not be used as a substitute for the School District's normal purchasing process.

The Pelham School District Business Administrator shall have oversight responsibility of all Pelham School District student activity fund accounts. Student activity accounts are subject to auditing at any time by the Business Administrator or designee, and by the School District external auditors on an annual basis.

**PELHAM SCHOOL DISTRICT POLICY
JJF – STUDENT ACTIVITIES FUND**

Category: Recommended

District Policy History:

Adopted: July, 1998

Revised: September, 1999

Revised: November 22, 2006

PELHAM SCHOOL DISTRICT POLICY

ACN – NURSING MOTHERS ACCOMMODATIONS

Category: Priority

Related Policies: AC, ACAC, GBEB, IHBCA, JIC

(NHSBA September 2023, New sample policy is intended to reflect the requirements of HB358 (RSA 275:78-83 and the federal Pump for Nursing Mothers ("PUMP") Act, both of which mandate certain accommodations for nursing mothers. Additionally, the federal Pregnant Worker Fairness Act ("PWEA") also provides non-discrimination protections for pregnancy related conditions which include post-delivery (e.g., nursing). Both statutes only apply to employees. However, students who are nursing are protected from discrimination under other statutes like Title IX and RSA193:38, such that denying reasonable accommodation is discriminatory and exposes a district liability. As such, districts with high schools or other schools anticipating the possibility of students who have such needs may wish to adopt a singular policy for both students and employees.)

A. Statement of Purpose.

The District provides a supportive environment as to time and place for students and employees (collectively "nursing mothers") to express milk. Subject to the terms and exceptions set forth in this policy, the District will accommodate the needs of nursing mothers by providing reasonable times and suitable spaces for nursing mothers to nurse during school and work hours for up to one year after the birth of the child. Nursing for purposes of this policy will include expression of milk by manual or mechanical means.

No nursing mother will be discriminated against for nursing or nursing-related activities as provided in this policy, and reasonable efforts will be made to assist nursing mothers in meeting their infant feeding goals while at work or school.

B. Accommodation Notice and Plans.

A nursing or expectant mother should contact the building principal at least two weeks before the need for nursing accommodations arises. The District will endeavor to meet the break and space needs of each nursing mother. However, when ordinary accommodations (as discussed below) will create undue hardship to the operations of the school/workplace, the District will work with the nursing mother to determine whether other acceptable accommodations may be made. When acceptable accommodations are unattainable, the building principal will consult with the District's Human Resources Director.

The nursing mother and principal will create a nursing accommodation plan in order to ensure proper coverage of a classroom or job assignment. The plan should be revisited every three months, with adjustments made to the accommodations as nursing needs change.

C. Reasonable Time to Express Milk During the School Day.

Absent undue hardship or other accommodations as established under Section B above, a nursing mother will have an opportunity to express milk as outlined within the nursing accommodation plan. An employee or student can use usual break and meal periods if they choose.

PELHAM SCHOOL DISTRICT POLICY

ACN – NURSING MOTHERS ACCOMMODATIONS

Category: Priority

Related Policies: AC, ACAC, GBEB, IHBCA, JIC

A nursing mother who is an hourly employee will not be paid during nursing periods unless either (a) the nursing period falls during a regular paid break (e.g., a paid lunch), or when not completely relieved of duties during the nursing period(s). Nursing mothers shall not be required to “make up” time relating to the use of unpaid nursing periods.

D. Suitable Private Areas for Nursing.

Nursing mothers will be provided with a private place, other than a bathroom, in each school district building in which a nursing mother spends her working or school day. The nursing area:

1. May be temporary or permanent.
2. Shall be shielded from view and free from intrusion by other persons, including without limitation other staff or students;
3. Shall be within a reasonable walk to the nursing mother’s work-station or classroom unless otherwise agreed by the nursing mother;
4. Have at a minimum an electrical outlet and a chair if feasible;
5. Have a refrigerator for breast milk storage if feasible, or be in proximity to one; and
6. Shall be cleaned regularly by District staff assigned to that duty.

E. Nursing Mother Responsibilities.

Nursing mothers will:

1. Provide at least two weeks advance notice of the need for nursing accommodations, preferably prior to their return to school following the birth of the child. This will allow school administrators the opportunity to establish a location and work out scheduling issues.
2. Maintain the nursing area by wiping down surfaces with antibacterial wipes so the area is clean for the next user.
3. Provide their own supplies as is necessary.

F. Prohibited conduct.

Any intentional act which violates a nursing mother's privacy, aims to frustrate a nursing mother’s intentions to use the nursing facilities, or constitutes harassment on account of a nursing mother’s needs or breastfeeding status is prohibited, and shall be treated as violation of the applicable code of conduct, with possible disciplinary consequences and may constitute sexual harassment and reported to the Title IX Coordinator.

G. Dissemination of policy.

This policy shall be printed or summarized in the applicable employee/student handbook and placed on the District’s website.

PELHAM SCHOOL DISTRICT POLICY

ACN – NURSING MOTHERS ACCOMMODATIONS

Category: Priority

Related Policies: AC, ACAC, GBEB, IHBCA, JIC

District Policy History:

Adopted:

Legal References:

RSA 275:78-83

20 U.S.C 1681, et seq Title IX of the Education Amendments of 1972

42 U.S.C. 2000gg Pregnant Worker Fairness Act ("PWFA")

42 U.S.C. 218d Pump for Nursing Mothers Act ("PUMP Act")

PELHAM SCHOOL DISTRICT POLICY

BEDG – MINUTES

Category: Recommended

Under RSA 91-A, the School Board, and each of the School Board's committees (irrespective of whether standing or ad hoc, and irrespective of whether deemed a sub-committee or an advisory committees) is required to keep minutes for every "meeting" as defined under 91-A:2, I. As used below, "Board" shall mean and include the District School Board, and each such Board committee.

Required Content of Minutes

The Board will keep a record of the actions taken at Board meetings in the form of minutes. At a minimum, all minutes, public and non-public, shall include:

- 1) the names of members participating,
- 2) persons appearing before the School Board (any persons other than board members who address the board or speak at the meeting;
- 3) a brief description of each subject matter discussed;
- 4) identification of each member who made a first or second of any motion;
- 5) a record of all final decisions;
- 6) When a recorded roll call vote on a motion is required by law or called for by the Chair (or other presiding officer), a record of how each Board member voted on the motion; and
- 7) In the event that a Board member objects to the subject matter discussed by the Board, if the Board continues the discussion above the member's objection, and upon the request of the objecting member, then - and irrespective of whether the objection/discussion occurred in public or non-public session - the public minutes shall also reflect (i) the objecting member's name, (ii) a statement that the member objected, and (iii) a "reference to the provision of RSA 91-A:3, II that was the basis for the discussion." (See RSA 91-A:2, II-a.).

Approval and Access to Minutes

Copies of the draft minutes of a meeting will be sent to the members of the Board before the meeting at which they are to be approved. The preceding sentence, however, shall not apply to minutes of non-public sessions when the Board has sealed such minutes by a recorded roll call vote taken in a public session with 2/3 of the board members present supporting the motion. Drafts of non-public minutes will be provided to the Board either at the conclusion of the non-public session and may be approved at the time - prior to any vote to seal, or if sealed, provided to the Board at the meeting at which they are to be approved.

Draft minutes of all public meetings, clearly marked as drafts or "unapproved", will be made available for public inspection upon request no later than five (5) business days after each public session. Minutes for non-public sessions shall be kept as a separate document. Draft minutes for all non-public sessions, will be made available for public inspection within seventy-two (72)

PELHAM SCHOOL DISTRICT POLICY BEDG – MINUTES

Category: Recommended

hours after the non-public session, unless sealed in accordance with the statutory procedure described in the preceding paragraph.

Notes and other materials used in the preparation of the minutes must be retained until the minutes are approved or finalized, and shall likewise be available for inspection during that period.

All minutes, including draft minutes, will be kept in accordance with RSA 91-A:2 and RSA 91-A:3 and will be in the custody of the Superintendent. Requests for access to minutes shall be processed in accordance with Board Policy EH and administrative procedures EH-R.

Approved minutes, except those non-public session minutes which are sealed, shall be consistently posted on the District's website in a reasonably accessible location or the web site shall contain a notice describing where the minutes may be reviewed and copies requested. Draft minutes will be available for inspection at the District's administrative office.

Special Provisions for Minutes Relating to Non-Public Sessions

For any public meeting that includes a non-public session, additional information is required both for the public meeting minutes, and for minutes specific to the non-public session, regardless of whether the non-public minutes are “sealed”.

Information Regarding Non-Public Session Included in Public Minutes

The public minutes of the meeting at which the non-public session occurs must include the statutory reason given in the motion as the foundation for each non-public session, as well as a roll call record of how each Board member voted on the motion to enter. Public minutes must also reflect any motion to seal, along with the statutory reason permitting the sealing, and record how each member voted on the motion to seal.

Sealing Non-Public Minutes

Sealed minutes shall be reviewed periodically and unsealed by majority vote of the Board if the circumstances justifying sealing the minutes no longer apply. The Superintendent shall identify and bring to the Board's attention minutes which have been sealed because disclosure would render the proposed action ineffective where the action has been completed and the minutes no longer need to be sealed. The Superintendent will also identify any other sealed minutes where the justification for sealing no longer applies due to the passage of time. Generally, non-public session minutes are sealed because divulgence of the information would likely adversely affect the reputation of a person other than a member of the School Board, and will remain sealed.

Sealed Minutes List

In order to comply with RSA 91-A:3, III, the Superintendent is directed to maintain a list of all sealed minutes for non-public sessions occurring after July 1, 2021. Items marked with an * are specifically required under RSA 91-A:3, III. The remaining items on the list are recommended to help assure compliance. The list (referred to as the “Sealed Minutes List”) shall include:

PELHAM SCHOOL DISTRICT POLICY

BEDG – MINUTES

Category: Recommended

- the name of the public body (e.g., School Board, Policy Committee, etc.); *
- the date, * time * and location of the public meeting (from meeting notice);
- the start and end times * of the non-public session;
- the specific grounds upon which the non-public session occurred (e.g., RSA 91-A:3, II (b) and (c), etc.); *
- the specific grounds upon which the minutes were sealed (e.g., “disclosure would render the action ineffective” or “disclosure would likely adversely affect the reputation of a non-board member,” etc.);
- the date the vote to seal the minutes occurred; *
- the date, if any stated in the original motion or subsequently, on which the sealed minutes will be unsealed; the motion to seal should, ⁴ [delete fn.] when possible, state the date the minutes should be unsealed or at least reviewed by the Board or other public body; and
- the date, if any, of a subsequent decision to unseal the minutes.

Reviewing and Unsealing Previously Sealed Minutes

The Board will review previously sealed non-public minutes within ten years of the date the minutes were first sealed, or within ten years of the last time those minutes were last reviewed by the Board. The minutes shall be unsealed by majority vote of the Board if the circumstances justifying sealing the minutes no longer apply. Minutes which are not reviewed after 10 years will be automatically unsealed. Although discussion of whether to unseal such minutes should occur in non-public session pursuant to RSA 91-A:3, II (m), any vote to unseal must occur in public session.

District Policy History:

Adopted: July, 1998

Revised: November, 1999

Revised: April 5, 2006

Revised: February 17, 2021

Legal References:

RSA 189:29-a Records Retention and Disposition

RSA 91-A:2 Meetings Open to Public

RSA 91-A:3 Non-Public Sessions

RSA 91-A:4 Minutes and Records Available for Public Inspection

PELHAM SCHOOL DISTRICT POLICY

JLCF - WELLNESS

Category: Priority

Related Policies: EF, IMAH, JLC & JLCI

Note: revised JLCF §III-C (“Water”) to reflect SB 233 (2022 N.H. Laws Ch. 149) which amended RSA 200:11-b, by (1) adding that students shall be permitted to bring certain types of water bottles to schools, (2) stating that Principals may enact discipline for misuse of water bottles; and (3) requiring all renovated or newly constructed public school buildings to have water bottle filling stations.

Note 2: the revision also moves the procedures for the district wellness committee to a separate document, JJCF-R.

Note 3: This change also removes absolutist language : “for any reason” under physical activity.

The Board recognizes the importance of proper nutrition and developmentally appropriate physical activity as ways of promoting healthy lifestyles, minimizing childhood obesity, and preventing other diet-related chronic diseases. The Board also recognizes that health and student success are interrelated. It is, therefore, the goal of the Board that the learning environment positively influences a student's understanding, beliefs, and habits as they relate to good nutrition and physical activity.

This policy outlines the District’s approach to ensuring environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. This policy applies to all students, staff and schools in the District.

I. DISTRICT WELLNESS COMMITTEE

~~The Superintendent, in consultation with the Director of Nutrition, and Wellness, will facilitate development of updates to the District Wellness Policy, subject to School Board approval, and will oversee adherence to the policy (See JICD-R). In addition, the Superintendent shall designate a Building Wellness Coordinator for each school to help ensure compliance with this policy at the building level.~~

The Superintendent shall convene a representative District Wellness Committee., whose functions will include review and recommendations regarding implementation of and updates to this policy, setting specific measurable goals for nutrition promotion, education and physical activity, and evaluation of the achievement of those goals.

~~Each school is encouraged to establish a School Wellness Committee whose functions include review of school-level wellness issues, setting of school level goals, and evaluation of the achievement of those goals in coordination with the District Wellness Committee.~~ (repeated below)

The Superintendent or his/her designee shall serve as the Chairperson of the District Wellness Committee, and shall maintain an updated roster of Building Wellness Coordinators and other persons serving on the Committee.

PELHAM SCHOOL DISTRICT POLICY

JLCF - WELLNESS

Category: Priority

The District Wellness Committee shall meet no less than four times per school year.

The District Wellness Committee should represent each school and the diversity of the community, and to the extent feasible include parents, students, representatives of the school nutrition program, physical education teachers, health education teachers, school health professionals (e.g. nurses and allied health professionals), mental health and social services staff (e.g. school counselors, psychologists, and social workers), school administrators (e.g. superintendent, principal, assistant principal), school board members, other health professionals (e.g. doctors, nurses, dentists), and the general public.

Each school ~~will have~~ ~~is encouraged to establish~~ a School Wellness Committee whose functions include review of school-level wellness issues, setting of school level goals, and evaluation of the achievement of those goals in coordination with the District Wellness Committee.

II. WELLNESS POLICY IMPLEMENTATION, MONITORING, ACCOUNTABILITY AND COMMUNITY ENGAGEMENT

A. Implementation Plan

1. Each School Wellness Committee, with the assistance of the District Wellness Committee, will conduct a school-level assessment. The school-level assessment/report should be completed by September 30th of each school year and provided to the Superintendent. The assessment is to be based on the Centers for Disease Control and Prevention's School Health Index, using tools available through such programs as the Alliance for a Healthier Generation [*Healthy Schools Program*](#)
2. The District Wellness Committee will use these reports to create an action plan and generate an annual progress report.

B. Annual Notification of Policy

The District will annually inform families and the public of basic information about this policy, including its content, any updates to the policy, and implementation status. The District will make this information available via the district website. This information will include the contact information of the District official(s) chairing the Wellness Committee ~~and any Building Wellness Coordinator(s)~~, in addition to on how the public can get involved with the District Wellness Committee.

C. Triennial Progress Assessments

At least once every three years, the Director of School Nutrition and Wellness will complete an assessment. This is required by the State of New Hampshire's Department of Education's Office of Nutrition Services and Programs, :

PELHAM SCHOOL DISTRICT POLICY

JLCF - WELLNESS

Category: Priority

- The extent to which each of the District's schools ~~adhere to~~ ~~are in compliance with this policy~~ ~~the wellness policy~~;
- The extent to which the District Wellness Policy compares to model wellness policies; and
- A description of the progress made in attaining the goals of the District's Wellness Policy.

~~The District Wellness Committee will make recommendations to the Superintendent to update the District Wellness Policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The Board will review and act upon such assessments as required or as the Board deems appropriate.~~ *(language here just describes how the Board works.)*

D. Recordkeeping

The Superintendent will retain records related to this Policy, to include at least the following:

- The District Wellness Policy;
- The most recent assessment on the implementation of the local school wellness policy;
- Documentation on how the District Wellness Policy and Policy assessments are/were made available to the public;
- Documentation confirming annual compliance with the requirement that District Wellness Policy, including updates, and the most recent assessment on the implementation of the Policy have been made available to the public; and
- Documentation of efforts to review and update the District Wellness Policy; including who is/was involved in each update and methods the District uses to make stakeholders aware of opportunities to participate on the District Wellness Committee.

E. Community Involvement, Outreach and Communications

The District will communicate ways in which representatives of the District Wellness Committee and others can participate in the development, implementation, and periodic review and update of the Wellness Policy. ~~through a variety of means appropriate for that district.~~ The District will also inform parents/guardians of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards.

The District will use electronic means, such as email or displaying notices on the District's website, as well as non-electronic mechanisms, such as sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the Wellness Policy, as well as how to get involved and support the Policy.

PELHAM SCHOOL DISTRICT POLICY

JLCF - WELLNESS

Category: Priority

III. NUTRITION

A. School Meals

The Director of Nutrition services is responsible for implementing this section.

All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP) and the School Breakfast Program (SBP). District schools are committed to offering school meals that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;
- Promote healthy food and beverage choices; and
- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. The District offers reimbursable school meals that meet USDA nutrition standards, which may be found at:

<https://www.fns.usda.gov/school-meals/nutrition-standards-school-meals>

B. Staff Qualifications and Professional Development

The Director of Nutrition services is responsible for implementing this section.

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for school nutrition professionals, which may be found at:

<https://www.fns.usda.gov/school-meals/professional-standards>

C. Water

To promote hydration, the superintendent will ensure that free, safe, unflavored drinking water is ~~will be~~ available to all students at all places and times that school meals are served ~~mealtimes~~, at every school.

In addition, students shall be permitted to bring water bottles to school that:

1. Are made of material that is not easily breakable;
2. Have lids to prevent spills; and
3. Are used only for water

All renovated or newly constructed public school buildings are required to have water bottle filling stations.

PELHAM SCHOOL DISTRICT POLICY

JLCF - WELLNESS

Category: Priority

D. Competitive Foods and Beverages and Marketing of Same in Schools

The Director of Nutrition services is responsible for implementing this section.

“Competitive foods and beverages” (i.e., foods and beverages sold and served or marketed during the school day, but outside of the school meal programs) must meet the USDA Smart Snacks in School nutrition standards, which may be accessed at:

<https://www.fns.usda.gov/school-meals/smart-snacks-school>

“School Day” for the purposes of this policy is the time between midnight the night before to 30 minutes after the end of the instructional day.

These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias and vending machines.

Except as may be provided elsewhere in this Policy, any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the USDA Smart Snacks in School nutrition standards. Food and beverage marketing is defined as advertising and other promotions in schools, including, but is not limited to:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors.
- Corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (*note*: immediate replacement of these items are not required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that is financially possible over time so that items are in compliance with the marketing policy.).
- Corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, pupil assignment books or school supplies displayed, distributed, offered or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

Corporate brand names, logos, and trademarks for companies that market products that comply with the USDA Smart Snacks in School nutrition standards will not be prohibited because they offer some non-compliant food or beverage items in their product line.

PELHAM SCHOOL DISTRICT POLICY

JLCF - WELLNESS

Category: Priority

Likewise, the marketing restrictions do not apply to clothing or other examples of expression which include brand information for non-compliant food or beverage items.

As the District, school athletic department, and parent teacher associations review existing contracts and consider new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

E. Celebrations and Rewards

All foods offered during the school day on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards and shall be pre-approved by the Director of Nutrition and Wellness. Approvals are for the current school year only. Foods and beverages will not be used as a reward or withheld as punishment for any reason. The Director of Nutrition and Wellness will make available a list of healthy party ideas to parents and teachers, including non-food celebration ideas, and a list of foods and beverages which meet Smart Snack nutrition standards.

F. Food Sale Fundraising

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be approved by the Director of Nutrition and Wellness and be sold through fundraisers on the school campus during the school day. Fundraising groups are encouraged to choose non-food fundraisers, and to consider healthy fundraising ideas. Approvals are required each school year.

G. Nutrition Promotion

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will include.

- Implementation of one or more evidence-based healthy food promotion techniques in the school meal programs using methods included in the Smarter Lunchroom Movement, which may be found at:

<https://www.smarterlunchrooms.org/scorecard-tools/smarter-lunchrooms-strategies>

- Ensuring 100% of foods and beverages promoted to students during the school day meet the USDA Smart Snacks in School nutrition standards. Additional promotion techniques that the District and individual schools may use are available through the Smart Food Planner of the Alliance for a Healthier Generation, available at:

<https://foodplanner.healthiergeneration.org>

H. Nutrition Education

The District will teach, model, encourage and support healthy eating by all students.

PELHAM SCHOOL DISTRICT POLICY

JLCF - WELLNESS

Category: Priority

- Nutrition education shall be included in the health curriculum so that instruction is sequential and standards-based and provides students with the knowledge, attitudes, and skills necessary to lead healthy lives.
- Nutrition education posters will generally be displayed in each school cafeteria or each room in which students regularly eat their lunches,
- Consistent nutrition messages shall be disseminated throughout the school.

Schools should provide additional nutrition education that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- To the extent **feasible**, ~~practicable~~ is integrated into other classroom instruction through subjects such as math, science, language arts, social sciences and elective subjects;
- May include enjoyable, developmentally-appropriate, culturally-relevant and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits and school gardens;
- Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products and healthy food preparation methods;
- Emphasizes caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Links with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods and nutrition-related community services;
- Teaches media literacy with an emphasis on food and beverage marketing; and
- Includes nutrition education training for teachers and other staff.

IV. PHYSICAL ACTIVITY

The District will provide physical education consistent with national and state standards. **Generally**, physical activity during the school day (including but not limited to recess, classroom physical activity breaks or physical education) will not be withheld as punishment ~~for any reason~~.

A. Classroom Physical Activity Breaks

In addition to any recess periods provided in the ordinary daily schedule, students will be offered periodic opportunities to be active or to stretch throughout the day. The District recommends teachers provide short 3 to 5 minute physical activity breaks to students during and between classroom time at least three days per week. These physical activity breaks will complement, not substitute, for physical education class, recess, and class transition periods.

PELHAM SCHOOL DISTRICT POLICY

JLCF - WELLNESS

Category: Priority

B. Before and After School Activities

The District offers opportunities for students to participate in physical activity after school through interscholastic and intramural sports and clubs.

C. Walking and Biking to School

The District will support walking or biking to school by students or faculty only if determined safe by the building principal.

V. OTHER ACTIVITIES TO PROMOTE STUDENT WELLNESS

The District will endeavor to integrate wellness activities across the entire school setting, not just in the cafeteria or physical education and athletic facilities. ~~In furtherance of this objective, each school in the District will establish School Wellness Committees each school year.~~ (redundant)

VI. PROFESSIONAL LEARNING

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math classes).

District Policy History:

Adopted: June 2006

Revised: June 19, 2019

Revised: March 3, 2021

Legal References:

42 U.S.C. 1751, Richard B. Russell National School Lunch Act

42 U.S.C. 1771, Child Nutrition Act of 1966

Section 204 of Public Law 108-265, Child Nutrition and WIC Reauthorization Act of 2004

The Healthy Hunger-Free Kids Act of 2010

7 C.F.R 210, National School Lunch Program

7 C.F.R 220, School Breakfast Program

RSA 189:11-a, Food and Nutrition Programs

N.H. Dept. of Education Administrative Rule – Ed 306.04 (a)(20), Wellness

N.H. Dept. of Education Administrative Rule – Ed 306.11 (g), Food and Nutrition Services

N.H. Dept. of Education Administrative Rule – Ed 306.38 (b)(1)b, Family and Consumer Science

Education Program (middle schools)

N.H. Dept of Education Administrative Rule – Ed 306.40, Health Education Program

Pelham School Board Meeting
January 3, 2024
Pelham Elementary School
6:30 pm

In Attendance:

School Board Members: Troy Bressette, Chair; Thomas Gellar; Darlene Greenwood; and John Russell

Dr. McGee: Chip McGee

Assistant Superintendent: Sarah Marandos

Business Administrator: Deb Mahoney

Student Representative: Mya Belanger

Absent: David Wilkerson

Also in Attendance: None

I. Public Session:

A. Call to Order:

Chair Troy Bressette called the meeting to order at 6:34 pm and requested that everyone stand for the Pledge of Allegiance.

II. Public Input @ 6:35 pm

A. None

Public Input closed at 6:36 pm.

III. Opening Remarks:

A. Superintendent

Dr. McGee provided an overview of recent events. Dr. McGee began by saying that he and Dr Marandos were over at the wrestling match involving three teams – Pelham, Souhegan, and John Stark. Dr. McGee noted it was fun to see them out there and he highlighted the upcoming Invitational Tournament.

Dr. McGee emphasized that the event was scheduled for the following Saturday. He added that Athletic Director Todd Kress confirmed that 19 teams from four different states would attend the tournament. Dr. McGee said he was reminded that during the pandemic, John Stark brought down only two wrestlers, while the current count stands at 19.

Dr. McGee acknowledged the progress on the 2nd floor at PMS, which is full of staff and students. He thought it was a miracle how fast the teachers relocated and set up their materials over the break. He thanked families and students for providing time to create warm and welcoming classroom environments. Dr. McGee reported ongoing efforts in HVAC balancing, acknowledging that this is a standard process for a newly constructed building.

Dr. McGee shifted to the PES level; he informed the Board that February 1 is when Kindergarten and Preschool registrations will begin.

B. Student Representative

Student Representative Mya Belanger stated that at PHS, they have the Wizard of Oz auditions on Monday, January 8. They had their last play, “Arsenic and Old Lace,” and it went well. She thought they did an excellent job, and they always put on a great production. Ms. Belanger noted that they have the CTE parent presentation for sophomores. She

said that CTE is a great program that goes on, and the presentation is at 6 pm on Wednesday, January 10. She noted that on January 22, the District will be changing semesters.

IV. Presentations:

A. None

V. Main Issues / Policy Updates:

A. Default Budget Calculation 2024 – 2025:

The Default Budget was presented with the calculations by Business Administrator Deb Mahoney. The Default Budget for the upcoming fiscal year was revealed to be **\$41,503,442**, with no changes since its presentation in November. Mr. Bressette asked the Board if they had questions, and none were raised.

	Reductions	Additions	Change
2023 MS-22 Appropriation	\$41,067,269		
<u>Deductions:</u>			
Fund Transfers - Food Service Fund	\$ (1,206,027)	\$ 1,176,756	\$ (29,271)
Fund Transfers - Grants Fund	\$ (705,865)	\$ 705,865	\$ -
Fund Transfers - Other Special Rev Fund	\$ (52,000)	\$ 52,000	\$ -
Operating Budget (2024 Gross & 2025 Net)	\$ 39,103,377	\$ 5,685,381	\$ (29,271)
<u>Existing Level of Services</u>			
Total Salaries (110-130)	\$ (16,880,180)	\$ 16,756,805	\$ (123,375)
Total Benefits (211:260)	\$ (9,448,167)	\$ 9,371,076	\$ (77,091)
SPED Professional Services (1210, 1280/330, 332)	\$ (193,950)	\$ 347,765	\$ 153,815
SPED Tuition (1210,1280/561,564,569)	\$ (1,662,669)	\$ 2,209,772	\$ 547,103
Voc. Tuition (1300, 561)	\$ (115,213)	\$ 115,213	\$ -
Psychological Professional Services (2140/330)	\$ (203,000)	\$ 107,500	\$ (95,500)
Speech & Language Profess. Services. (2150/330)	\$ (91,739)	\$ 167,939	\$ 76,200
PT Professional Services (2162/330)	\$ (66,000)	\$ 49,000	\$ (17,000)
OT Professional Services (2163/330)	\$ -	\$ 2,457	\$ 2,457
SPED Transportation (2722/519)	\$ (644,250)	\$ 843,874	\$ 199,624
Debt Service (5100, 5120/ 830,910)	\$ (3,906,308)	\$ 3,778,270	\$ (128,038)
PMS Modular Lease (4500/441)	\$ (44,838)	\$ -	\$ (44,838)
SAU Energy Performance Lease (4600/441)	\$ (133,768)	\$ 133,768	\$ -
<u>One-Time Expenditures</u>			
PHS Library Shelving (2222/733)	\$ (14,939)	\$ -	\$ (14,939)
Food Service -Titan software training (\$4,200)	\$ (2,500)	\$ -	\$ (2,500)
Legal/Regulatory Requirement Adjustments	\$ (5,575)	\$ -	\$ (5,575)
<u>None</u>	\$ (4,900)	\$ -	\$ (4,900)
NET 2022-2023 OPERATING BUDGET	\$ 5,685,381		
2024 DEFAULT GENERAL FUND OPERATING BUDGET		\$ 39,568,820	\$ 465,443
2024 DEFAULT FOOD SERVICE BUDGET		\$ 1,176,756	\$ (29,271)
2024 DEFAULT GRANTS FUND BUDGET		\$ 705,865	\$ -
2024 DEFAULT SPECIAL OTHER BUDGET		\$ 52,000	\$ -
TOTAL PSD 2024 DEFAULT BUDGET		\$ 41,503,442	\$ 436,173

B. March 2024 Warrant Approval and Recommendation

Ms. Mahoney said that the Board had the draft warrant articles in front of them, including Articles A and two warrant articles. She noted there they're a couple of updates to the warrants. The first update was the Budget Committee's voted budget of **\$40,965,693**. Article 1 reflects the budget should it pass and the Default Budget should it fail.

Ms. Mahoney commented that the Budget Committee voted to include their tallies with the warrant articles. Ms. Mahoney added that she would contact Budget Committee member Meg Bressette to receive the official tally for the warrant.

Dr. McGee said the Board's action tonight regarding Article 1 would be their position regarding the Budget Committee's budget figure and whether to include tallies. He acknowledged the more significant question they have discussed about this figure being below the Default.

Ms. Mahoney commented that a Budget Committee member proposed a figure, which was represented as last year's approved budget. Ms. Mahoney mentioned that the figure that the Budget Committee voted on was not based on this year's approved budget, it was the operating budget only. She noted that the figure did not include the PESPA contract. Ms. Mahoney stated that she spoke with Dr. McGee regarding bringing this information forward to the Budget Committee for reconsideration. The amount not included in the Budget Committee's vote was **\$101,576**.

Dr. McGee mentioned that the first thing they discussed was Article 1. He noted that this was a possible reconsideration matter that the Budget Committee should discuss. He added that there was a third thing to discuss, which was at the last meeting the Board asked them to work on the assumption from the Budget Committee that the \$802,760 reduction be allocated by function area. Dr. McGee said that he asked the Chair of the Budget Committee whether they wanted to meet again, and they declined.

Mr. Bressette commented that Dr. McGee and Ms. Mahoney presented additional information and he would like to see the proposal go to the Budget Committee. He asked Ms. Mahoney to tell them about the methodology that she applied to this.

Ms. Mahoney explained that they took the Budget Committee's adjustment to the operating budget of **\$802,760**. They then took the functions from the MS-27 and excluded certain functions deemed non-adjustable. She noted that debt service, principal payments, and interest payments for bonds were on an established payment schedule.

Ms. Mahoney stated the exclusion of Special Education functions, those included Special Education programming, Extended School Year, Speech, Physical Therapy, Occupational Therapy, Special Services Administration, and Transportation. She said that these functions were excluded from the total budget to reflect an adjustable figure.

Ms. Mahoney added that the exclusion of Salaries and Benefits object codes. This meant positions that are in the budget, which are identified as meeting the needs of the District for next year. Most of the positions were separated to get down to an amount of the budget that can be adjusted or allocated.

Ms. Mahoney commented that the reason behind the exclusions was because of the specific budget and how the **\$802,760** is the amount that the new School Board will have to work with after the election. The new Board will have to build a budget based on the voter's approved budget. She noted that the current focus was on providing information to the Budget Committee so that the allocation could be put in the report.

Dr. McGee stressed the importance of clarifying the exclusion of areas such as Salaries and Benefits, Debt Service, and Special Education programming. He pointed out that the reduction of **\$802,760** equated to **14%** in all other areas. He clarified that this did not mean this is where the reductions would end up, instead, it was their best attempt to align with what the Budget Committee may have meant.

Dr. McGee stated that as Superintendent, he would not recommend that the budget look like this. Dr. McGee mentioned that the current budgetary configuration reflects the belief that this is what the Budget Committee sought. He said that they cannot cut **\$214,000** from Student Transportation and maintain reasonable routes for students.

Dr. McGee noted that they are not legally obliged to provide transportation for high school students. He believed that as a community, not providing transportation to high school students would be a non-starter. He cautioned against the potential ripple effects of not providing transportation could cause.

Ms. Greenwood mentioned that not providing transportation to high school students had happened previously. She noted the District was in a similar situation and there is not much else that they could cut from the budget.

Mr. Bressette noted that the discussion did not need to go into the specifics of potential cuts and added the importance of the community understanding the consequences of a significant reduction. Ms. Greenwood stated that she remembered that sports and high school bussing was stopped. If parents wanted to pay for the busing, then high school and sports could receive busing.

Dr. McGee pointed out that since they combined the high school and middle school transportation, they would have to continue the middle school routes. It was mentioned that the reduction in the proposed budget does not consider contractual obligations.

Mr. Gellar commented on the complexity of anticipating the outcomes of the upcoming election. He noted the potential Default Budget and the reduction of **\$802,760**. He stressed that the final decisions would be contingent upon the operating budget that was approved by the voters. Mr. Gellar pointed out that if they are required to make **\$802,760** in cuts, then it will require the Board to make painful cuts.

Mr. Gellar highlighted the need to have a delicate balance between educational essentials and extracurricular activities. He explained the potential issue the District will face, they will have to make decisions regarding resource allocation, which would affect educational materials and technology plans.

Mr. Gellar stressed the need for the District to have preemptive communication with the Budget Committee, emphasizing the consequences of the Budget Committee's decisions. He added that they may not be able to provide a definitive figure for reconsideration by January 11, but they need to show the consequences of making a significant reduction in the budget.

Mr. Bressette asked what the District's response would be to a taxpayer who stated that the reduction is only **\$802,760**. At the same time, the taxpayer pointed out that the District returned a surplus from the prior year. Dr. McGee explained that as an employer, the District is committed to meeting payroll obligations. He noted that through careful financial management, the District was able to return \$2.6 million to the taxpayers. Dr. McGee commented that they were able to return that amount because they did not have any significant surprises. He added that the District has not had dire surprises regarding Special Education, and one of the most significant surprises is regarding the District's facility.

Mr. Bressette commented that he wanted to ensure that they have a consensus on the Budget Committee's reconsideration proposal to bring forth the PESPA contract, which did not appear to have been considered when the Budget Committee voted on its number.

Ms. Mahoney stated that should the Budget Committee adjust its budget number from **\$802,760** down by **\$101,000**, the Board has an allocation for that figure as well. Ms. Mahoney noted that they will be bringing that with them.

Mr. Gellar made a motion to support the FY2025 Budget Committee reconsideration communication, as presented. Ms. Greenwood seconded the motion. The motion passed (4-0-0).

The Board discussed whether they were voting to support the Budget Committee's reduction to the Operating Budget. Mr. Gellar stated that they were voting on whether to recommend Article 1, as written, or not to support it. Ms. Mahoney noted that the warrant article has to reflect the recommendation or non-recommendation of the School Board.

Dr. McGee said that the School Board's position is required to be part of the warrant article.

Article 1 – Operating Budget

Shall the Pelham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session of the annual school District meeting, for the purposes set forth herein, totaling Forty Million, Nine Hundred Sixty-Five Thousand, Six Hundred Ninety-Three Dollars (**\$40,965,693**)?

Should this article be defeated, the default budget shall be Forty-One Million, Five Hundred Three Thousand, Four Hundred Forty-Two Dollars (**\$41,503,442**), which is the same as last year, with certain adjustments required by previous action of the Pelham School District or by law; or the Pelham School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

Mr. Gellar motioned to recommend Article 1 – The Operating Budget, as presented. Mr. Bressette seconded the motion. The motion failed (1-3-0). (Mr. Russell voted to recommend Article 1)

Recommended by the School Board (1-3-0)

Recommended by the Budget Committee (X-X-X)

Tally

The Board discussed whether to include the tally on the warrant articles. Board members expressed their opinions on whether to display the tally alongside the vote results. Mr. Wilkerson, though absent, provided a written statement favoring the display of the tally. The Board reflected on the consistency of their decision compared to the previous year's stance.

Ms. Greenwood stated that she did not want the tally.

Mr. Bressette pointed out that the Budget Committee already voted to include its tally, so he was inclined to have the School Board show its tally. Dr. McGee stated that they received legal clarification that if the School Board decides on the School Board's indication of a tally, and the Budget Committee decides on the Budget Committee's indication of their tally. The two cannot interfere with the other regarding what each body indicates.

Mr. Gellar made a motion to include the tally by the School Board in the articles. Mr. Bressette seconded the motion. The motion passed (3-1-0). (Ms. Greenwood voted "No.")

Ms. Mahoney asked if the Board was comfortable with the allocation and the PESPA contract adjustment and sharing it with the Budget Committee. The Board confirmed that they were comfortable.

Article 2 – Pelham Education Association Collective Bargaining Agreement

Shall the Pelham School District vote to approve the cost items included in the collective bargaining agreement reached between the Pelham School District and the Pelham Education Association (PEA) that calls for the following increases in salaries and benefits over the amount paid in the prior fiscal year at current staffing levels:

Year Estimated Increase

2024-2025 **\$ 931,677**

2025-2026 **\$ 635,257**

2026-2027 **\$ 689,791**

And further to raise and appropriate the sum of Nine Hundred Thirty-One Thousand, Six Hundred Seventy-Seven Dollars (**\$931,677**) for the 2024-2025 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement that would be paid at current staffing levels? (Majority vote required)

The Board discussed Warrant Article 2 concerning the PEA (Pelham Education Association) contract. Mr. Bressette commented that the Budget Committee supported the PESPA unanimously.

Ms. Greenwood noted that the negotiation teams had a long negotiation period and did what they felt was best for the School District and teaching staff.

Mr. Gellar made a motion to recommend Article 2 - Pelham Education Association Collective Bargaining Agreement, as presented. Ms. Greenwood seconded the motion. The motion passed (4-0-0).

Recommended by the School Board (4-0-0)

Recommended by the Budget Committee (X-X-X)

C. Deliberative Session Preparation

Dr. McGee sought input and feedback from Board members regarding developing a slideshow presentation. The presentation will guide the Deliberative Session discussion. Board members were requested to provide insights into the content of the slideshow, ensuring clarity and relevance.

Mr. Bressette said he would be happy to serve as a point person.

Mr. Gellar expressed concerns about presenting a budget that the Board did not recommend. Dr. McGee acknowledged that he had also received the same question regarding the Board's ability to present Article 1, which they do not support. He noted that there should be a section regarding this unusual year.

There was a shared concern about effectively communicating the budget situation during the Deliberative Session. The delicate balance of conveying the Board's position without misrepresentation was discussed, emphasizing the need for clarity and transparency in addressing the unusual circumstances surrounding the budget.

Dr. McGee said that the Board did develop a budget and once the unusual circumstances have been described, then they would need to discuss what the intent of the proposed School Board budget was.

Mr. Bressette asked if Mr. Gellar had any specific feedback that he would like to consider in the early stages of drafting. Mr. Gellar stated that during the Reconsideration, he would want the Board to ask the Budget Committee to provide them with an indication of what their intent was.

Ms. Greenwood stated that the Board will have difficulty presenting the budget because it is not their budget that would be presented. She added that the School Board should not present the Budget Committee's budget.

Mr. Bressette asked Ms. Mahoney about her thoughts regarding Mr. Gellar's suggestion to request the Budget Committee's rationale behind reducing the School District's budget. Ms. Mahoney explained the Budget Committee's discussions leading up to their vote on the proposed reduction. She emphasized that there appeared to be an absence of agreement or consensus within the Committee regarding specific items for reduction. Ms. Mahoney indicated that the Committee did not gather behind any singular or majority-supported items. Ms. Mahoney pointed out the lack of unanimity, if there had been, then the School Board could have had something to talk about.

Ms. Mahoney expressed reservations about the likelihood of the Committee agreeing on specific items. She cautioned that the reality of the Budget Committee providing explicit details on the rationale behind the budget reduction might be limited.

Ms. Greenwood asked what the requirement of the School Board was at the Deliberative Session. Dr. McGee mentioned that there is no requirement of the Board at the Deliberative Session. The main concern was presenting a budget that the School District did not create.

The Board discussed setting up the draft presentation for the Deliberative Session. Mr. Bressette noted that the next School Board meeting is January 17. He noted that if more significant decisions need to be made in the direction of the Deliberative Session presentation, it can be discussed at the next meeting.

D. 2023 Pelham School District Financial Audit:

Change in Net Position

Business Administrator Deb Mahoney commented that in the School Board packet, they have the cover letter and sent to the School District to provide an overview of the audit. She mentioned that the auditors come, spend four days, and review all the District's books. The auditors work with all the different departments, and the audit includes all student activities, Capital Reserve Funds, and Expendable Trust Funds.

The letter from Plodzik and Sanderson would typically list if there were any findings, but there were none. The District did very well with the audit. Ms. Mahoney moved on to the review of the auditor's report on the fiscal year 2023 financials. The report had a couple of significant recommendations that were discussed, such as the management of scholarship accounts. The scholarship account was a balance that carried from year-to-year. The auditors also found that the deposit forms did not have a date on them and they wanted the date of when the count of the money occurred. The auditors then found one disbursement form, a form requesting a check, which was not processed.

Ms. Mahoney noted that the District's Net Position has improved, and the returns from last year's funds were **\$2.6M**. She mentioned that the District is receiving less revenue from the federal government.

Ms. Mahoney confirmed that this the second year with a different auditing team.

Mr. Bressette stated that this is a glowing, outstanding financial audit. He noted that when auditors start looking at student and scholarship funds, the District is doing its job. He asked Ms. Mahoney to define the corrective action regarding the scholarship matter.

Ms. Mahoney said that the team reviewed accounts, transferring small balances to a Principal's Discretionary Fund. One scholarship from Hesser College from 2019 had not been distributed. They took those funds and transferred them to the Trustees. Ms. Mahoney mentioned that the Head of Trustees, Ed Gleason, meets yearly with the high school team. They meet this month and will discuss how to facilitate seamless fund management and transfer processes.

Mr. Bressette thanked Ms. Mahoney, Ed Gleason, and everyone involved with the audit.

E. Disposal of Pelham Memorial School Modulars:

Dr. McGee presented a plan to address the ownership status, disposal process, and potential collaboration with the Town regarding the modulars. Dr. McGee pointed out that the newer modular has a final payment in FY2025; at that point the District would own the modulars.

Dr. McGee commented that consideration was given to a collaborative effort with the Town, and donating the modular to the Town. He noted that this would resolve any issues with to RSA 194:61 concerning Charter Schools' right of first refusal. Dr. McGee reviewed the timeline for finalizing this decision, and he aligned it with the fiscal year-end. He added that if the Town took the modular, then the Town would pay for moving them.

Ms. Greenwood asked for confirmation that there was one more payment due on the newer modular. Ms. Mahoney mentioned that the District made its last payment in FY2024, and there is no payment due in FY2025.

Mr. Russell suggested that the District sell the modular, and Dr. McGee said that the cost of moving the modulars would be more than the amount they would receive for selling them. He added that if the District tried to sell the modulars then the Charter Schools would have a right to first refusal.

Dr. McGee mentioned that the potential financial savings from not pursuing demolition, and the Board acknowledged this as a value saving opportunity. Mr. Bressette commented that the term "value engineering" highlighted the Board's commitment to budget-conscious decision-making.

The Board discussed that importance of finalizing the decision before July 1, aligning with end of the School District's fiscal year. Dr. McGee clarified that the physical relocation of the buildings could extend beyond this date.

Dr. McGee commented that the idea of donating the modulars to the Town came from Bob Sherman, Budget Committee member.

Mr. Gellar made a motion to affirm the Board's current plan to demolish both modulars and restore the fields in which they are located and support the Superintendent's plan to pursue donating one or both of the modulars to the Town of Pelham, prior the end of the fiscal year on June 30, 2024. Ms. Greenwood seconded the motion. The motion passed (4-0-0).

F. School Calendar 2024 – 2025:

Dr. McGee presented an outline for the 2024-2025 school year, focusing on dates, potential adjustments, and the rationale behind professional development days. Dr. McGee noted that he did not expect the Board to action tonight.

Dr. McGee reviewed three dates (yellow squares):

- a. August 30, 2024 - Typically, it is a day of no school and no students. (June 13, 2025, would be the proposed last day of school)
- b. September 10, 2024 - National Primary Day (Proposing to have school on this day).
- c. December 11, 2024 - Sixth Early Release Day

Mr. Bressette commented that the 2023 – 2024 school calendar started on Monday, August 28 and the Teacher Workshop was a Tuesday, Wednesday, and Thursday in the week prior. He asked why the new calendar has a Teacher Workshop on Wednesday, Thursday, and Monday. Dr. McGee commented that if they did the Teacher Workshop in the same week, the teachers would have to return on August 20. This would be the earliest that teachers have had to report.

The Board discussed addressing questions related to the start of the school year, Professional Development, and additional early release days. Dr. McGee clarified the importance of accommodating Professional Development needs and the flexible use of time for teachers during the preschool year.

Mr. Bressette asked about starting the teachers on August 21 – 23, and have the students start on August 26. Dr. Marandos mentioned that they have a standard Professional Development return to school calendar for the past seven years. She noted that August 26 is typically when they do their meets and greets. The future ready workshops are not required for teachers but is suggested.

Mr. Gellar asked if it was possible or why it is not possible to set a date for graduation before the snow days. Dr. McGee commented that he in his three years he has been able to move the decision date earlier each year. Dr. McGee noted that he was open to making the decision earlier, but it depends how things occur in January. He pointed out that they need to consider factors such as Senior Week attendance, the minimum required days for seniors, and the need for flexibility in response to varying circumstances.

Mr. Russell asked how the District could have school on September 10, National Primary Day. Dr. McGee said that they are fortunate to have the separate entrance and exits. He added the Ms. Mead and the former Moderator did an excellent job planning it out. Dr. McGee added that there would be no gym classes and voter access to other parts of the building.

Mr. Bressette stated that December 11, was contingent upon the outcome of the PEA contract. Dr. McGee noted that it had to be on that date because of regional alignment with Career Technical Education centers. Dr. McGee also addressed the tentative markings on the calendar for semester/trimester scheduling, clarifying that these decisions would be developed in discussion with the school principals.

The Board agreed to have the 2024 – 2025 School Calendar brought back to the Board meeting on January 17.

Preschool Tuition:

Dr. McGee commented that the District has a Preschool program that is designed for children who are ages 3 and 4 and identified as having an educational disability. There are typical peers, do not have identified educational disabilities, and who also attend the Pre-School program. The typical peers pay tuition.

Dr. McGee said that students are enrolled on a first-come, first-served basis upon receipt of a completed pre-registration packet. The 3-year-old program is Mondays, Wednesdays, and Fridays 9:00 am -11:30 am, and the 4-year-old program is Monday- Friday, 12:40 pm -3:20 pm.

Tuition is payable to the Pelham School District from September to June. The current rates are \$130/month for 3-yr olds and \$150/month for 4-yr olds. These rates were last increased in 2019. Regionally, Pelham is on par with other Districts that provide a similar service. The proposal is to increase the rates by \$20 for the 3-yr olds and \$30 for the 4-yr olds.

Ms. Greenwood asked what the revenue raised from tuition is used for. Ms. Mahoney said that the tuition offsets taxes and the cost for the typical peers. Ms. Greenwood said that her initial reaction was not to support increasing the price for tuition.

Mr. Russell mentioned that his son attended a daycare that was triple the cost. He noted the benefits experienced by his daughter under Ms. London. The Board discussed charging tuition, specifically with typical peers.

The Board agreed to defer making a decision until the January 17 meeting.

G. Policy Review:

The Board reviewed the policies listed below.

a. First Reading:

- i. None

b. Second Reading:

- i. EBCC – False Alarms, Bombs, Active Shooter, and Other Such Threats
- ii. GBCD – Background Investigation and Criminal History Records Check
- iii. JCA – Change of Class or School Assignment, Best Interests, and Manifest Hardship

Mr. Gellar motioned to approve policies EBCC, GBCD, and JCA, as presented. Ms. Greenwood seconded the motion. The motion passed (4-0-0).

VI. Board Member Reports:

- A. None

VII. Housekeeping:

A. Adoption of Minutes

- a. December 20, 2023 – Draft Public Minutes

Mr. Gellar motioned to approve the December 20, 2023, Public School Board Minutes, as presented. Mr. Russell seconded the motion. The motion passed (4-0-0).

B. Vendor and Payroll Manifests

- a. 463 \$578,379.22
- b. AP01024 \$878,021.34

477 c. BFPMS56 \$396,109.84
478 d. PAY464P \$ 25,136.02
479

480 Mr. Gellar made a motion to approve the Vendor and Payroll Manifest as presented. Ms. Greenwood seconded the motion.
481 The motion passed (4-0-0).
482

483 **C. Correspondence & Information**

484 a. The Board acknowledged correspondence from the New Hampshire Department of Education, commending
485 Principal Dawn Mead and Director of Facilities Brian Sands for their dedication to maintaining a clean,
486 healthy, and safe school facility. The routine facilities approval process confirmed Pelham High School's
487 compliance with state standards.
488

489 **D. Enrollment Report**

490 a. January 1, 2024 Enrollment Report – The District has +5 students, and two are in preschool.
491

492 **E. Staffing Updates**

493 a. **Leaves**

494 i. None
495

496 b. **Resignations:**

497 i. None
498

499 c. **Retirements:**

500 i. None
501

502 d. **Nominations:**

503 i. None
504

505 **VIII. Future Agenda Planning:**

506 A. No Future Agenda Planning
507

508 **IX. Future Meetings:**

509 A. 01/17/2024 – 6:30 pm School Board Meeting @ PES Library

510 B. 02/07/2024 – 6:30 pm School Board Meeting @ PES Library
511

512 **X. Adjournment:**

513 Mr. Gellar made a motion to adjourn the School Board Meeting at 8:16 pm. Ms. Greenwood seconded the motion. The
514 motion passed (4-0-0).
515

516
517 Respectfully Submitted,
518 Matthew Sullivan

519 School Board Recording Secretary
520

Pelham School Board Meeting
January 17, 2024
Pelham Elementary School
6:30 pm

In Attendance:

School Board Members: Troy Bressette, Chair; Thomas Gellar; Darlene Greenwood; John Russell; and David Wilkerson

Superintendent: Chip McGee

Assistant Superintendent: Sarah Marandos

Business Administrator: Deb Mahoney

Student Representative: Mya Belanger

Absent: None

Also in Attendance: Dawn Mead, Deb Jarvis, Darrin Coleman, Toni Barkdoll, Sarah Goldsack, and Keith Lewis

I. Public Session:

A. Call to Order:

Chair Troy Bressette called the meeting to order at 6:34 pm and requested that everyone stand for the Pledge of Allegiance.

II. Public Input @ 6:35 pm

A. None

Public Input closed at 6:36 pm.

III. Opening Remarks:

A. Superintendent

Dr. McGee commented that he was turning over the opening remarks to Assistant Superintendent Marandos. Dr. Marandos said that PES has their band concert at 5:30 pm next Tuesday. She mentioned that their rescheduled chorus concert occurred last night at PES. Dr. Marandos commented that PMS had their boys' and girls' basketball teams win last week. Dr. Marandos noted that both teams are doing great this season, and she added that this past Saturday, she was able to attend the Dan Gionet Wrestling Tournament with Principal Dawn Mead. Pelham came in second out of 14 teams.

B. Student Representative

Student Representative Mya Belanger stated that the PHS Choir had their first performance on January 11, which was great. The wrestling team came in second at the Dan Gionet Wrestling Tournament. She noted that the cross-country team worked at the Bay-State Marathon and donated all the proceeds, which was approximately \$300, to the food pantry.

Ms. Belanger mentioned the Fine Arts. She noted that Pelham is still the leading school for the most recognized student work for the sixth year in a row. During high school, the National Council of Teachers of English recognized the ethereal pattern of Fine Art magazine and received the rank of superior.

Ms. Belanger commented that the PHS has the following upcoming events. The first is Spirit Week, with the theme of "When I Grow Up," at the end of February. The high school is also changing semesters, and a hypnotist show is scheduled for March 22. The show will be at PHS and will be open to the public.

55 **IV. Presentations:**

56 **A. None**

57
58 **V. Main Issues / Policy Updates:**

59 **A. PHS Field Trip 1**

60 **Details of the Proposed Field Trip:**

- 61 a. Teacher/Primary Contact Name: Darrin Coleman/Deborah Jarvis
62 b. Date Submitted: January 4, 2024
63 c. Grade(s)/Classes Participating: Open to all grades (including Freshmen)
64 d. Proposed Duties: Scheduled for February vacation 2025.
65 e. Location of Trip: Greece and Rome
66 f. Estimated Distance from School: Approximately 4088 miles.
67 g. Estimated Departure Time: To be determined (TBD)
68 h. Estimated Return Time: To be determined (TBD)
69 i. Estimated Number of Students: 20 – 30 students.
70 j. Estimated Number of Chaperones: 3 – 5 chaperones.
71 k. Will a bus be needed? Yes, for transportation to the airport and back.
72 l. Other Comments: Dates are currently not set and will not be until closer to the trip.

73
74 Dr. McGee requested that Deb Jarvis and Darrin Coleman come up and present their proposal for an overnight field
75 trip from Rome to Athens.

76
77 Mr. Coleman mentioned that the overnight field trip that they are planning is a nine-day trip scheduled for the
78 February-March break in 2025. Mr. Coleman mentioned that the field trip is being organized through Education First.
79 He noted that the itinerary is simple, and they expect approximately six students per chaperone. They will add more
80 chaperones as more students sign up for the trip.

81
82 Mr. Wilkerson stated that he thought the trip was a fantastic idea. He brought up the topic of tour companies making
83 the funds non-transferable. He pointed out that if a student cannot go on the trip for any reason, the companies have
84 historically not refunded the money or provide credit for another trip.

85
86 Mr. Wilkerson stressed that the vendors need to take more responsibility for circumstances under which it could be
87 transferred. He pointed out that he was told by staff at PMS that this is how these companies work. He acknowledged
88 that this is how these companies run their business, but he believed it was time for School Districts to start pushing
89 back and require an explanation as to why significant sums of money cannot be transferred. Mr. Wilkerson said he
90 was not expecting an answer tonight but would like to know if the school will push back on a blanket no-transfer
91 policy.

92
93 Dr. McGee said he would work with Mr. Coleman and Ms. Jarvis regarding Mr. Wilkerson's concern.

94
95 Mr. Bressette thanked Mr. Coleman and Ms. Jarvis for presenting the field trip proposal. Mr. Bressette asked how this
96 field trip ties into the curriculum and what type of learning deliverables are expected from the students who
97 participate in the trip.

98
99 Ms. Jarvis stated that from a high school English Teacher's perspective, the teachers and students do a lot of work with
100 Roman mythology. She noted that at PMS, the students had already seen some of the Roman mythology and added
101 that she thought the students at PES had seen some of it. They will ask the students to do a project at the end that will
102 tie into what they learned.

103
104 Mr. Coleman commented that he is a Social Studies teacher, he also created a new elective course in archaeology. The
105 course gives students the option not only to learn about the myths of literature but also to look at the actual material
106 culture. He noted that students can look at history and see what it looks like.

Mr. Gellar said that he always favors travel, especially in different parts of the world. Mr. Gellar was concerned about the cost of the trip and the District's policies on student behavior. He asked if a student who is over the age of 18 would be considered an adult. Ms. Jarvis and Mr. Coleman explained the cost for adults versus students. They then discussed how parents could go on the trip with their children.

Mr. Gellar then asked if there was a minimum number of students required for the travel company to proceed with the field trip. Ms. Jarvis said the minimum is 12 students. If there are fewer than 12 students, the District could combine with another school.

Mr. Coleman reviewed the travel itinerary.

Ms. Greenwood mentioned that she is excited about the teachers doing this. Ms. Greenwood commented on how she had gone on an EF field trip before and enjoyed it.

Mr. Bressette asked if EF would allow families to purchase their travel own insurance. Mr. Coleman and Ms. Jarvis did not have an answer to the question. Ms. Jarvis commented that the travel insurance was to prevent an issue similar to what occurred during the pandemic. She added that the company would move students and adults to another area if something happened during the trip.

Mr. Gellar asked about medical insurance, but Ms. Jarvis said she was unsure about it. Dr. McGee noted that EF is the gold standard for ensuring safe trips.

Mr. Wilkerson motioned to approve the proposal to travel to Rome and Athens as presented. Ms. Greenwood seconded the motion. The motion passed (5-0-0).

Mr. Bressette thanked Mr. Coleman and Ms. Jarvis for their presentation.

Ms. Jarvis asked for permission to start fundraising for the trip. The Board discussed what the policy was regarding fundraising. Dr. McGee said he would follow up with the teachers after more clarity regarding a possible policy.

B. PHS Field Trip 2

Field Trip Proposal - FBLA Spring Conference:

Details of the Proposed Field Trip:

- a. Teacher/Primary Contact Name: W. Dorval
- b. Date Submitted: November 28, 2023
- c. Date of Field Trip: April 2 – 3, 2024
- d. Number of Students: 20
- e. Number of Chaperones: 2
- f. CPR Certified Staff Member: W. Dorval
- g. Time of Departure: April 2, 2024, at 7:30 am
- h. Destination: DoubleTree by Hilton, 700 Elm Street, Manchester, NH
- i. Class or Group: FBLA – Spring Conference
- j. Sub Needed: Yes
- k. Special/Necessary Arrangements: They will stop for lunch at Panera from 12:00 – 1:30 pm
- l. Objectives of the Field Trip: Compete in Business skill events, attend workshops, listen to motivational speakers
- m. Pre-Field Trip Activities Planned: Create presentations, register, field trip forms, and a lesson on professional attire.
- n. Activities at Destination: Workshops, speakers, competitions, meals, and dance.

Dr. McGee commented that the next field trip proposal was submitted by Ms. Dorval, the primary contact for the Future Business Leaders of America (FBLA) Spring Conference. Dr. McGee noted that the request was cutting it close

in terms of timing, but he thought they were within a week of the time frame by policy. He added that this would have to be an exception but noted it is something the Board approved previously.

Mr. Bressette stated that he supported the request.

Mr. Russell asked how many students are part of the FBLA, and Ms. Mead said there are about 20 students this year.

Mr. Wilkerson noted that the application has 20 students listed. He asked if the Board would have to reapprove the request if the FBLA increased by a member.

Mr. Bressette asked Ms. Mead if she could commit to adding a third chaperone if that situation did occur. Ms. Mead said that they could make that commitment. She added that a student would already have to be a member to go on the field trip, and she noted that 20 students were being generous.

Dr. McGee added that for overnight trips, there is a requirement for male and female chaperones.

Mr. Wilkerson motioned to accept the proposal for the FBLA to attend their conference in Manchester. as presented. Mr. Russell seconded the motion. The motion passed (5-0-0).

Dr. McGee thanked Ms. Jarvis, Mr. Coleman, and Ms. Mead for attending the meeting.

C. PHS Graduation Date

Dr. McGee said that he and Ms. Mead worked together and devised a date for the PHS graduation. He noted that graduation will be held on Saturday, June 8, 2024, at noon on Harris Field with a rain date of Sunday, June 9, 2024, on Harris Field at 2:00 pm to allow for church services.

Dr. McGee commented that this allows the planning to begin with the District and families.

Mr. Bressette mentioned that the District has moved in the right direction on this during his time on the School Board. Mr. Bressette commented that he appreciated the commitment to returning the graduation date.

Mr. Gellar asked if this change was being made because there has been limited snow this year. Dr. McGee said that his commitment is to decide at this time every year.

D. Culture and Belonging Task Force

Toni Barkdoll, Sarah Goldsack, and Keith Lewis presented the Culture and Belonging Task Force, findings, and recommendations.

Background

The task force was charged with identifying the key factors holding the District back from a better culture of belonging, recommending an improved process for collecting, analyzing, and acting on information, and recommending an improved method for reporting progress.

The task force comprised a cross-section of team members, including a Custodian, Educators representing each school, PEA and PESPA representatives, school level Support Staff, School/District Administrators, and Technology Team members.

Members of the Culture and Belonging Task Force

- a. Toni Barkdoll, Human Resources Director (Chair/Facilitator)
- b. Zach Belanger, Facilities Team
- c. Sue Bianchi, School Support Team
- d. Cindy Brunelle, Information Technology Team
- e. Brian Driscoll, District Mental Health Counselor

- f. Sarah Goldsack, District ELL Teacher
- g. Brandon Hannon, PHS Teacher
- h. Kim Kelly, SAU Team Member
- i. Keith Lewis, PMS Teacher
- j. Tara MacDonald, Leadership Team Representative
- k. Brian Sands, Leadership Team Representative
- l. William Scanzani, Instructional Assistant
- m. Erin Weigler, PES Teacher

Definitions and Key Factors

Initially, the task force collected words that defined a culture of belonging to them. Words included diverse, innovative, motivating, community-focused, collaborative, and empowered. When asked to define Pelham's culture and to identify what was currently holding the District back, the following challenges were identified:

- a. Lack of Trust Confusing
- b. Lack of Change - Little/No action when feedback is given.
- c. Lack of Communication between individual schools vs a District culture and rules.
- d. The us vs them mentality is not supported/heard.
- e. Micromanaged Administration- doesn't remember being in the classroom.
- f. Hierarchical Administration- lack of understanding.
- g. Treat as Professionals - Treat everyone as equals no matter their position.
- h. Lead by example - Power/Control.

Quick Wins

The task force expressed the need to demonstrate the District's willingness, desire, and commitment to bring about improvements in the areas of culture of belonging. Acting as a voice of the educators and support staff within the District, members of the task force identified four quick and easy updates/changes that would relay the District's commitment to improving culture and belonging.

These four were identified as

- a. Dress code expectations have been updated with jeans that can be worn during the work week beginning January 2, 2024.
- b. Chromebook chargers for students were placed within classrooms at PMS to reduce time away from class.
- c. Supervisors have been encouraged to share innovative, fun, and interesting activities seen during formative class visits that increase collaboration and success of team members.
- d. Team members have been able to provide feedback on District leadership during the evaluation process.

Key Factors that are holding the District back

- a. **Trust:**
 - i. Support: When support is sought, listen and formulate a plan.
 - ii. Team: Build trust in one another, work as a team, and trust until there is a reason not to.
 - iii. Visibility: As situations require an administrator, it is often perceived as negative compared to administrator visibility, which focuses on the positive outcomes that happen every day.
 - iv. Policies: When new policies (and procedures) are implemented, communicate them and trust they will be followed to the best of the team member's ability.
 - v. Expertise: Team members wanted to be valued for their professional expertise rather than micromanaged.
- b. **Communication:**
 - i. Emails: Include everyone so all team members know and act in unison. This includes teachers, support team members, and all members of a school or department.
 - ii. Professional Standards: Private conversations need to be held privately, not in hallways or walkies, etc. Otherwise, colleagues and students can think the team member is in trouble. Negative

- 266 feedback needs to be shared privately and without negative emotions. Otherwise, the
267 team members can feel they are not liked. Students can overhear and think their
268 teachers are in trouble.
- 269 iii. Communication: Communication is, at times, in a disciplinary tone/manner instead of in a mutually
270 respectful manner.
- 271 iv. Hierarchy: Many team members feel a top-down culture within the District does not encourage
272 team members to grow, take on responsibilities, or rise to new challenges.
- 273
- 274 c. **Belonging:**
- 275 i. History: A feeling that in the past, "things" have not been addressed fairly and in a timely way.
- 276 ii. Professional Trust: Some team members feel overlooked.
- 277
- 278 iii. Listening: When appropriate, it can be enormously helpful to acknowledge two (or more) ways to
279 approach a situation or problem. Team members will feel they belong when both parties
280 are heard and asked to help find a solution instead of being told the solution.
- 281
- 282 d. **Recommended Ways of Improving Collecting, Analyzing and Reporting Data:**
- 283 i. **Collecting:**
- 284 a. Survey twice yearly using an anonymous survey tool such as Survey Monkey.
- 285 b. Focus on simple and direct questions.
- 286
- 287 ii. **Analyzing:**
- 288 a. Create focus groups charged with creating action plans based on survey results. Groups meet
289 quarterly to report on progress.
- 290 b. Continue using retention as a measurable outcome.
- 291
- 292 iii. **Reporting:**
- 293 a. Share survey results with all District team members and the School Board.
- 294 b. Share action item progress within the District and to the School Board.
- 295
- 296 e. **Next Steps:**
- 297 i. Leadership surveys will be delivered in the fall/winter of 2023. They will re-survey in the Spring of 2024.
- 298 ii. Create a member survey and send it in the Spring of 2024.
- 299 iii. Create focus groups that will meet once a quarter to measure and report progress on action items.
- 300

301 Mr. Russell said this was a hot item for him and noted that he enjoys culture and belonging. Mr. Russell said that the
302 definitions and critical factors are hard to read. He stressed that they are painful. He asked if this was staff-wide, and
303 Ms. Barkdoll stated that it only came from the task force. Ms. Barkdoll added that she had asked them what culture to
304 them from a definition standpoint, and then she would define it. She then would ask what the culture is in Pelham, and
305 these were the words that came back when they defined culture in Pelham.

306

307 Mr. Russell offered to become a task force member if they wanted a School Board member.

308

309 Ms. Greenwood pointed out that the next step needs to take place. One step is to get this out to the teachers and get
310 them involved.

311

312 Mr. Bressette commented that he appreciated the comparison of the Math Task Force to the Culture and Belonging
313 Task Force. He acknowledged that they are very different subjects, but the process is the same, and it reflects the trust
314 this Board has in everybody to execute the Board's vision and strategic direction for the District.

315

316 Mr. Gellar mentioned that he appreciated what they were doing and was glad they came back with a forthright
317 answer. Mr. Gellar acknowledged wanting to know the truth and what was happening.

318

Mr. Wilkerson asked if the task force members were the ones who went to Ms. Barkdoll with the information. Ms. Barkdoll confirmed that was correct. He pointed out that as the task force expands its scope of the source, they will have created a living document.

Mr. Wilkerson agreed with Mr. Gellar. They both want to see how the task force moves from analysis to making recommendations.

The Board continued to discuss the results of the task force.

E. Deliberative Discussion/Default Budget/Warrant Budget

Dr. McGee commented that the Budget Committee's line-item reductions were included in the Board's packet. They also adjusted from a decrease of **\$802,760** to **\$450,000**. He suggested that they walk through what the Budget Committee's reductions were and have the Board ask questions. He added that Ms. Mahoney had worked to align it to the operating budget. The Board could then make its decision on the warrant articles.

Dr. McGee said that the Board could then discuss draft Deliberative Session slides. He included information about the reductions made by the Budget Committee.

Dr. McGee said that the Default Budget was not changing. He added that there was a link to the Budget book, where they could look up any of the information regarding the budget. Mr. Bressette noted that the link brings one to a 210-page comprehensive document provided by the Budget Committee.

Mr. Bressette, for clarity, stated that the Budget Committee initially voted on and approved a budget reduction of **\$802,760**. The reduction was then reduced at reconsideration. So, the Board is now looking at a decrease of **\$450,000**.

Dr. McGee reviewed the summary of the FY2025 Level 5 Budget Committee cuts. He noted that Ms. Mahoney did all this work to ensure the numbers aligned.

Reductions:

- a. **\$250,000** in Special Education Tuition. He acknowledged that this is an expense the District will have next year. They cannot reduce \$250,000 from the budget.
- b. **\$51,000** in Two (2) IA positions. The Instructional Assistant positions cannot be removed from the budget because, at this point, the District is anticipating getting them.

Ms. Greenwood asked why the District was being asked to cut personnel. Dr. McGee replied by saying that the positions being reduced are unfilled.

Mr. Wilkerson pointed out that these positions were discussed during one of the Budget Committee meetings. The issue was that the Committee had difficulty understanding that they were necessary positions while the positions were vacant. The Committee believed that the District worked through not having the positions with the current budget so it could do it again with the next budget.

Mr. Gellar commented that this was a Budget Committee cut, and he wanted to know if Dr. McGee was still planning to be able to keep it in the budget and to fill it. Dr. McGee responded by saying if they operate under this **\$450,000** reduction, they will have to maintain those two positions from their point of view and make reductions elsewhere.

Mr. Gellar pointed out that because they intend to fill those positions that is why the Default Budget number did not change.

- c. The burnisher and the truck. Dr. McGee recommended that the Board not pursue purchasing the truck or the burnisher.

- d. Salaries and Benefits related to the Mentor pay, Deans, Team Leaders, and Department Heads. Dr. McGee said they wanted to increase those stipends to get them to \$2000 for those three and \$700.00 for the Mentors.

Mr. Bressette said the proposed increases were not going away entirely; they were being reduced. Ms. Mahoney agreed and added that the Budget Committee reduced the stipends to \$1,600.

Ms. Greenwood stated that because the Budget Committee said this is what they want, next year's School Board will decide where the money goes.

- e. Furniture Replacement is on the schedule at PES and PHS. Dr. McGee said he would wait for the next Board and listen to its recommendations regarding furniture reductions.

Mr. Bressette commented that this was a sign of the Budget Committee doing its job instead of giving an arbitrary number.

Mr. Gellar commended the Chair of the Budget Committee for getting the members to work on the right track; he noted it was a difficult situation, but there had to be a reason behind the cuts.

Ms. Greenwood thanked Mr. Wilkerson for doing a good job putting their word out there.

Dr McGee said that he shared the adjustments with the Board, and that was where the **\$41,318,286** came from in the Article 1 operating budget. Ms. Greenwood pointed out that the Budget Committee's Budget is less than the Default Budget.

Mr. Wilkerson commented that the Default Budget should be the last resort. He noted that what the School District needs is the proposed Operating Budget. He pointed out that the conversation with the Budget Committee started with the Default Budget, and the Committee began by reducing that amount. Mr. Wilkerson added that he was reluctant to say that the District needs the Default Budget.

Ms. Mahoney said the difference between the Default and Operating Budget is \$185,156. She clarified that if Article 1 does not pass, the School District will have \$185,156 more.

Operating Budget

Mr. Wilkerson asked if the Board was not obliged to vote in favor of the proposed operating budget. Mr. Bressette said that was the Board's prerogative. He expected that the Voter's Guide and Deliberative Session would do an excellent job of explaining why the situation that Mr. Wilkerson described does not support the Budget Committee's proposed budget.

Mr. Gellar mentioned that he wanted to discuss how they were going to phrase the motion and how they were going to put it on the warrant article. He explained how a warrant reads, and at the bottom, it reads, "Recommended by the Budget Committee" with a tally. The warrant article then reads, "Recommended by the School Board."

Mr. Gellar described his concern regarding how the School Board would vote to recommend the budget. He pointed out that they cannot have the warrant article read that they do not recommend the article (5-0-0). He mentioned that people may not see the word "not" but see the (5-0-0).

The Board discussed how the warrant article should be read at the bottom. They also discussed not including the tally or recommending the proposed Operating Budget.

Mr. Mahoney said that she wanted to read the warrant article and then have the Board take a vote. She stressed that the Board did not need to make a motion.

Article 1

Shall the Pelham School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session of the annual school district meeting, for the purposes set forth herein, totaling Forty-One Million, Three Hundred Eighteen Thousand, Two Hundred Eighty-Six Dollars (\$41,318,286)? Should this article be defeated, the default budget shall be Forty-One Million, Five Hundred Three Thousand, Four Hundred Forty-Two Dollars (\$41,503,442), which is the same as last year, with certain adjustments required by previous action of the Pelham School District or by law; or the Pelham School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. (Majority vote required)

Roll Call

Mr. Bressette - No
Mr. Gellar - No
Ms. Greenwood - No
Mr. Russell - No
Mr. Wilkerson - No

The Board discussed what would happen if the voters approved or did not approve Article 1. Ms. Mahoney confirmed that there is a 10% rule. She added that it will be posted with MS 27. Ms. Mahoney said she would share it with the Board when received.

Mr. Bressette asked that they do a follow-up on the 10% rule later.

Ms. Mahoney added that Article 1 will reflect, not recommended by the School Board (0-5-0).

Dr. McGee said the Budget Committee supported Article 2 – PEA CBA (9-0-0).

Deliberative Session

Dr. McGee asked if there was any feedback regarding the slides. He reminded the Board that he was working with Mr. Bressette as the point person. The slides were included in the School Board's packet.

Mr. Wilkerson said that he liked the slides. He noted that he liked the breakdown of cost per pupil and that he was focused on the budget portion. Mr. Wilkerson said that the Budget Committee was looking at the student-teacher ratio, which is a number that the State Board of Education provided. He pointed out the ratio gives the impression that they have more teachers than they need.

Mr. Wilkerson stressed that the number provided by the State Board of Education is an unreliable indicator of the number of teachers needed in a District. He noted that it gives the impression that the Pelham School District has classrooms with approximately seven students per classroom, which is by no means the way things operate. He did not believe that they communicated effectively regarding the actual numbers behind what the State Board of Education provided.

Mr. Wilkerson mentioned the other number that the Budget Committee discussed, and a comment was made that budgets go up every year, and at some point, no more money will be left. He pointed out that the State Board of Education suggested that they have had an 88% increase after inflation regarding the cost of operating the schools. He pointed out that they have had difficulty clarifying the proposed numbers. Mr. Wilkerson suggested they find answers to these budget questions because they are not going away.

Mr. Bressette commented that Dr. McGee and Ms. Mahoney had provided those numbers at every opportunity. Mr. Bressette mentioned that he did not know how much more they could do to make some sense of nonsensical arguments.

Mr. Gellar stated that he liked the slides. He noted that they must be patient and non-opinionated during the deliberative sessions. They must try to give straight information. Mr. Gellar said that he would like to make a few recommendations:

- a. Page 4 - Mr. Gellar said they do not necessarily have to include FY2024 because that looks backward instead of forward.
- b. Page 5 - Mr. Gellar proposed that they take it out entirely. He noted that it is up to the Budget Committee to discuss their cuts.
- c. Page 6 - Mr. Gellar agreed with bullets 1 and 2 but needed clarification about 3.

Mr. Gellar proposed that a page 6 bullet point read, "The School Board is committed to maintaining the level of service approved by the voters." Then add bullet points underneath for maintaining programming data and seeking available opportunities to offset costs.

Mr. Gellar said that Technology is discretionary and added that Special Education is non-discretionary because it is mandated by law.

- d. Page 9 - Dr. McGee pointed out that Special Education alone, as a dollar amount, is more than the overall budget increase. He noted that the slide is powerful to say a single non-discretionary item is more significant than their overall increase.
- e. Page 12 - Mr. Gellar suggested that instead of saying 150 of those 163, they say 14th from the bottom.

Mr. Russell said that on page 18, he wondered if there was a way that this could be presented in a graph. He noted that the meaning of the slide gets lost because of how busy the slide is. The Board agreed that slides 11 and 19 were also busy.

The Deliberative Session is on February 7 at 7 pm.

Slide Presentations

- a. PEA Contract – Mr. Gellar and Ms. Greenwood
- b. Budget – Mr. Wilkerson

F. PMS Principal Search Update

Dr. McGee said he wants to ensure the District is out in front of the principal search. He noted that Mr. Medlock stepped in immediately and has been the interim principal for the remainder of the year. Dr. McGee stated that Mr. Medlock knew from the beginning that they would search for a principal.

Dr. McGee mentioned that he wanted to clarify that the search must have public input possibilities. The search team will be put together with staff and parents as members. Dr. McGee commented that he hoped to have a Board member join the search team. He expects to have a recommendation to the Board by March 6.

Mr. Bressette asked Dr. McGee to explain to the rest of the Board why having an aggressive timeline is essential. Dr. McGee stated that there were two reasons for the aggressive timeline. The first reason is that the District wants to be first in the marketplace when hiring a principal. He added that having a principal start on July 1 is essential, and he commented that this was about as early as they could start looking. He said that people would not be ready to apply for the position and signal that they would leave where they currently worked.

Dr. McGee pointed out that hiring season was about to start soon. He commented that Districts tend to start looking for staff after March because of natural attrition or turnover. He added that hiring a principal would be a recommendation to the School Board. He noted that the Board would meet the applicants face-to-face during non-public sessions.

Dr. McGee mentioned that the staff and parent meetings would not require a School Board member to attend. The dates for a School Board member to attend would be:

- a. January 29
- b. February 12
- c. February 16
- d. February 19

Mr. Bressette asked if there were any questions or comments from the Board. The Board discussed the meeting dates and times.

Mr. Wilkerson volunteered but added that he might need an alternate. He provided the Board with his reason for needing an alternate. Mr. Bressette stated that he would be the alternate.

Date	
Wednesday, January 17	Position Posted
Monday, January 29, 2:30 - 3:30 pm	Organizational Meeting
January 30, 2:30 - 3:30 pm	Staff Meeting to provide input (Learning Commons and Voluntary and Optional)
February 1, 3 - 4 pm and 6 - 7 pm	Parent Meeting to provide input (PMS Room 223)
February 12, 2:30 pm - 5:00 pm	Candidate "Paper" Review Meeting
February 16	All-Day Candidate Interviews and Committee Input
Week of February 19 (TBD)	Finalists Visits to PMS
March 6	Superintendent recommendation to the School Board

G. Preschool Tuition

Dr. McGee mentioned returning the proposed preschool tuition to the Board with his recommended increase. He noted that some additional information was provided by everyone at this point. Dr. McGee commented that the Board could see the comparison between Pelham and some local Districts.

Pre-Kindergarten Rates for 2024 - 2025

Town	2-Days	3-Days	4- Days	5-Days
Bedford	\$145	\$180	\$215	\$250
Hudson	\$120		\$260	
Goffstown		\$195	\$240	
Litchfield	\$125	\$165		
Londonderry	\$150	\$180	\$200	
Salem		\$200		
Windham	\$150		\$300	
Average	\$138	\$184	\$243	

Proposed Pre-Kindergarten Rates for 2024 - 2025

Pelham		\$150		\$180
--------	--	-------	--	-------

Dr. McGee stated that he would recommend a 50% discount for families that qualify for free or reduced lunch, a practice he has seen in other Districts. Mr. Bressette mentioned that he thought that was a good move.

Ms. Greenwood stated that because of the economics, she did not believe it was an excellent time to increase the rates. This time, she thought it would be better not to ask for more money. She stressed that people have much to pay for, especially families with young children.

Mr. Wilkerson motioned to approve the preschool rate increase as stated. Mr. Russell seconded the motion. The motion passed (3-2-0). (Mr. Gellar and Ms. Greenwood voted 'No')

Roll Call

Mr. Bressette - Yes
January 17, 2024

564 Mr. Gellar - No
565 Ms. Greenwood - No
566 Mr. Russell - Yes
567 Mr. Wilkerson - Yes

568

569 Dr. McGee acknowledged that the vote was (3-2-0).

570

571 **H. School Calendar 2024 – 2025:**

572 Dr. McGee thanked Dr. Marandos for ensuring they got the semester and trimester breaks in. He noted that the school
573 calendar is a second read.

574

575 Ms. Greenwood pointed out that the yellow days were gone. Dr. McGee said those were just days to think about, and
576 they took them off because they were not resolved.

577

578 Mr. Bressette commented that what stood out to him was that they are not blocking the three days for Workshop Days
579 for all staff on August 21 and 22. Mr. Bressette noted that he understood having the Friday free, but he did not find
580 starting the school week on Tuesday when they can get in there on a Monday and move the third Workshop Day up to
581 August 20.

582

583 Dr. McGee said he wanted to note that August 26 is a meet and greet for PES and PMS. He added that it is considered a
584 Workshop Day for those two schools, but the teachers are with families during the morning. It was noted that
585 Freshman Orientation is on August 26.

586

587 Mr. Wilkerson made a motion to approve the calendar as presented. Mr. Russell seconded the motion. The motion passed
588 (5-0-0).

589

590 Dr. McGee said there is a minor adjustment to the current calendar with yellow on it. He noted that the date was
591 January 2. He acknowledged that January 2 had come and gone, but it was the day for the PMS move. Dr McGee asked
592 Dr. Marandos to inform the Board what the change is.

593

594 Dr. Marandos said that they adjusted the end date of quarter three at PHS to ensure a balance of days between
595 quarters three and four. She noted this was mainly for the quarter classes to ensure they were equal.

596

597 Dr. Marandos stressed that correcting the balance is essential to the quarter classes.

598

599 Dr. McGee commented that he chose to bring it to the Board because it comes down to some grading decisions, and he
600 wanted to ensure they were clear about this. Dr. McGee stressed that he wanted to make the decision official. April 3
601 would be the first day of the fourth quarter.

602

603 Mr. Wilkerson made a motion to approve the change to the current school year for 2023 – 2024, as presented. Mr. Russell
604 seconded the motion. The motion passed (5-0-0).

605

606 **I. Co-Curricular Stipend Reallocation:**

607 Dr. Marandos mentioned that per the current CBA, if they have an allocation change in a co-curricular activity, they
608 must bring it to the School Board. She commented that Dr. McGee and the PEA support this reallocation. Dr. Marandos
609 said they are looking to move the Guitar Club funds, which are no longer running and are not in CBA for next year, to
610 permit the Coding Club to run. She added that the Coding Club has significant interest and an excellent teacher
611 running it.

612

613 Mr. Bressette asked when the District last ran the guitar club. Dr. Marandos said 2018.

614

615 Mr. Bressette asked if they had done a reallocation previous reallocation, and Dr. Marandos confirmed that this was
616 the first time.

Mr. Wilkerson made a motion to approve the reallocation of stipends, as presented. Mr. Russell seconded the motion. The motion passed (5-0-0).

J. PMS Memorial School Project Update

Dr. McGee mentioned that they are in Phase 9, which is the last phase. Dr. McGee noted they had a chance to tour the building today with Pelham's Chief of Police. The police do a monthly walk around, and the Chief informed Dr. McGee that she had seen the building since the summer.

Ms. Greenwood commented that the subcommittee talked about renaming the library and how they would do the lettering. She added that there was discussion about recognizing Eleanor Burton, but nothing was definitive because they didn't have costs.

Dr. McGee stated that Brian Sands, Director of Facilities, is serving on this subcommittee and is excellent at ensuring that the District is cost-effective.

Mr. Bressette said that they have a Building Committee meeting on January 31. This is when the subcommittee would propose its recommendation to the Building Committee.

Mr. Bressette asked where the tiles were going. Ms. Greenwood said the tiles will be in the town common area and on the back wall above the seating.

Ms. Greenwood noted that there will be bookcases with some sports trophies outside the gym. The long corridor is where the plaques and DC photos will be located.

Dr. McGee said that Ms. Lamontagne showed him a signed softball from 2004 that had fallen behind the wall and a spelling quiz from 1989.

Dr. McGee stated that old room 100 was the largest of the science labs. It is no longer a room because they have demolished the walls and are making progress downstairs. Dr. McGee noted that he did not have any other updates.

Mr. Bressette said that the tiered seating area in the town common was the most popular community space. He added that people gathered in that area every time he was there. Mr. Bressette mentioned that he loved that was where they would recommend putting up the tiles.

K. Policy Review:

The Board reviewed the policies listed below.

a. First Reading:

i. CAN - Nursing Mothers Accommodations (New Policy)
Mr. Bressette noted that 42 U.S.C. 2000 had 'gg' following it. He wanted to know if they belonged there.

ii. BEDG - Minutes

iii. JLCF - Wellness
Based on how the policy reads, the Board had questions about whether water would be provided with meals. The policy reads that water will be available to students at all times and places. The Board agreed to revisit the policy after it was cleaned up.

b. Second Reading:

i. None

670 **VI. Board Member Reports:**
671 A. None
672
673 **VII. Housekeeping:**
674 A. **Adoption of Minutes**
675 a. December 20, 2023 – Draft Public Minutes
676
677 The Board chose to table the minutes until the next meeting.
678
679 B. **Vendor and Payroll Manifests**
680 a. 465 \$609,823.93
681 b. AP011724 \$282,356.22
682 c. BFPMS57 \$ 12,345.14
683 d. PAY465P \$304,261.54
684
685 Mr. Gellar made a motion to approve the Vendor and Payroll Manifest as presented. Mr. Wilkerson seconded the motion.
686 The motion passed (5-0-0).
687
688 C. **Correspondence & Information**
689 Mr. Bressette mentioned that he wanted to give a plug for the Pelham Awareness for Community and Education
690 Support (ACES) in combination with the PMS PTSA and the National Junior Honor Society. He noted that they are
691 going to run the Tiles and Tours event. He added that it is the second round to get an opportunity for people to come
692 out and paint a tile and contribute.
693
694 D. **Enrollment Report**
695 a. None
696
697 E. **Staffing Updates**
698 a. **Leaves**
699 i. None
700
701 b. **Resignations:**
702 i. None
703
704 c. **Retirements:**
705 i. None
706
707 d. **Nominations:**
708 i. None
709
710 **VIII. Future Agenda Planning:**
711 A. No Future Agenda Planning
712
713 **IX. Future Meetings:**
714 A. 02/07/2024 – 7:00 pm Deliberative Session
715 B. 02/21/2024 – 6:30 pm School Board Meeting @ PES Library
716
717 **X. Adjournment:**
718 Mr. Wilkerson made a motion to adjourn the School Board Meeting at 9:12 pm. Mr. Russell seconded the motion. The
719 motion passed (5-0-0).
720
721
722

723 Respectfully Submitted,
724 Matthew Sullivan
725 School Board Recording Secretary

Pelham School Board Meeting

February 7, 2024

Town Hall Conference Room

In Attendance:

School Board Members: Troy Bessette, Chair; David Wilkerson, Vice-Chair; Thomas Gellar, Darlene Greenwood and John Russell

Superintendent: Chip McGee

Assistant Superintendent: Sarah Marandos

Business Administrator: Deb Mahoney

Student Representative: Mya Belanger

I. Public Session:

a. Call to Order

Chair Troy Bessette called the meeting to order at 8:45 pm.

II. Public Input @ 8:46 pm.

a. None

Public input closed at 8:47 pm.

III. Main Issues

a. Reconsideration of Warrant

David Wilkerson made a motion to accept the amended School District Warrant. Thomas Gellar seconded. The motion passed (5-0-0)

b. March 12 Annual Meeting Session 2 – Voting

The Board consensus was for Troy Bressette and Chip McGee to complete the voter guide for February 12.

IV. Housekeeping:

a. Adoption of Minutes – minutes will be tabled until the February 21, 2024 meeting.

V. Vendor and Payroll Manifests:

- | | |
|-------------|--------------|
| a. 466 | \$580,076.15 |
| b. PAY466P | \$ 24,749.92 |
| c. AP020724 | \$965,898.95 |
| d. BFPMS58 | \$477,957.13 |

David Wilkerson made a motion to approve the Vendor and Payroll manifest as presented. Darlene Greenwood seconded the motion. The motion passed (5-0-0).

VI. Adjournment

Thomas Gellar made a motion to adjourn the School Board meeting at 9:02 pm. Darlene Greenwood seconded the motion. The motion passed (5-0-0).

Respectfully Submitted,
Erin Mazzariello

PELHAM SCHOOL DISTRICT PAYROLL VOUCHER

Voucher No: 467
 Voucher Date: 2/15/2024
 Prepared By: Meghan Deschenes
 Generated Date: 2/12/2024

PELHAM SCHOOL DISTRICT is hereby authorized to draw warrants against PELHAM SCHOOL DISTRICT funds for the sum of \$604,610.54 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2022 to June 30, 2023 (period cannot overlap fiscal year end).

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

 ERIC MCGEE SUPERINTENDENT OF SCHOOLS
 TROY BRESSETTE SCHOOL BOARD CHAIR
 THOMAS GELLAR SCHOOL BOARD
 DARLENE GREENWOOD SCHOOL BOARD
 JOHN RUSSELL SCHOOL BOARD
 G. DAVID WILKERSON SCHOOL BOARD VICE CHAIR
 PELHAM SCHOOL DISTRICT

	AMOUNT
DIRECT DEPOSIT	\$444,543.64
CHECKS	\$11,993.30
MANUAL	\$0.00
VOID	\$0.00
FEDERAL TAXES	\$144,344.09
MASS TAXES	\$3,729.51
TOTAL:	\$604,610.54

 Arlanna Garcia, TREASURER

SUNGARD K-12 EDUCATION
DATE: 02/12/2024
TIME: 11:21:21

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER
PAY RUN 467 FY24-02/15/2024

PAGE NUMBER: 1
MODULE NUM: PAYCHK33
PAY PERIOD END 02/08/2024
CHECK DATE 02/15/2024

CHECK NO	EMPLOYEE NUMBER	-----EMPLOYEE-----	DEPOSIT AMOUNT	CHECK AMOUNT
507578	2173	HASKINS, LIAM P	.00	101.58
507579	2165	BOWLAN, KYLE	.00	877.29
507580	1385	GAMBLE, TRACY A	.00	1,954.82
507581	1322	HUNT, KIM R	.00	457.13
507582	1973	MACKAY, ROBERT C	.00	1,262.78
507583	2177	MILNE, CYNTHIA M	.00	1,240.12
507584	2088	O'CONNOR, TIMOTHY	.00	912.49
507585	1397	GLOOR, SCOTT R	.00	1,539.89
507586	545	LOCKE, CASEY	.00	1,627.07
507587	1591	NESKEY, STEPHEN J	.00	1,019.46
507588	481	ROGERS, LAURA	.00	1,000.67
V176059	2094	ANDREWS, ANN MARIE	159.30	.00
V176060	2024	BOOTH, KRYSTAL	457.13	.00
V176061	30	BOURQUE, DEBORAH M	761.89	.00
V176062	1853	FOX, ALISA M	304.75	.00
V176063	1291	GARCIA, ARLANNA	230.87	.00
V176064	1779	HALL, KEVIN R	1,323.27	.00
V176065	1834	KLEINER, ANDREA	628.00	.00
V176066	2114	LASKY, MELISSA S	233.96	.00
V176067	2120	LAVACCHIA, EMILY K	137.38	.00
V176068	1164	MAGHAKIAN, STACY L	3,104.41	.00
V176069	960	OBEN-GUVEN, TACISER	203.17	.00
V176070	2162	PEDDLE, CAILYN G	406.34	.00
V176071	474	PROVENCHER, MIRIAM B	294.85	.00
V176072	641	SAWICKI, MARGARET M	277.05	.00
V176073	1599	TAYLOR-WIGGINS, ELIZABETH J	533.61	.00
V176074	2118	THOMPSON, SARAH ANNE	253.96	.00
V176075	2168	TRIOMPO, MEGHAN E	101.58	.00
V176076	1941	WILLIAMS, CAROLE	355.55	.00
V176077	379	ANDREWS, CHERYL A	1,759.65	.00
V176078	2065	BAHILL, TIONNA L	1,734.96	.00
V176079	1762	BAKER, JEAN K	.00	.00
V176080	1690	BASINAS, KELLY A	208.81	.00
V176081	1969	BELANGER, ZACHARY S	1,572.38	.00
V176082	2038	BETTENCOURT, ALICIA	855.97	.00
V176083	512	BIANCHI, SUSAN J	1,433.51	.00
V176084	1899	BLAIR, LAURA J	768.86	.00
V176085	720	BODENRADER, JENNIFER T	1,668.33	.00
V176086	2039	BOUTIN, MELISSA A	878.90	.00
V176087	2149	BRIDGE, NICOLE T	1,965.35	.00
V176088	2036	BROWN, JOSEPH W	1,099.86	.00
V176089	2067	BROWN, KIANA L	1,242.03	.00
V176090	1984	BUSHEY, HANNAH M	1,379.48	.00
V176091	977	BYRNE, ELIZABETH REINHARDT	897.62	.00
V176092	2078	CALLAHAN, COLLEEN M	1,382.80	.00
V176093	2135	CAMIRAND, ALEXANDRA B	1,279.42	.00
V176094	2086	CAMPBELL, ELLEN	397.71	.00
V176095	2007	COGAN, KIRSTEN N	1,673.77	.00
V176096	2068	COLEMAN, YVONNE S	1,517.80	.00
V176097	1250	COSTA, BRIANA L	1,572.02	.00
V176098	538	COVART, NICOLE	2,534.94	.00
V176099	411	DAILEY, DONNA L	1,028.64	.00
V176100	1882	DAY, STEFANI A	1,420.40	.00
V176101	2017	DELANGIE, CULLEN	1,321.25	.00
V176102	2040	DEMERS, DESIREE B	954.79	.00
V176103	1798	DESMARAIS, ASHLEY R	722.61	.00

SUNGARD K-12 EDUCATION
DATE: 02/12/2024
TIME: 11:21:21

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER
PAY RUN 467 FY24-02/15/2024

PAGE NUMBER: 2
MODULE NUM: PAYCHK33
PAY PERIOD END 02/08/2024
CHECK DATE 02/15/2024

CHECK NO	EMPLOYEE NUMBER	-----EMPLOYEE-----	DEPOSIT AMOUNT	CHECK AMOUNT
V176104	1406	DESMARAIS, DEBRA C	122.44	.00
V176105	1732	DESMARAIS, NICOLE E	1,014.26	.00
V176106	1388	DONOVAN, JENNIFER J	1,082.64	.00
V176107	1057	DROUIN, KRISTEN ROSE	1,665.81	.00
V176108	593	DUTIL, CARRIE ELIZABETH	1,496.53	.00
V176109	2184	ESTELL, DOROTHY	170.00	.00
V176110	2062	FALLON, MACKENZIE	910.93	.00
V176111	763	GALLAGHER, KIERA M	2,119.36	.00
V176112	2014	GEDRICH, ASHLEY C	1,249.98	.00
V176113	314	GETTY, DEBRA J	893.09	.00
V176114	2143	GILLIS, VENNESSA	727.87	.00
V176115	1479	GLUCK, JESSICA D	435.54	.00
V176116	1446	GOLDSACK, SARAH C	1,856.12	.00
V176117	2002	GOULET, KYLA M	688.82	.00
V176118	1985	GRANT, CHELSEY	1,206.53	.00
V176119	1972	HAMILTON, ALICIA A	737.57	.00
V176120	1546	HANSEN, SHANNON M	1,792.03	.00
V176121	145	HANSEN, VICTORIA L	1,457.27	.00
V176122	1269	HARRIS, JOSEPH K	1,596.07	.00
V176123	590	HASKINS, NANCY E	915.53	.00
V176124	2063	HEBERT, SHANNON	2,121.95	.00
V176125	893	HENDERSON, WENDY	1,009.70	.00
V176126	1052	HICKEY, JANET	1,082.93	.00
V176127	1722	HIGGINS, ELAINA M	1,805.13	.00
V176128	1106	HUSSEY, TRACY A	1,517.13	.00
V176129	1889	INFANTE, STEPHANIE R	1,678.16	.00
V176130	1776	JACK, MORGAINA R	1,230.62	.00
V176131	1271	KALINOWSKI, EILEEN M	770.88	.00
V176132	543	KEARNEY, KIM	1,804.39	.00
V176133	288	KIRANE, KIMBERLY A	1,757.17	.00
V176134	926	KOBRENSKI, KRISTIN P	761.60	.00
V176135	57	KOSIK, TANYA A	736.90	.00
V176136	2009	KOWAL, SAMUEL A	1,263.01	.00
V176137	447	KUBIT, LINDA C	1,480.19	.00
V176138	256	LABONTE, KELLY L	2,620.82	.00
V176139	2051	LACASSE, SHAWNA M	1,609.62	.00
V176140	1594	LEE, ALYSSA F	1,915.35	.00
V176141	2154	LEE, STEPHANIE A	1,708.27	.00
V176142	1786	LIAKOS, DAVID A	569.55	.00
V176143	2155	LIBBY, AMIE R	2,046.29	.00
V176144	251	LOMBARDO, KATHLEEN M	1,699.60	.00
V176145	319	LONGDEN, JODI L	1,813.48	.00
V176146	1340	LYNDE, DIANNE C	504.25	.00
V176147	2128	MACDONALD, TARA N	2,507.79	.00
V176148	1748	MADEIROS, ELAINE M	1,354.42	.00
V176149	542	MAGUIRE, KATE E	1,827.38	.00
V176150	2053	MAHONEY-BARNETT, MIRANDA R	1,347.95	.00
V176151	457	MANSFIELD, PAMELA M	1,275.97	.00
V176152	2144	MARCOTTE, CONSTANCE	887.22	.00
V176153	117	MASIELLO, KELLY A	1,850.78	.00
V176154	563	MCCARTY, VALERIE	921.92	.00
V176155	1999	MCCURRY, LIZAH O	1,294.43	.00
V176156	1902	MCNIFF, SARA J	1,042.41	.00
V176157	2084	MENESES, NINA M	906.12	.00
V176158	2048	MERRILL, KRISTEN M	2,205.58	.00
V176159	1958	MILLSTONE, PATRICK C	925.54	.00

SUNGARD K-12 EDUCATION
DATE: 02/12/2024
TIME: 11:21:21

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER
PAY RUN 467 FY24-02/15/2024

PAGE NUMBER: 3
MODULE NUM: PAYCHK33
PAY PERIOD END 02/08/2024
CHECK DATE 02/15/2024

CHECK NO	EMPLOYEE NUMBER	-----EMPLOYEE-----	DEPOSIT AMOUNT	CHECK AMOUNT
V176160	1044	MILNER, KRISTINE	2,158.75	.00
V176161	1800	MONDEJAR, MADISON V	1,461.87	.00
V176162	1815	MONTANILE, LAURA A	1,304.38	.00
V176163	63	MORAN, NANCY T	960.23	.00
V176164	1648	MULLEN, KATHLEEN A	965.11	.00
V176165	112	MURPHY, ELIZABETH J	1,944.79	.00
V176166	1981	NAVA, GUADALUPE	1,660.49	.00
V176167	828	NOTTEBART, MARY T	869.48	.00
V176168	1743	PACE, CAITLIN E	965.97	.00
V176169	1554	PALINGO, LINDA R	973.02	.00
V176170	1883	PARKHURST, TRACY J	1,541.56	.00
V176171	985	PHILCRANTZ, BETH A	1,807.88	.00
V176172	1603	PILATO, DANIELLE L	1,064.07	.00
V176173	2130	PLANTE, ELISSA	1,492.13	.00
V176174	1896	PORTALLA, ANGELA J	1,197.35	.00
V176175	1813	PROUTY, SHANNON L	1,411.57	.00
V176176	118	ROBERSON, NICOLE M	1,781.55	.00
V176177	1582	ROCK, KATE LINDSAY	1,965.08	.00
V176178	2147	SAN ANTONIO, KAILEY	1,822.65	.00
V176179	1881	SAWYERS, MARIE K	1,664.45	.00
V176180	1826	SHIELDS, JANE A	660.92	.00
V176181	2076	SILVA, KASSIDY M	1,355.80	.00
V176182	2042	SORENSEN, KRISTENE E	667.68	.00
V176183	494	SPRACKLIN, LINDA J	973.28	.00
V176184	2172	ST JEAN, ASHLEY A	425.00	.00
V176185	1939	ST. AUBIN, BETHANY K	1,043.85	.00
V176186	2159	STEWART, MOLLY	672.69	.00
V176187	84	STRUTH, KERRY A	2,761.84	.00
V176188	1639	SULLIVAN, MEGHAN K	1,477.82	.00
V176189	1998	TALBOT, SHANNON C	1,489.21	.00
V176190	2103	TEED, KERRY A	1,048.71	.00
V176191	2031	TEMMALLO, TARYN C	1,943.93	.00
V176192	2043	TERRIO, REBECCA L	1,299.51	.00
V176193	1097	VAN AUKEN, BRUCE	1,478.50	.00
V176194	1030	VAN VRANKEN, JESSICA	2,976.60	.00
V176195	77	WEIGLER, ERIN E	1,862.10	.00
V176196	506	WEIGLER, LAURA J	832.60	.00
V176197	1621	WEIR, NICOLE S	1,447.60	.00
V176198	2164	WITTS, DAVID A	1,488.50	.00
V176199	2131	WONG-SIERRA, CHRYSTA	1,604.24	.00
V176200	306	ZIDEK, JILL E	2,071.25	.00
V176201	2167	ALARIE, VICTORIA	595.66	.00
V176202	1912	ARSENEAULT, JACOB M	1,039.66	.00
V176203	381	BABAIA, THOMAS C	2,786.97	.00
V176204	1806	BARRIERE, ADAM J	2,789.84	.00
V176205	1982	BOULTER, LAUREN J	1,811.94	.00
V176206	2136	BOWMAN, ALISON D	1,370.79	.00
V176207	2148	BRAMSON, IRWIN P	1,696.94	.00
V176208	669	BRAY, CYNTHIA	974.46	.00
V176209	1651	BRUNELLE, CYNTHIA S	1,460.01	.00
V176210	395	BYRNE, KATHRENE M	2,265.20	.00
V176211	1186	CARMODY, KAITLIN M	2,733.00	.00
V176212	1303	CHARBONNEAU, STEPHEN	1,728.84	.00
V176213	1551	CHURCHILL, KAREN A	1,551.06	.00
V176214	1029	CLARK, RYAN	1,503.89	.00
V176215	2085	COLEMAN, DARRIN	1,295.18	.00

SUNGARD K-12 EDUCATION
DATE: 02/12/2024
TIME: 11:21:21

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER
PAY RUN 467 FY24-02/15/2024

PAGE NUMBER: 4
MODULE NUM: PAYCHK33
PAY PERIOD END 02/08/2024
CHECK DATE 02/15/2024

CHECK NO	EMPLOYEE NUMBER	-----EMPLOYEE-----	DEPOSIT AMOUNT	CHECK AMOUNT
V176216	1589	CURTIN, CHRISTOPHER B	2,286.79	.00
V176217	2021	DAILEY, JOSEPH A	1,121.46	.00
V176218	1245	DAY, KRISTA	1,619.06	.00
V176219	1602	DECINTO, BRYAN C	788.14	.00
V176220	1628	DETELLIS, NORA L M	1,837.34	.00
V176221	1814	DEXTER, KIMBERLY R	1,716.86	.00
V176222	413	DORVAL, WENDY S	2,031.68	.00
V176223	1872	DOWDLE, BELINDA D	1,100.99	.00
V176224	2073	EMMETT, HOLLY L	1,630.96	.00
V176225	1783	ENGLISH, AMELIA R	936.62	.00
V176226	2081	ERELLI, ERICA N	1,314.90	.00
V176227	1901	FAZIOLI, PHILIP T	1,818.86	.00
V176228	2072	FITZPATRICK, LEO J	1,469.21	.00
V176229	1980	FOSKITT, TEGHAN	1,106.68	.00
V176230	2070	FOX, MICHELLE L	2,245.45	.00
V176231	2129	FRECHETTE, ERIN L	1,091.26	.00
V176232	2166	GARRETT, COLIN B	1,503.07	.00
V176233	2141	GAUTHIER, ALEXANDRIA	1,187.69	.00
V176234	153	GOUPIL, SHARON A	931.45	.00
V176235	1495	GRIFFIN, PAUL D	1,317.10	.00
V176236	1650	HANNON, BRANDON T	1,509.02	.00
V176237	1695	HENDERSON, ERIN P	1,691.66	.00
V176238	1856	HOGUE, LARA P	1,593.29	.00
V176239	585	HOLDEN, JANET	2,933.32	.00
V176240	1031	HURLEY, THOMAS	866.02	.00
V176241	2069	HUSBY, TRISTAN K	1,670.57	.00
V176242	941	JARVIS, DEBORAH L	1,716.63	.00
V176243	1869	JIANG-DEMETRION, DARLENE E	1,700.27	.00
V176244	1716	JONES, DANIEL F	1,398.26	.00
V176245	2071	KONDI, CATHERINE J	1,472.26	.00
V176246	449	KRESS, HEATHER LAGASSE	1,947.15	.00
V176247	446	KRESS, TODD W	2,764.58	.00
V176248	1678	KRUMLAUF, SHANNON	1,228.62	.00
V176249	1045	KUBIT, KIMBERLY	1,364.10	.00
V176250	1736	KUDALIS, TAYLOR J	1,257.82	.00
V176251	549	LALIBERTE, ALLISON	2,012.07	.00
V176252	2074	LARSON, SHANNON L	1,329.76	.00
V176253	1739	LEONDIRES, DEBORAH K	1,492.40	.00
V176254	2110	LEPPANEN, TESSA M	1,083.63	.00
V176255	2041	MACPHERSON, LAUREN E	1,503.56	.00
V176256	1724	MAKARA, JESSICA	1,432.11	.00
V176257	530	MARTIN, LORRIE A	1,046.78	.00
V176258	1634	MARTINS, KALEIGH F	1,858.46	.00
V176259	1731	MASSAHOS, LISA A	1,230.00	.00
V176260	1858	MCFARLAND, SYLVIE S	1,070.54	.00
V176261	1702	MEAD, DAWN M	3,392.11	.00
V176262	1461	MORGAN, RICKARD J	1,122.30	.00
V176263	2157	MORRIN, REBECCA	1,263.00	.00
V176264	1905	NESKEY, KAREN R	1,052.18	.00
V176265	1877	NOLIN, AUDRA J	1,964.19	.00
V176266	523	NUGENT, JENNIFER M	1,785.13	.00
V176267	1450	PARENT, JESSICA L	1,507.21	.00
V176268	43	PERIGNY, GUY G	966.25	.00
V176269	2096	QUICK, LAURIE	954.75	.00
V176270	1624	ROBINSON, SHAWNI R	1,876.13	.00
V176271	1975	ROONEY, KRISTEN R	1,335.56	.00

SUNGARD K-12 EDUCATION
DATE: 02/12/2024
TIME: 11:21:21

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER
PAY RUN 467 FY24-02/15/2024

PAGE NUMBER: 5
MODULE NUM: PAYCHK33
PAY PERIOD END 02/08/2024
CHECK DATE 02/15/2024

CHECK NO	EMPLOYEE NUMBER	-----EMPLOYEE-----	DEPOSIT AMOUNT	CHECK AMOUNT
V176272	1664	ROSSE, LEIGH ANN	1,860.89	.00
V176273	2083	SANCHIS, BERNARD	914.77	.00
V176274	1978	SANDS, BRIAN T	2,869.78	.00
V176275	567	SCANLON, IRENE	963.20	.00
V176276	568	SCANZANI, LOUISE	195.88	.00
V176277	2087	SCANZANI, WILLIAM	739.45	.00
V176278	2057	SEARLES, MARK E	2,110.92	.00
V176279	1583	SHUMWAY, RYAN MITCHELL	1,349.80	.00
V176280	2079	SIMBERG, AMY M	1,467.08	.00
V176281	2064	ST. PETER, GAIL A	596.47	.00
V176282	1733	TANDY, DIANE L	2,932.16	.00
V176283	309	TOBIN, JEFFREY	2,339.51	.00
V176284	55	TORRISI, DAVID P	1,494.91	.00
V176285	548	WAGNER, JEANNA	2,466.06	.00
V176286	1752	WATERS, PETER C	2,119.58	.00
V176287	508	WILKINS JR, RAYMOND T	1,744.42	.00
V176288	1946	YOUNG, LINDSEY D	1,669.89	.00
V176289	2037	ZILIFIAN, VAHRAM A	1,473.56	.00
V176290	1832	AYOTTE, KENNETH D	1,362.23	.00
V176291	157	BARRIOS, SARAH E	1,184.17	.00
V176292	1427	BEINEKE, HEIDI L	1,873.16	.00
V176293	1378	BELIVEAU, EILEEN M	2,042.60	.00
V176294	2000	BOSWELL, KATIE A	1,401.70	.00
V176295	534	BRANCO, AMY L	1,936.29	.00
V176296	1494	BREAULT, STEPHANIE L	744.49	.00
V176297	312	BRYANT, JAMIE R	1,880.70	.00
V176298	42	CARTEN, KARENA S	2,039.76	.00
V176299	399	CARTIER, KATHLEEN G	2,040.55	.00
V176300	27	CASAVANT, DIANE T	1,023.57	.00
V176301	1547	CHATEL, CATHY F	549.35	.00
V176302	163	COUTU, RANDY R	1,888.28	.00
V176303	1474	CURFMAN, CHARLES L	1,621.31	.00
V176304	1744	DELUCIA, MEGAN C	1,824.05	.00
V176305	2140	DESCHENEUX, KRISTIN A	2,303.43	.00
V176306	2093	DRISCOLL, BRIAN K	2,181.44	.00
V176307	2139	EMERY, KAREN	1,993.67	.00
V176308	248	ENO, SARA ANN	1,420.21	.00
V176309	215	ERNST, CATHLEEN A	1,052.32	.00
V176310	110	GERVAIS, KELLEY A	1,129.61	.00
V176311	148	GRIFFIN, ANGELA M	1,000.22	.00
V176312	2161	HALL, DERREK A	1,054.50	.00
V176313	2153	HUIZENG, NOAH J	1,248.67	.00
V176314	1987	JAMES, JANELLE N	1,888.69	.00
V176315	45	JEAN, KELLY A	785.70	.00
V176316	1460	KAVARNOS, JAMES M	1,289.54	.00
V176317	1812	KELLY, EILEEN B	1,342.22	.00
V176318	445	KIVIKOSKI, JEAN M	1,258.45	.00
V176319	450	LAMONTAGNE, PATRICIA A	1,775.59	.00
V176320	1402	LEE, TARYN G	1,576.12	.00
V176321	1879	LEMERISE, KELLY R	1,449.27	.00
V176322	1721	LEWIS, KEITH L	1,325.48	.00
V176323	1237	LORENTZEN, CHRISTOPHER	1,306.91	.00
V176324	454	LOVETT, BARBARA ANN	2,492.49	.00
V176325	2156	MACKINNON, JENNA	1,196.93	.00
V176326	1225	MADDEN, DOROTHY	2,174.17	.00
V176327	2090	MARTIN, ALICIA M	617.81	.00

SUNGARD K-12 EDUCATION
DATE: 02/12/2024
TIME: 11:21:21

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER
PAY RUN 467 FY24-02/15/2024

PAGE NUMBER: 6
MODULE NUM: PAYCHK33
PAY PERIOD END 02/08/2024
CHECK DATE 02/15/2024

CHECK NO	EMPLOYEE NUMBER	-----EMPLOYEE-----	DEPOSIT AMOUNT	CHECK AMOUNT
V176328	1729	MCCUNE, ERIN K	1,623.08	.00
V176329	1977	MEDLOCK, ZACHARY BRIAN	3,114.24	.00
V176330	1638	MILLER, ALLISON A	1,365.11	.00
V176331	2107	MONTMINY, HANNAH M	901.19	.00
V176332	1820	MORRISON, JOANNE M	1,877.86	.00
V176333	1773	MURPHY, RONALD P	759.23	.00
V176334	2060	NORTHROP, CHERYL	2,777.88	.00
V176335	1993	OROZCO UMANA, LESLIE G	1,662.81	.00
V176336	2054	PATTERSON, REBECCA M	1,665.35	.00
V176337	1831	PEREZ, ANDRES	1,350.54	.00
V176338	1426	PERRY, BEVERLY M	1,092.53	.00
V176339	1694	PRAETZ, DANIEL J	1,715.10	.00
V176340	1612	RALLS, KATIE E	1,141.11	.00
V176341	2158	RANCOURT, CHEYENNE M	1,999.27	.00
V176342	1957	RAYMOND, KELLEY A	848.92	.00
V176343	1228	SANDERS, ANN-MARIE	1,805.55	.00
V176344	1309	SAUNDERS, ELISA L	1,640.03	.00
V176345	2058	SECCARECCIO, MICHELLE L	1,374.13	.00
V176346	491	SHANTELER, JUDITH L	1,762.94	.00
V176347	1817	SMITH, ASHLEY S	1,944.49	.00
V176348	1788	STECK, JENNIFER M	1,266.19	.00
V176349	1203	STEVENS, LISA A	2,516.02	.00
V176350	133	TAYLOR, LAURA J	1,299.64	.00
V176351	91	TESSIER, KELLY A	1,677.46	.00
V176352	96	VANTI, LINDA R	1,048.80	.00
V176353	2169	ZECCHINI, ELICIA D	1,585.61	.00
V176354	2122	BARKDOLL, TONI M	3,022.91	.00
V176355	1318	BARR, MEGAN T	1,424.70	.00
V176356	1960	DESCHENES, MEGHAN	705.81	.00
V176357	1294	DOUCETTE, JOYCE P	2,026.75	.00
V176358	1440	LAVACCHIA, CHRISTINE R	1,742.77	.00
V176359	2044	LORD, KEITH A	2,911.01	.00
V176360	1293	MAHONEY, DEBORAH A	2,598.50	.00
V176361	1609	MARANDOS, SARAH E	3,265.61	.00
V176362	1362	MAZZARIELLO, ERIN M	1,591.01	.00
V176363	1866	MCGEE, ERIC S	4,061.80	.00
V176364	2123	NOYES, KIMBERLY E	3,303.38	.00
V176365	1361	RODRIGUE, KRISTEN A	1,605.52	.00
V176366	1796	TETREAULT, CHRISTINA G	799.38	.00
V176367	2183	MATHERS, DANIEL	304.75	.00
V176368	1894	PELLETIER, ASHLEY S	104.15	.00
TOTAL		321 CHECKS ISSUED	444,543.64	11,993.30

Robert McInerney
2-12-24

TAXPAYER NAME: PELHAM SCHOOL DISTRICT

TIN: xxxxx0676

Deposit Confirmation

Your payment has been accepted.

Payment Successful

An EFT Acknowledgement Number has been provided for this payment. Please keep this number for your records.

REMINDER: REMEMBER TO FILE ALL RETURNS WHEN DUE!

EFT ACKNOWLEDGEMENT NUMBER:	270444700568895
-----------------------------	-----------------

PLEASE NOTE

Any amounts represented in the subcategories of Social Security, Medicare, and Income Tax Withholding are for informational purposes only.

Payment Information	Entered Data
Taxpayer EIN	xxxxx0676
Tax Form	941 Employers Federal Tax
Tax Type	Federal Tax Deposit
Tax Period	Q1/2024
Payment Amount	\$144,344.09
Settlement Date	02/16/2024
Subcategories:	
1 Social Security	\$77,062.24
2 Medicare	\$18,022.74
3 Tax Withholding	\$49,259.11
Account Number	xxxxxx6612
Account Type	CHECKING
Routing Number	011401533
Bank Name	CITIZENS BANK NA



Mass.gov



MassTaxConnect

[Payment Options](#)

Payment - Confirmation

- **Confirmation Number:** 1-307-521-312
- **Submitted Date and Time:** 2/12/2024 11:47:50 AM
- **Taxpayer Name:** PELHAM SCHOOL DISTRICT
- **Account ID:** WTH-10997662-002

Please review the submission information below for your payment made to the Department of Revenue.

You may want to print a copy for your records.

You have scheduled your payment to be debited from your bank account on 2/16/2024. You can delete your pending scheduled payment until 4:00pm on 2/15/2024.

- **Paid For:** PELHAM SCHOOL DISTRICT
- **Account ID:** WTH-10997662-002
- **Paid From:** CITIZENS BANK NA ****6612
- **Payment Amount:** \$3,729.51
- **Filing Period:** 31-Mar-2024
- **Payment Effective Date:** 2/16/2024
- **Payment Type:** Return Payment

Please note payments can take 2-3 business days from the *Payment Effective Date* to be debited from your bank account. It is your responsibility to review your bank statement to confirm the transaction was completed.

View Your Submission

You can view details about your submission any time by logging into your MassTaxConnect account, selecting the **More...** tab, and clicking the **Search Submissions** link under the **Submissions** section. Submissions in a status of *Submitted* can be viewed and deleted by clicking the corresponding hyperlinks. Depending on the submission type, you may also have an *Edit* hyperlink which allows you to make changes to the submission.

Contact Us

If you need further assistance, please contact the Department of Revenue at (617) 887-6367 or toll-free in Massachusetts at (800) 392-6089. Business hours are Monday through Friday, 9:00 a.m. to 4:00 p.m.

OK

Print Confirmation



© 2024 Commonwealth of Massachusetts

Mass.gov® is a registered service mark of the Commonwealth of Massachusetts.

[Mass.gov Privacy Policy](#)

[Frequently Asked Questions](#)

[Video Tutorials](#)

[Taxpayer Bill of Rights](#)

[Site Policies](#)

[Web Browsers](#)

PELHAM SCHOOL DISTRICT VOUCHER

Voucher No: PAY467P Voucher Date: 2/15/2024 Prepared By: Joyce Doucette
 Printed: 2/12/2024

PELHAM SCHOOL DISTRICT is hereby authorized to draw warrants against PELHAM SCHOOL DISTRICT funds for the sum of **\$24,737.02** on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end).

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

ERIC MCGEE SUPERINTENDENT OF SCHOOLS
 TROY BRESSETTE SCHOOL BOARD CHAIR
 THOMAS GELLAR SCHOOL BOARD
 DARLENE GREENWOOD SCHOOL BOARD
 JOHN RUSSELL SCHOOL BOARD
 G. DAVID WILKERSON SCHOOL BOARD VICE CHAIR
 PELHAM SCHOOL DISTRICT

ARLANNA GARCIA, TREASURER

FUND	DESCRIPTION	AMOUNT
10	GENERAL FUND/CHECKS	\$199.54
10	GENERAL FUND/EFT	\$24,537.48
TOTAL:		<u><u>\$24,737.02</u></u>

POWERSCHOOL LLC
DATE: 02/12/2024
TIME: 11:54:12

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 8/24

FUND - 10 - GENERAL FUND									
CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----		ACCT	-----DESCRIPTION-----	AMOUNT		
58623	A1010	02/15/24	4745	NH DEPT OF HEALTH & HUMAN	L4810	DED:1050 GARNCHILD	199.54		
TOTAL FUND							199.54		
TOTAL REPORT							199.54		

POWERSCHOOL LLC
DATE: 02/12/2024
TIME: 12:01:46

PELHAM SCHOOL DISTRICT - SAU 28
VOUCHER REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 8/24

FUND - 10 - GENERAL FUND							
CHECK NUMBER	CASH ACCT	DATE ISSUED		-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
V58624	A1010	02/15/24	3913	000388 - ASPIRE	L4730	DED:6018 ASPIRE	200.00
V58624	A1010	02/15/24	3913	000388 - ASPIRE	L4730	DED:6019 ASPIRE	233.81
V58624	A1010	02/15/24	3913	000388 - ASPIRE	L4730	DED:6218 ASPIRE	200.00
		TOTAL VOUCHER					633.81
V58625	A1010	02/15/24	12	COREBRIDGE FINANCIAL	L4730	DED:6214 COREBRIDGE	200.00
V58626	A1010	02/15/24	7	EQUITABLE EQUI-VEST	L4730	DED:6000 AXA EQUIT	2,045.00
V58626	A1010	02/15/24	7	EQUITABLE EQUI-VEST	L4730	DED:6001 AXA EQUIT	601.49
V58626	A1010	02/15/24	7	EQUITABLE EQUI-VEST	L4730	DED:6200 AXA EQUIT	400.00
		TOTAL VOUCHER					3,046.49
V58627	A1010	02/15/24	8	FIDELITY-PLANS1251	L4730	DED:6002 FIDELITY	3,005.00
V58627	A1010	02/15/24	8	FIDELITY-PLANS1251	L4730	DED:6003 FIDELITY	4,140.99
V58627	A1010	02/15/24	8	FIDELITY-PLANS1251	L4730	DED:6202 FIDELITY	1,552.00
V58627	A1010	02/15/24	8	FIDELITY-PLANS1251	L4730	DED:6203 FIDELITY	378.52
		TOTAL VOUCHER					9,076.51
V58628	A1010	02/15/24	6	HORACE MANN LIFE	L4730	DED:6006 HMANN	1,505.00
V58628	A1010	02/15/24	6	HORACE MANN LIFE	L4730	DED:6206 HMANN	150.00
		TOTAL VOUCHER					1,655.00
V58629	A1010	02/15/24	863	PELHAM ED. SUPPORT PERSON	L4830	DED:7201 PESPA DUES	404.07
V58630	A1010	02/15/24	15	PELHAM EDUCATION ASSOCIAT	L4830	DED:7200 PEA DUES	9,201.60
V58631	A1010	02/15/24	4903	PENSERV PLAN SERVICES, IN	L4730	DED:6004 PENSERV	50.00
V58632	A1010	02/15/24	2764	SECURITY BENEFIT CORPORAT	L4730	DED:6012 SECBENEFIT	150.00
V58632	A1010	02/15/24	2764	SECURITY BENEFIT CORPORAT	L4730	DED:6212 SECBENEFIT	120.00
		TOTAL VOUCHER					270.00
TOTAL FUND							24,537.48
TOTAL REPORT							24,537.48

PELHAM SCHOOL DISTRICT VOUCHER

Voucher No: BFPM559 Voucher Date: 2/21/2024 Prepared By: Joyce Doucette
Generated Date: 2/16/2024

PELHAM SCHOOL DISTRICT is hereby authorized to draw warrants against PELHAM SCHOOL DISTRICT funds for the sum of \$465,881.95 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end).

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

ERIC MCGEE	SUPERINTENDENT OF SCHOOLS
TROY BRESSETTE	SCHOOL BOARD CHAIR
THOMAS GELLAR	SCHOOL BOARD
DARLENE GREENWOOD	SCHOOL BOARD
JOHN RUSSELL	SCHOOL BOARD
G. DAVID WILKERSON	SCHOOL BOARD VICE CHAIR
PELHAM SCHOOL DISTRICT	

ARLANNA GARCIA, TREASURER

FUND	DESCRIPTION	AMOUNT
30	BUILDING FUND	\$0.00
30	EFT -BUILDING FUND	\$465,881.95
	TOTAL:	\$465,881.95

POWERSCHOOL LLC
DATE: 02/16/2024
TIME: 13:26:17

PELHAM SCHOOL DISTRICT - SAU 28
CHECK AND VOUCHER REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 8/24

FUND - 10 - GENERAL FUND									
CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----		ACCT	-----DESCRIPTION-----	AMOUNT		
V58633	L4020	02/21/24	3320	BONNETTE, PAGE & STONE	450	CONTRACT FOR PELHAM MEMOR	362,708.16		
V58634	L4020	02/21/24	4707	HARRIMAN ASSOCIATES	330	PELHAM MEMORIAL SCHOOL PH	12,345.14		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	18" ZED SCHOOL CHAIR, MOD	1,152.16		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	18"H METAL LAB STOOL- BLA	92.27		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	18"H SEAT HEAVY-DUTY Z LA	1,836.48		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	18.7" PRE-TEEN ANTIMICROB	162.52		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	23X46 FOLJ TABLE TOP, MOD	262.51		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	24X48 ADJ HT PIROUETTE TA	13,263.55		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	24X60 PIROUETTE TABLE WIT	-15,756.92		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	25-33"H ADJ. METAL LAB ST	1,478.12		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	30" ZED BAR STOOL, MODEL#	2,546.28		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	30"X60" TABLE WITH 2 LEG	689.52		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	30X48 HALF ROUND PIROUETT	4,254.07		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	30X60" TRAPEZOID ACTIVITY	1,581.79		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	30X72" HERCULES ADJUSTABL	1,869.99		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	36"X72" DEMO STANDING HT	8,207.42		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	36X72 PIROUETTE TABLE WIT	1,964.83		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	48X24" GROUP STUDY ADJUST	234.59		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	60X30" MOBILE ADJUSTMENT	732.81		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	6'X4' MAGNETIC PORCELAIN	200.52		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	8' PORTABLE FOLDING COAT	1,305.87		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	96"X48"D RACETRACK SLAB	446.27		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	96X36" ADJUSTABLE HEIGHT	312.22		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	ACTIVITY TABLE- CLOVER, M	551.63		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	AHR RECOVERY COUCH W WOOD	270.89		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	APEX ADJUSTABLE DELTA ACT	1,952.10		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	ARMLESS EIGHTY TWO MIDBAC	929.41		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	ASST PRIN DESK FOLI HEIGH	713.82		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	EIGHTY TWO MIDBACK- ARMLE	6,970.59		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	ESTIMATED SHIPPING/HANDLI	6,455.89		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	GRAZIE CHAIR W PADDED SEA	2,462.49		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	ILLUSTRATIONS V2 DOUBLE O	2,607.27		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	JUNCTION DESK, MODEL #JCT	676.11		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	MOBILE E-Z TILT CAFE TABL	4,618.01		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	MOBILE STOOLL TABLE- ROUN	9,026.02		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	MYPLACE LOUNGE 48" RECTAN	11,014.87		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	OPT#1: SHUTTLE ARMLESS SI	793.13		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	OPT#2 10X4 WHITEBOARD W 5	448.23		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	PRINCIPAL DESK: ZIRA 30X7	945.61		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	RUCKUS CHAIR W GLIDES, AR	2,609.95		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	RUCKUS STOOL, ARMLESS 30"	3,244.00		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	SET OF 2 LOCKING CASTERS	25.41		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	SIERENA THREE-SEAT SOFA,	2,154.85		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	SIRENA MOBILE LOUNGE CHAI	2,161.55		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	SIRENA MOBILE LOUNGE CHAI	1,539.90		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	STOOL- GRADE 3, MODEL #99	140.33		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	SURCHARGE, MODEL #999	657.59		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	TOTAL LOCK CASTERS (4), M	536.20		
V58635	L4020	02/21/24	5208	HERTZ FURNITURE SYSTEM, L	733	W/TWO ADJUSTABLE SHELVES-	485.93		
TOTAL VOUCHER							90,828.65		
TOTAL FUND							465,881.95		
TOTAL REPORT							465,881.95		

PELHAM SCHOOL DISTRICT VOUCHER

Voucher No: AP022124
 Voucher Date: 2/21/2024
 Prepared By: Joyce Doucette
 Generated Date: 2/16/2024

PELHAM SCHOOL DISTRICT is hereby authorized to draw warrants against PELHAM SCHOOL DISTRICT funds for the sum of \$360,423.18 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2023 to June 30, 2024 (period cannot overlap fiscal year end).

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

ERIC MCGEE
 SUPERINTENDENT OF SCHOOLS

TROY BRESSETTE
 SCHOOL BOARD CHAIR

THOMAS GELLAR
 SCHOOL BOARD

DARLENE GREENWOOD
 SCHOOL BOARD

JOHN RUSSELL
 SCHOOL BOARD

G. DAVID WILKERSON
 SCHOOL BOARD VICE CHAIR

PELHAM SCHOOL DISTRICT

ARLANNA GARCIA, TREASURER

FUND	DESCRIPTION	AMOUNT
10	GENERAL FUND	\$198,341.00
21	FOOD SERVICE FUND	\$2,101.88
22	GRANTS FUND	\$21,485.00
25	OTHER SPECIAL FUND	\$0.00
10	EFT -GENERAL FUND	\$131,763.94
21	EFT -FOOD SERVICE FUND	\$6,037.94
22	EFT -GRANTS FUND	\$650.00
25	EFT -OTHER SPECIAL FUND	\$43.42
TOTAL:		\$360,423.18

POWERSCHOOL LLC
DATE: 02/16/2024
TIME: 13:46:03

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 8/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
58636	L4020	02/21/24	4223 BELLAVANCE BEVERAGE CO.	630	DECEMBER - FEBRUARY BEVER	635.85
58637			3657 BMO MASTERCARD		VOID: MULTI STUB CHECK	
58638			3657 BMO MASTERCARD		VOID: MULTI STUB CHECK	
58639			3657 BMO MASTERCARD		VOID: MULTI STUB CHECK	
58640	A1010	02/21/24	3657 BMO MASTERCARD	275	ADDITIONAL TRAUMA TRAININ	1,700.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	275	REGISTRATION FOR CPI INST	1,849.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	650	AUDITORY THERAPY THROUGH	100.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	643	YEARLY SUBSCRIPTION	754.99
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	LANYARDS - QTY 300	244.08
58640	A1010	02/21/24	3657 BMO MASTERCARD	890	LANYARDS - QTY 300	244.09
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	DRINKS FOR OPEN OFFICE HO	14.97
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	NEW TIRE FOR NEW PES SALT	34.99
58640	A1010	02/21/24	3657 BMO MASTERCARD	630	MARKET BASKET - CATERING	32.45
58640	L4020	02/21/24	3657 BMO MASTERCARD	610	NO FLAT TIRE FOR PES SPRE	39.99
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	CUSTOM COASTERS FOR CONFE	29.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	275	REGISTRATION TRI STATE VI	75.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	810	ATT BILL PAYMENT - FRAUD	-311.30
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	FACS, FOOD SUPPLY, 1/9/24	200.40
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	FACS, FOOD SUPPLY, 1/10/2	48.35
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	SILICON WRISTBANDS BOUGHT	117.90
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	FOOD FOR 8TH GRADE LAB	17.91
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	8TH GRADE FOOD LAB	141.42
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	BLACK & DECKER 1.1 CU. FT	179.98
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	ESTIMATED SHIPPING/HANDLI	9.95
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	LED DRIVER FOR PES BATHRO	149.85
58640	A1010	02/21/24	3657 BMO MASTERCARD	275	REGISTRATION C.NORTHRUP A	475.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	275	REGISTRATION C.NORTHRUP A	475.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	275	REGISTRATION WOMEN IN EDU	350.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	275	REGISTRATION WOMEN IN EDU	350.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	STEPSS PG GROCERY SHOPPIN	46.42
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	ITEMS FOR KITCHEN STORAGE	140.67
58640	A1010	02/21/24	3657 BMO MASTERCARD	325	CLINICAL ASSESSMENT FOR P	314.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	325	ESTIMATED SHIPPING/HANDLI	48.75
58640	A1010	02/21/24	3657 BMO MASTERCARD	325	RECORD FORMS (25)	76.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	275	NELMS CONF. REGISTRATION	159.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	275	NELMS CONF. REGISTRATION	159.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	643	ANNUAL LITE SUBSCRIPTION	138.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	PAINT, GLITTER, SUPPLIES	103.82
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	PAPER TOWELS AND DISH SOA	12.28
58640	A1010	02/21/24	3657 BMO MASTERCARD	534	DEPOSIT OF FUNDS TO STAM	400.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	FACS FOOD SUPPLY, HANNAFO	21.84
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	FACS, FOOD SUPPLY, RESTAU	181.53
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	COSTUMES PIECES FOR OZ PA	318.30
58640	A1010	02/21/24	3657 BMO MASTERCARD	610	MENS SHIRTS FOR COSTUME P	80.00
58640	L4020	02/21/24	3657 BMO MASTERCARD	630	HANNAFORD - DAIRY FREE IT	8.58
58640	A1010	02/21/24	3657 BMO MASTERCARD	325	PES -SSIS SEL Q-GLOBAL SC	71.00
58640	A1010	02/21/24	3657 BMO MASTERCARD	325	ESTIMATED SHIPPING/HANDLI	21.58
58640	A1010	02/21/24	3657 BMO MASTERCARD	325	ESTIMATED SHIPPING/HANDLI	21.58
58640	A1010	02/21/24	3657 BMO MASTERCARD	325	QUOTE# 100000107993184 AT	431.55
58640	A1010	02/21/24	3657 BMO MASTERCARD	325	QUOTE# 100000107993184 AT	431.55
58640	A1010	02/21/24	3657 BMO MASTERCARD	810	INVOICE 2088729 AMATEUR P	137.50
58640	A1010	02/21/24	3657 BMO MASTERCARD	580	HOTEL STAY FOR NHASEA WIN	136.22

POWERSCHOOL LLC
DATE: 02/16/2024
TIME: 13:46:03

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER

PAGE NUMBER: 2
VENCHK11
ACCOUNTING PERIOD: 8/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
58640	A1010	02/21/24	BMO MASTERCARD	580	HOTEL STAY FOR NHASEA WIN	136.22
58640	A1010	02/21/24	BMO MASTERCARD	325	BRIEF-2 PARENT/TEACHER IN	191.25
58640	A1010	02/21/24	BMO MASTERCARD	325	BRIEF-2 PARENT/TEACHER IN	191.25
58640	A1010	02/21/24	BMO MASTERCARD	325	ESTIMATED SHIPPING/HANDLI	10.00
58640	A1010	02/21/24	BMO MASTERCARD	325	ESTIMATED SHIPPING/HANDLI	10.00
58640	A1010	02/21/24	BMO MASTERCARD	325	GARS-W SUMMARY/RESPONSE F	43.50
58640	A1010	02/21/24	BMO MASTERCARD	325	GARS-W SUMMARY/RESPONSE F	43.50
58640	A1010	02/21/24	BMO MASTERCARD	325	ASRS/RATING SCALE MANUAL	62.50
58640	A1010	02/21/24	BMO MASTERCARD	325	ASRS/RATING SCALE MANUAL	62.50
58640	A1010	02/21/24	BMO MASTERCARD	325	CONNERS-4 MANUAL	85.00
58640	A1010	02/21/24	BMO MASTERCARD	325	CONNERS-4 MANUAL	85.00
58640	A1010	02/21/24	BMO MASTERCARD	325	ESTIMATED SHIPPING/HANDLI	6.71
58640	A1010	02/21/24	BMO MASTERCARD	325	ESTIMATED SHIPPING/HANDLI	6.72
58640	A1010	02/21/24	BMO MASTERCARD	325	ESTIMATED SHIPPING/HANDLI	51.05
58640	A1010	02/21/24	BMO MASTERCARD	325	WISC-V RESPONSE BOOKLETS	567.20
58640	A1010	02/21/24	BMO MASTERCARD	325	BRIEF-2 PARENT/TEACHER FO	185.00
58640	A1010	02/21/24	BMO MASTERCARD	610	SUPPLIES FOR FOOD LAB-GRA	40.02
58640	A1010	02/21/24	BMO MASTERCARD	610	TARGET SHOPPER TIP	6.00
58640	A1010	02/21/24	BMO MASTERCARD	610	1/2-IN X 100-FT WHITE PEX	146.50
58640	A1010	02/21/24	BMO MASTERCARD	610	SHIRTS FOR THE SCHOOL STO	203.88
58640	A1010	02/21/24	BMO MASTERCARD	325	KTEA-3 Q-GLOBAL SCORE REP	26.00
58640	A1010	02/21/24	BMO MASTERCARD	325	BASC-3 Q-GLOBAL ADMINISTR	280.00
58640	A1010	02/21/24	BMO MASTERCARD	610	FACS FOOD SUPPLY, 1/30/24	81.85
58640	A1010	02/21/24	BMO MASTERCARD	610	FACS FOOD SUPPLY, 2/1/24,	10.76
58640	A1010	02/21/24	BMO MASTERCARD	890	COFFEE FOR STAFF BREAKFAS	23.49
58640	A1010	02/21/24	BMO MASTERCARD	890	DONUTS FOR DEPARTMENT MEE	13.99
58640	A1010	02/21/24	BMO MASTERCARD	325	ESTIMATED SHIPPING/HANDLI	10.40
58640	A1010	02/21/24	BMO MASTERCARD	325	SPEECH ASSESSMENTS CELF-5	104.00
58640	A1010	02/21/24	BMO MASTERCARD	325	ESTIMATED SHIPPING/HANDLI	10.40
58640	A1010	02/21/24	BMO MASTERCARD	325	SPEECH ASSESSMENTS CELF-5	104.00
58640	A1010	02/21/24	BMO MASTERCARD	610	STEPSS PG GROCERY SHOPPIN	68.29
58640	A1010	02/21/24	BMO MASTERCARD	610	STEPSS PG GROCERY SHOPPIN	45.81
58640	A1010	02/21/24	BMO MASTERCARD	610	STEPSS 9-12 GROCERY SHOPP	29.51
58640	A1010	02/21/24	BMO MASTERCARD	610	7TH AND 8TH GRADE FOOD LA	158.18
58640	A1010	02/21/24	BMO MASTERCARD	610	8TH GRADE FOOD LAB SUPPLI	102.57
58640	A1010	02/21/24	BMO MASTERCARD	610	8TH GRADE FOOD LAB SUPPLI	65.45
58640	A1010	02/21/24	BMO MASTERCARD	610	STEPSS PG GROCERY SHOPPIN	91.77
58640	A1010	02/21/24	BMO MASTERCARD	610	DEMI SHIRT - COSTUME LW	20.99
58640	A1010	02/21/24	BMO MASTERCARD	610	LINEN SHIRT - COSTUME LW	23.99
58640	A1010	02/21/24	BMO MASTERCARD	610	PULL ON PANT - COSTUME LW	39.98
58640	A1010	02/21/24	BMO MASTERCARD	610	PULL ON PANT - COSTUME LW	29.99
58640	A1010	02/21/24	BMO MASTERCARD	446	PRICE INCREASE \$2 X 10 US	20.00
58640	A1010	02/21/24	BMO MASTERCARD	446	ZOOM SERVICE - UP TO 10 U	199.90
TOTAL CHECK						14,477.31
58641	A1010	02/21/24	CHARLES CURFMAN	271	PESPA WK : UNH CLASSROOM	199.00
58642	L4020	02/21/24	GILL'S PIZZA CO, LLC	630	DECEMBER - FEBRUARY PIZZA	360.00
58642	L4020	02/21/24	GILL'S PIZZA CO, LLC	630	DECEMBER - FEBRUARY PIZZA	300.00
58642	L4020	02/21/24	GILL'S PIZZA CO, LLC	630	DECEMBER - FEBRUARY PIZZA	390.00
TOTAL CHECK						1,050.00
58643	A1010	02/21/24	INTERIM HEALTHCARE	330	PK-1:1 NURSE - UP TO 20 H	1,040.00
58644	A1010	02/21/24	HEATHER LAGASSE KRESS	890	400 PCS ORANGE RIBBON TEM	8.79
58644	A1010	02/21/24	HEATHER LAGASSE KRESS	610	GROOVY WE WEAR ORANGE TEE	143.91

POWERSCHOOL LLC
DATE: 02/16/2024
TIME: 13:46:03

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER

PAGE NUMBER: 3
VENCHK11
ACCOUNTING PERIOD: 8/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
TOTAL CHECK						152.70
58645	A1010	02/21/24	3444 LIBERTY UTILITIES	622	USAGE DEC 27, 2023 TO JUN	355.59
58645	A1010	02/21/24	3444 LIBERTY UTILITIES	622	USAGE DEC 27, 2023 TO JUN	8,848.10
58645	A1010	02/21/24	3444 LIBERTY UTILITIES	622	USAGE DEC 27, 2023 TO JUN	18,760.04
58645	A1010	02/21/24	3444 LIBERTY UTILITIES	622	USAGE DEC 27, 2023 TO JUN	23,842.90
TOTAL CHECK						51,806.63
58646	A1010	02/21/24	4884 LIBERTY UTILITIES - NG	625	USAGE NATURAL GAS DEC 28,	5,145.78
58647	A1010	02/21/24	195 NHASEA	275	REGISTRATION C.NORTHRUP	350.00
58647	A1010	02/21/24	195 NHASEA	275	REGISTRATION K.NOYES & T.	350.00
58647	A1010	02/21/24	195 NHASEA	275	REGISTRATION K.NOYES & T.	350.00
58647	A1010	02/21/24	195 NHASEA	275	REGISTRATION K.CARMODY	350.00
58647	A1010	02/21/24	195 NHASEA	275	REGISTRATION N.COVRT	350.00
TOTAL CHECK						1,750.00
58648	A1010	02/21/24	5653 NRG BUSINESS MARKETING	625	NATURAL GAS SUPPLIER - MO	526.30
58648	A1010	02/21/24	5653 NRG BUSINESS MARKETING	625	NATURAL GAS SUPPLIER - MO	4,242.95
58648	A1010	02/21/24	5653 NRG BUSINESS MARKETING	625	NATURAL GAS SUPPLIER - MO	6,388.74
58648	A1010	02/21/24	5653 NRG BUSINESS MARKETING	625	NATURAL GAS SUPPLIER - MO	10,612.03
TOTAL CHECK						21,770.02
58649	A1010	02/21/24	3324 PELHAM NUTRITION SERVICE	890	DISTRICT LEADERSHIP BREAK	63.00
58650	A1010	02/21/24	674 PLANK ROAD PUBLISHING, IN	640	PROCESSING FEE	2.50
58650	A1010	02/21/24	674 PLANK ROAD PUBLISHING, IN	640	TE-1007 WHAT DO YOU DO WI	15.95
58650	A1010	02/21/24	674 PLANK ROAD PUBLISHING, IN	640	XS-0524 SPRING, SPRING, S	15.95
58650	A1010	02/21/24	674 PLANK ROAD PUBLISHING, IN	640	XS-0546 MY EARTH - DOWNLO	15.95
58650	A1010	02/21/24	674 PLANK ROAD PUBLISHING, IN	640	XS-0939 EVERY DAY IS EART	15.95
TOTAL CHECK						66.30
58651	A1010	02/21/24	196 REGIONAL SERVICES & EDUCA	564	COUNSELING CONSULT	480.00
58651	A1010	02/21/24	196 REGIONAL SERVICES & EDUCA	564	SPEECH SERVICES	831.47
TOTAL CHECK						1,311.47
58652	A1010	02/21/24	644 SALEM SCHOOL DISTRICT	561	SALEM CAREER & TECHNICAL	8,040.60
58653	A1010	02/21/24	16 SOULE, LESLIE, KIDDER, SA	335	ADDT FUNDS NOV 23 - JUN 2	1,197.00
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	IN-DISTRICT TRANSPORTATIO	19,889.68
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	MONITOR CM,PES AM/PM BASE	4,232.06
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	PK AM MIDDAY BASED 1.50HR	1,003.80
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	PK MONITOR PM MIDDAY BASE	614.04
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	PK PM MIDDAY BUS BASED 1.	1,706.46
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	OOD TRANSPORTATION -7 STU	4,760.00
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	OOD TRANSPORTATION -7 STU	5,230.00
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	OOD TRANSPORTATION -7 STU	5,320.00
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	OOD TRANSPORTATION -7 STU	5,486.25
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	OOD TRANSPORTATION -7 STU	5,775.00
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	OOD TRANSPORTATION -7 STU	5,320.00
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	OOD TRANSPORTATION -7 STU	5,040.00
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	OOD TRANSPORTATION -7 STU	3,220.00
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	OOD TRANSPORTATION -7 STU	2,660.00
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	MONITOR	1,842.12
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	OOD TRANSPORTATION SEACOA	4,760.00

POWERSCHOOL LLC
DATE: 02/16/2024
TIME: 13:46:03

PELHAM SCHOOL DISTRICT - SAU 28
CHECK REGISTER

PAGE NUMBER: 4
VENCHK11
ACCOUNTING PERIOD: 8/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	ATHLETIC TRANSPORTATION -	2,390.53
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	ATHLETIC BUSES FOR JANUAR	8,468.27
58654	A1010	02/21/24	3240 STUDENT TRANSPORTATION OF	519	STEPSS PROGRAM SPECIAL TR	3,224.81
TOTAL CHECK						90,943.02
58655	A1010	02/21/24	5032 THE EAGLE-TRIBUNE	644	2024 RENEWAL	319.20
58656	A1010	02/21/24	441 NH DEPARTMENT OF LABOR	890	FINE FOR NOT FILING INJUR	100.00
58657	L4020	02/21/24	198 STATE OF NH, TREASURER	630	PMS - STATE COMMODITIES	206.25
58657	L4020	02/21/24	198 STATE OF NH, TREASURER	630	PES - STATE COMMODITIES D	168.75
TOTAL CHECK						375.00
58658	L4020	02/21/24	4829 WIRE TO WIRE TECHNOLOGIES	734	2YR CARE PLUS FOR XPROTEC	51.00
58658	L4020	02/21/24	4829 WIRE TO WIRE TECHNOLOGIES	734	AXIS M3066-V NETWORK CAME	9,423.00
58658	L4020	02/21/24	4829 WIRE TO WIRE TECHNOLOGIES	734	AXIS M3068-P NETWORK CAME	659.00
58658	L4020	02/21/24	4829 WIRE TO WIRE TECHNOLOGIES	734	AXIS P3268-LVE DOME CAMER	8,451.00
58658	L4020	02/21/24	4829 WIRE TO WIRE TECHNOLOGIES	734	AXIS T94T01DPENDANT KIT	441.00
58658	L4020	02/21/24	4829 WIRE TO WIRE TECHNOLOGIES	734	INSTALLATION, CONFIGURATI	2,300.00
58658	L4020	02/21/24	4829 WIRE TO WIRE TECHNOLOGIES	734	XP PROFESSIONAL+ DEVICE L	160.00
TOTAL CHECK						21,485.00
TOTAL FUND						221,927.88
TOTAL REPORT						221,927.88

POWERSCHOOL LLC
DATE: 02/16/2024
TIME: 14:00:41

PELHAM SCHOOL DISTRICT - SAU 28
VOUCHER REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 8/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	VENDOR	ACCT	DESCRIPTION	AMOUNT
V58659	A1010	02/21/24	4171 ABSOLUTE DATA DESTRUCTION	421	DISTRICT CLERK SHREDDING	44.00
V58659	A1010	02/21/24	4171 ABSOLUTE DATA DESTRUCTION	421	TOTER SHREDDING BIN FOR S	44.00
			TOTAL VOUCHER			88.00
V58660	A1010	02/21/24	5651 ALL DRAIN SERVICES, INC.	430	HIGH PRESSURE WATER JET F	850.00
V58661			4967 AMAZON CAPITAL SERVICES,		VOID: MULTI STUB VOUCHER	
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	COLLAPSIBLE STORAGE BINS	69.99
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	DIGITAL FOOD SCALES	83.94
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	SWANLAKE SPSRING CLAMPS	27.98
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	890	BOOK FOR JUNIOR BOOK AWAR	17.49
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	7TH GRADE SCIENCE SUPPLIE	13.10
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	IPAD SCREEN PROTECTOR -PH	8.99
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	COSTUMES FOR LITTLE WOMEN	137.95
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	ESTIMATED SHIPPING/HANDLI	6.99
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	TOUCHING SPIRIT BEAR, PAP	79.33
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	MIKA3D 32 COLORS 3D PEN P	171.26
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	MYNT3D PROFESSIONAL PRINT	162.22
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	SEE CART	59.95
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	SEE CART	98.85
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	CURAPLEX STOP THE BLEED B	118.96
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	640	POETRY BIOGRAPHIES FOR RE	15.89
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	BLEED KIDS	120.16
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	TIE HEADBANDS FOR BOOTCAM	173.91
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	GLOVES BOX/100	14.99
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	HIGHLIGHTERS FOR ANNOTATI	17.89
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	CORDED AND CORDLESS VTECH	52.36
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	734	3360 MULTI-PURPOSE INFRAR	163.34
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	734	LCD DIGITAL MICROSCOPE, 4	148.48
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	NEWWIEE 12 PCS CLASSROOM	209.97
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	NEWWIEE 4 PCS CLASSROOM A	35.79
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	HUGGIE GEMS 4 PACK MAGNET	45.98
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	KLUSTER FUN TABLE TOP MAG	26.19
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	RECHARGEABLE BATTERIES, G	202.99
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	SUPPLIES FOR SOC SCIENCE	309.40
V58662	L4020	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	AMAZON - TEST STRIPS FOR	45.57
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	7TH GR MATH MINUTES: ONE	74.97
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	800 PCS COLORED WRISTBAND	9.99
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	CREATIVE TEACHING PRESS 8	39.06
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	CREATIVE TEACHING PRESS M	18.99
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	DGBDPACK 100 PC 3/4 TYVEK	22.92
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	PRIVACY SHIELDS 12 PACK B	133.80
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	WRISTCO NEON ORANGE TYVEK	12.88
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	640	POETRY BIOGRAPHIES FOR RE	37.98
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	DYMO LABELMANAGER 160 POR	35.15
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	GOODMA 24 PC MIXED SIZES	16.88
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	HOMEDANT HOUSE Z-BEAM WHI	184.29
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	IRIS USA 10 PK 2.7 QT STA	29.99
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	890	CRAFFANCY ORANGE RIBBON S	18.98
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	890	DECORRACK 2 RECTANGULAR T	8.98
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	890	DIVERSEBEE 50 PACK ASSORT	39.80
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	890	DUM DUMS LOLLIPOPS ORANGE	51.80
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	890	FUUTREO 100 PCS ORANGE RI	62.97
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	WATER FAUCET DIVERTER FOR	11.99
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	610	7TH GRADE SCIENCE SUPPLIE	515.94

POWERSCHOOL LLC
DATE: 02/16/2024
TIME: 14:00:41

PELHAM SCHOOL DISTRICT - SAU 28
VOUCHER REGISTER

PAGE NUMBER: 2
VENCHK11
ACCOUNTING PERIOD: 8/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
V58662	A1010	02/21/24	4967 AMAZON CAPITAL SERVICES,	640	POETRY BIOGRAPHIES FOR RE	353.33
		TOTAL VOUCHER				4,320.60
V58663	A1010	02/21/24	2298 AMERICAN ALARM & COMMUNIC	433	DURESS HOLD-UP PANIC MONI	11.40
V58663	A1010	02/21/24	2298 AMERICAN ALARM & COMMUNIC	433	FREEZER MONITORING	24.00
V58663	A1010	02/21/24	2298 AMERICAN ALARM & COMMUNIC	433	QUARTERLY STATION MONITOR	114.03
V58663	A1010	02/21/24	2298 AMERICAN ALARM & COMMUNIC	433	SMARTPHONE APP	31.77
V58663	A1010	02/21/24	2298 AMERICAN ALARM & COMMUNIC	433	DURESS/HOLD-UP PANIC MONI	3.00
V58663	A1010	02/21/24	2298 AMERICAN ALARM & COMMUNIC	433	FREEZER MONITORING	18.90
V58663	A1010	02/21/24	2298 AMERICAN ALARM & COMMUNIC	433	QUARTERLY STATION MONITOR	106.77
V58663	A1010	02/21/24	2298 AMERICAN ALARM & COMMUNIC	433	SMARTPHONE APP	29.76
V58663	A1010	02/21/24	2298 AMERICAN ALARM & COMMUNIC	433	QUARTERLY MONITORING SERV	169.68
		TOTAL VOUCHER				509.31
V58664	A1010	02/21/24	4888 ARTS ACADEMY OF NEW HAMP	330	CONSULT COUNSELOR 15 MIN/	50.00
V58664	A1010	02/21/24	4888 ARTS ACADEMY OF NEW HAMP	332	SERVICES CHARTER STUDENT	487.50
V58664	A1010	02/21/24	4888 ARTS ACADEMY OF NEW HAMP	332	SERVICES CHARTER STUDENT	487.50
V58664	A1010	02/21/24	4888 ARTS ACADEMY OF NEW HAMP	332	SERVICES CHARTER STUDENT	650.00
		TOTAL VOUCHER				1,675.00
V58665	A1010	02/21/24	5181 MEGAN T BARR	580	MILEAGE TO AND FROM A PRO	60.97
V58666	A1010	02/21/24	5290 BEACON INTEGRATED SOLUTIO	330	OWNER'S AGENT SUPPORT SER	240.00
V58667	A1010	02/21/24	1749 BELTRONICS, INC.	532	REPLACEMENT OF BUS RADIO	847.70
V58668	A1010	02/21/24	3320 BONNETTE, PAGE & STONE	433	EOY - IRRIGATION - CURREN	16,921.00
V58669	A1010	02/21/24	1173 BOOTHBY THERAPY SERVICES,	330	SPEECH LANGUAGE ASSISTANT	2,850.00
V58669	A1010	02/21/24	1173 BOOTHBY THERAPY SERVICES,	330	SPEECH THERAPY SERVICES P	4,252.50
V58669	A1010	02/21/24	1173 BOOTHBY THERAPY SERVICES,	330	SPEECH THERAPY SERVICES P	4,147.50
V58669	A1010	02/21/24	1173 BOOTHBY THERAPY SERVICES,	330	BALANCE OF PO - SP ED TEA	393.75
V58669	A1010	02/21/24	1173 BOOTHBY THERAPY SERVICES,	330	SCHOOL PSYCHOLOGIST PMS/P	5,200.00
V58669	A1010	02/21/24	1173 BOOTHBY THERAPY SERVICES,	330	SCHOOL PSYCHOLOGIST PES	5,200.00
		TOTAL VOUCHER				22,043.75
V58670	A1010	02/21/24	136 BRIDGE STREET TRUE VALUE	610	2 QUART FUNNEL	2.24
V58670	A1010	02/21/24	136 BRIDGE STREET TRUE VALUE	610	SPACE HEATERS FOR PMS POR	202.47
V58670	A1010	02/21/24	136 BRIDGE STREET TRUE VALUE	610	GALLON OF WINDSHIELD FLUI	2.04
V58670	A1010	02/21/24	136 BRIDGE STREET TRUE VALUE	610	SELF DRILLING SCREWS	10.99
		TOTAL VOUCHER				217.74
V58671	A1010	02/21/24	286 KATHLEEN G CARTIER	330	REIMB. - HEARTSAVER FIRST	20.50
V58672	A1010	02/21/24	360 CONTROL TECHNOLOGIES	432	REPAIR OF BOILER 1 (TEMP	343.00
V58672	A1010	02/21/24	360 CONTROL TECHNOLOGIES	433	REPLACED BROKEN T-STAT IN	421.12
		TOTAL VOUCHER				764.12
V58673	A1010	02/21/24	926 CRISIS PREVENTION INSTITU	275	T.MACDONALD CP ANNUAL MEM	200.00
V58674	A1010	02/21/24	3903 COLLABORATIVE FOR REGIONA	564	OOD TUITION STUDENT E.D.	12,390.00
V58675	A1010	02/21/24	221 FIRE ALARM & SAFETY TECHN	433	REPLACE AIR FILTER FOR SP	143.75
V58675	A1010	02/21/24	221 FIRE ALARM & SAFETY TECHN	433	REPLACED RELAY MODULE ON	625.50
V58675	A1010	02/21/24	221 FIRE ALARM & SAFETY TECHN	433	REPLACED SMOKE DETECTOR L	325.75
V58675	A1010	02/21/24	221 FIRE ALARM & SAFETY TECHN	430	N2 SYSTEM REPAIRS AT PES	8,095.00

POWERSCHOOL LLC
DATE: 02/16/2024
TIME: 14:00:41

PELHAM SCHOOL DISTRICT - SAU 28
VOUCHER REGISTER

PAGE NUMBER: 3
VENCHK11
ACCOUNTING PERIOD: 8/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
V58675	A1010	02/21/24	221 FIRE ALARM & SAFETY TECHN	433	POWER SUPPLY #4 IN AUX TR	360.00
		TOTAL VOUCHER				9,550.00
V58676	A1010	02/21/24	4427 HAMPSHIRE FIRE PROTECTION	433	SEMI ANNUAL INSPECTION OF	375.00
V58677	L4020	02/21/24	4835 HERSHEY CREAMERY COMPANY	630	DECEMBER - FEBRUARY ICECR	188.64
V58678	L4020	02/21/24	4580 HP HOOD INC.	630	DECEMBER - FEBRUARY MILK	330.46
V58679	A1010	02/21/24	3781 JUSTICE RESOURCE INSTITUT	569	OOD TUITION SMS - GLENHAV	22,943.72
V58680	A1010	02/21/24	4624 KEITH L LEWIS	610	REIMB. STRAWBERRIES FOR S	49.40
V58681	A1010	02/21/24	4627 ERIN K MCCUNE	274	PEA CS : NHED/SNHU BEST P	240.00
V58682	A1010	02/21/24	4801 LAURA A MONTANILE	330	REIMBURSEMENT FOR CPR COU	20.50
V58683	L4020	02/21/24	4814 JOANNE M MORRISON	610	FRUIT BASKET FOR STAFF 2/	43.42
V58684	L4020	02/21/24	4638 NATIVE MAINE PRODUCE & SP	630	DECEMBER - FEBRUARY PRODU	67.00
V58684	L4020	02/21/24	4638 NATIVE MAINE PRODUCE & SP	630	DECEMBER - FEBRUARY PRODU	138.00
V58684	L4020	02/21/24	4638 NATIVE MAINE PRODUCE & SP	630	DECEMBER - FEBRUARY PRODU	132.27
		TOTAL VOUCHER				337.27
V58685	A1010	02/21/24	1560 NCS PEARSON INC.	325	ESTIMATED SHIPPING/HANDLI	52.63
V58685	A1010	02/21/24	1560 NCS PEARSON INC.	325	KTEA-3 FORM A LEVEL 3 WRI	192.00
V58685	A1010	02/21/24	1560 NCS PEARSON INC.	325	KTEA-3 FORM A LEVEL 4 WRI	192.00
V58685	A1010	02/21/24	1560 NCS PEARSON INC.	325	KTEA-3 FORM B LEVEL 3 WRI	192.00
V58685	A1010	02/21/24	1560 NCS PEARSON INC.	325	KTEA-3 FORM B LEVEL 4 WRI	227.00
V58685	A1010	02/21/24	1560 NCS PEARSON INC.	325	KTEA-3 FORM B LEVEL 4 WRI	249.60
		TOTAL VOUCHER				1,105.23
V58686	A1010	02/21/24	2917 PAR INC.	325	CHAMP INTRODUCTORY KIT	639.00
V58686	A1010	02/21/24	2917 PAR INC.	325	CHAMP RECORD FORMS	161.00
V58686	A1010	02/21/24	2917 PAR INC.	325	ESTIMATED SHIPPING/HANDLI	64.00
		TOTAL VOUCHER				864.00
V58687	A1010	02/21/24	4498 PELHAM MEMORIAL SCHOOL AT	338	TRANSFER TO SUPPORT UPCOM	1,500.00
V58688	L4020	02/21/24	4224 PERFORMANCE FOOD SERV NOR	630	DECEMBER - FEBRUARY ORDER	2,106.91
V58688	L4020	02/21/24	4224 PERFORMANCE FOOD SERV NOR	630	DECEMBER - FEBRUARY ORDER	1,380.47
V58688	L4020	02/21/24	4224 PERFORMANCE FOOD SERV NOR	630	DECEMBER - FEBRUARY ORDER	1,589.35
		TOTAL VOUCHER				5,076.73
V58689	A1010	02/21/24	1700 POWER UP GENERATOR SERVIC	433	COOLER HOSES AND BATTERY	708.48
V58690	A1010	02/21/24	3813 REACH THE TOP TUTORING	332	TUTOR SERVICES PMS STUDEN	420.00
V58690	A1010	02/21/24	3813 REACH THE TOP TUTORING	332	TUTOR SERVICES PMS STUDEN	480.00
		TOTAL VOUCHER				900.00
V58691	A1010	02/21/24	432 REALLY GOOD STUFF	610	SEE CART	235.83
V58691	A1010	02/21/24	432 REALLY GOOD STUFF	610	SEE CART	-4.84
		TOTAL VOUCHER				230.99
V58692	A1010	02/21/24	1375 ST. ANN'S HOME	564	ACADEMIC SCHOOL YEAR TUIT	7,935.40
V58692	A1010	02/21/24	1375 ST. ANN'S HOME	564	ACADEMIC SCHOOL YEAR TUII	7,935.40

POWERSCHOOL LLC
DATE: 02/16/2024
TIME: 14:00:41

PELHAM SCHOOL DISTRICT - SAU 28
VOUCHER REGISTER

PAGE NUMBER: 4
VENCHK11
ACCOUNTING PERIOD: 8/24

FUND - 10 - GENERAL FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
TOTAL VOUCHER						15,870.80
V58693	A1010	02/21/24	4609 THE NEW ENGLAND CENTER FO	330	COOPERATIVE MODEL CLASSRO	6,759.42
V58693	A1010	02/21/24	4609 THE NEW ENGLAND CENTER FO	330	BCBA CONSULTATION UP TO 7	4,582.50
V58693	A1010	02/21/24	4609 THE NEW ENGLAND CENTER FO	330	ESTIMATED TRAVEL HOURS	520.00
V58693	A1010	02/21/24	4609 THE NEW ENGLAND CENTER FO	330	BCBA CONSULTATION PMS	845.00
V58693	A1010	02/21/24	4609 THE NEW ENGLAND CENTER FO	330	ESTIMATED TRAVEL HOURS	130.00
V58693	L4020	02/21/24	4609 THE NEW ENGLAND CENTER FO	330	BCBA CONSULTATION TO PRES	650.00
V58693	A1010	02/21/24	4609 THE NEW ENGLAND CENTER FO	330	ESTIMATED TRAVEL HOURS	130.00
TOTAL VOUCHER						13,616.92
V58694	A1010	02/21/24	205 TOWN OF PELHAM	338	POLICE DETAIL FOR \$ PHS F	192.00
V58694	A1010	02/21/24	205 TOWN OF PELHAM	338	POLICE DETAIL FOR \$ PHS F	210.39
V58694	A1010	02/21/24	205 TOWN OF PELHAM	338	POLICE DETAIL FOR \$ PHS F	210.39
V58694	A1010	02/21/24	205 TOWN OF PELHAM	338	POLICE DETAIL FOR \$ PHS F	210.39
TOTAL VOUCHER						823.17
V58695	A1010	02/21/24	838 VERIZON WIRELESS	531	DISTRICT CELL PHONE SERVI	391.53
V58695	A1010	02/21/24	838 VERIZON WIRELESS	532	MOBILE BROADBAND 6 TABLET	50.04
V58695	A1010	02/21/24	838 VERIZON WIRELESS	532	MOBILE BROADBAND 6 TABLET	50.04
V58695	A1010	02/21/24	838 VERIZON WIRELESS	532	MOBILE BROADBAND 6 TABLET	50.04
V58695	A1010	02/21/24	838 VERIZON WIRELESS	532	MOBILE BROADBAND TABLET D	30.00
V58695	L4020	02/21/24	838 VERIZON WIRELESS	531	NUTRITION CELL PHONE SERV	59.27
TOTAL VOUCHER						630.92
V58696	A1010	02/21/24	1691 WADLEIGH, STARR & PETERS,	335	SPECIAL EDUCATION LEGAL S	145.00
V58696	A1010	02/21/24	1691 WADLEIGH, STARR & PETERS,	335	SPECIAL EDUCATION LEGAL S	319.00
TOTAL VOUCHER						464.00
V58697	A1010	02/21/24	475 WB MASON COMPANY, INC.	610	6 INCH 3 RING BINDERS	368.80
V58697	A1010	02/21/24	475 WB MASON COMPANY, INC.	610	WATER	47.91
V58697	A1010	02/21/24	475 WB MASON COMPANY, INC.	610	WATER BOTTLE DEPOSIT	18.00
V58697	A1010	02/21/24	475 WB MASON COMPANY, INC.	610	WATER BOTTLE DEPOSIT	-18.00
TOTAL VOUCHER						416.71
V58698	A1010	02/21/24	140 WHARF INDUSTRIES	550	PMS #10 REG PEEL/SEAL RET	194.00
V58699	A1010	02/21/24	5665 WIND RIVER ENVIRONMENTAL	412	EMERGENCY CALL FOR MAIN S	866.25
TOTAL FUND						138,495.30
TOTAL REPORT						138,495.30

Monthly Enrollment

Pelham School District

As of February 01, 2024

Enrollment								
Grade Level	End of Year 22-23	9/1/23	10/2/23	11/1/23	12/1/23	1/1/24	2/1/24	Change from 1/1/24
Preschool	63	56	57	61	63	65	69	4
Kindergarten	97	122	123	123	123	124	123	-1
1	128	104	104	105	105	105	105	0
2	108	132	132	131	133	134	132	-2
3	107	108	107	107	108	108	109	1
4	120	106	107	107	107	107	107	0
5	124	123	122	122	121	121	121	0
6	118	114	114	113	113	114	114	0
7	107	116	115	116	116	116	117	1
8	129	109	110	109	110	110	110	0
9	142	120	120	120	120	120	119	-1
10	145	139	139	139	139	139	140	1
11	147	146	145	145	145	145	145	0
12	137	152	152	152	151	151	148	-3
PES Total	747	751	752	756	760	764	766	2
PMS Total	354	339	339	338	339	340	341	1
PHS Total	571	557	556	556	555	555	552	-3
PSD Total	1672	1,647	1,647	1,650	1,654	1,659	1659	0

New Students			
School	Grade	Date	Notes
PHS	12	1/3/2024	Moved from Derry, NH
PHS	11	1/22/2024	Moved from Dracut, MA
PHS	10	1/2/2024	Moved from Lowell, MA
PMS	7	1/29/2024	Moved from Milford, NH
PES	4	1/17/2024	Moved from Hampstead, NH
PES	3	1/2/2024	Moved from Methuen, MA
PES	PK	1/2/2024	New PK
PES	PK	1/2/2024	New PK
PES	PK	1/17/2024	New PK
PES	PK	1/22/2024	New PK
Withdrawals			
PHS	12*	1/12/24	Drop Out, Original YOG 2023
PHS	12	1/23/24	Early Graduate
PHS	12	1/23/24	Early Graduate
PHS	12	1/3/24	Transfer out of district
PHS	11	1/12/24	Completed HiSet
PHS	9	1/2/24	Moved to NC
PES	4	1/29/24	Moved to Nashua, NH
PES	2	1/22/24	Moved to Lowell, MA
PES	2	1/29/24	Transferred to Crossroads, Pelham NH
PES	K	1/4/24	Moved to NC

PELHAM SCHOOL DISTRICT, SAU28

Professional Nomination

Academic Year: 2023-24

School Board Meeting 2/21/2024

NAME	POSITION LOCATION	SALARY GRADE / STEP	POSITION ASSIGNMENT
Jennifer Cheatham	PHS	\$230.49/day	Long Term Substitute